



**Christian
Medical
Association of
India**

Annual Report

2020-21



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GENERAL SECRETARY’S REPORT

Acts 5:38b, 39 –: for if this counsel or this work be of men, it will come to nought: ³⁹ But if it be of God, ye cannot overthrow it: lest haply ye be found even to fight against God.

It is my privilege to present the work of CMAI for the financial year 2020-21. This is a year (*including the first 3 months of the 2021-22 financial year*) that no one could have predicted. The SARS Coronavirus 2 pandemic caused much destruction along its path and the scars left are many despite being on the slow road to recovery. The importance and the significance of the healing ministry cannot be more real in this situation.

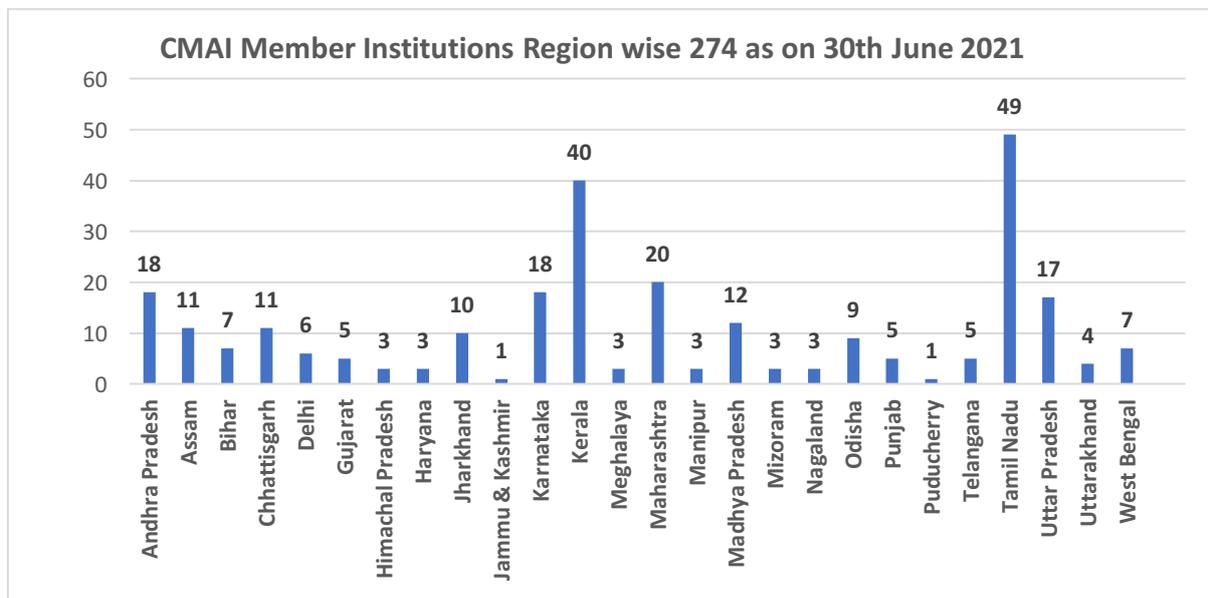
Healing is a wholesome word. A word that brings much comfort. Ministry is a word that motivates us in different ways. A work, a vocation, a calling, a responsibility, a job; whichever definition we choose the outcome is the same. To give our best every day. To be available. To reach out. To support. To promote values that edify and bring healing to a hurting community. To be a witness of a hope like no other.

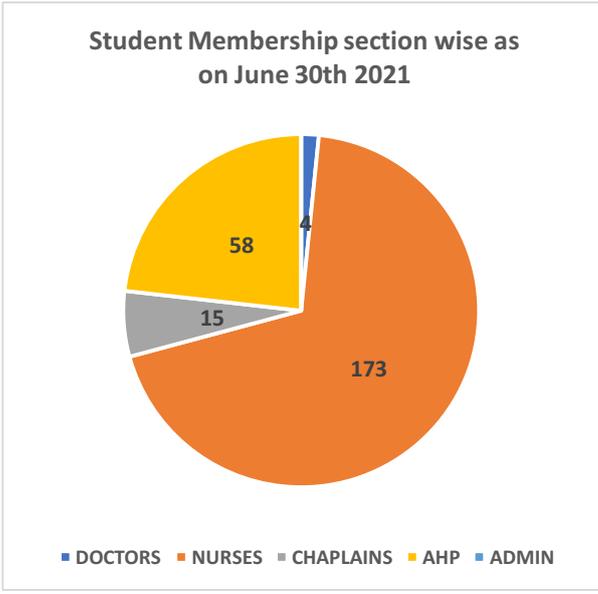
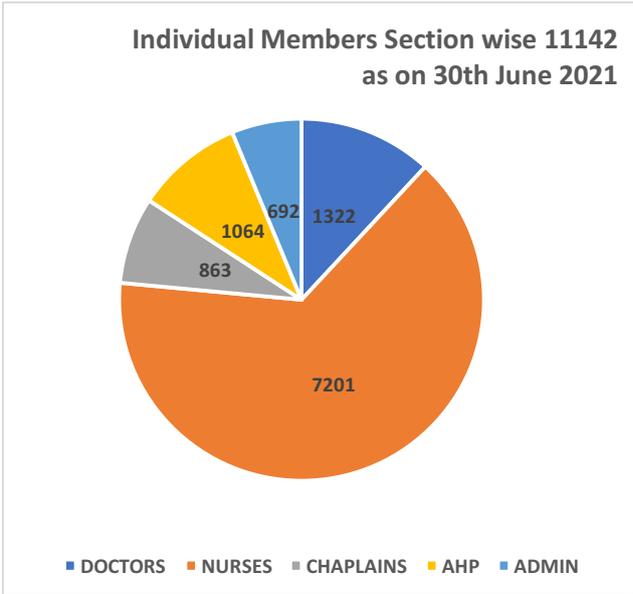
CMAI has a God given mandate during this challenge. Born almost 116 years ago by the coming together of healthcare workers serving those rejected by society in remote parts of the country, the relevance, the commitment, and the resilience of its membership is a testimony. As CMAI staff, we were humbled and proud to be able to support our membership and their extraordinary work, in various small ways.

The key focus areas of CMAI remained unchanged during the pandemic and our reinventing and repurposing was more at a daily operational level rather than at a an organisation mission/vision level. The way we worked and achieved our goals changed. Timelines shrunk as decision making processes had to shift to fifth gear. Opportunities that came could not be mulled over but grabbed. We had to be on our toes because our membership was working overtime and we had to keep pace.

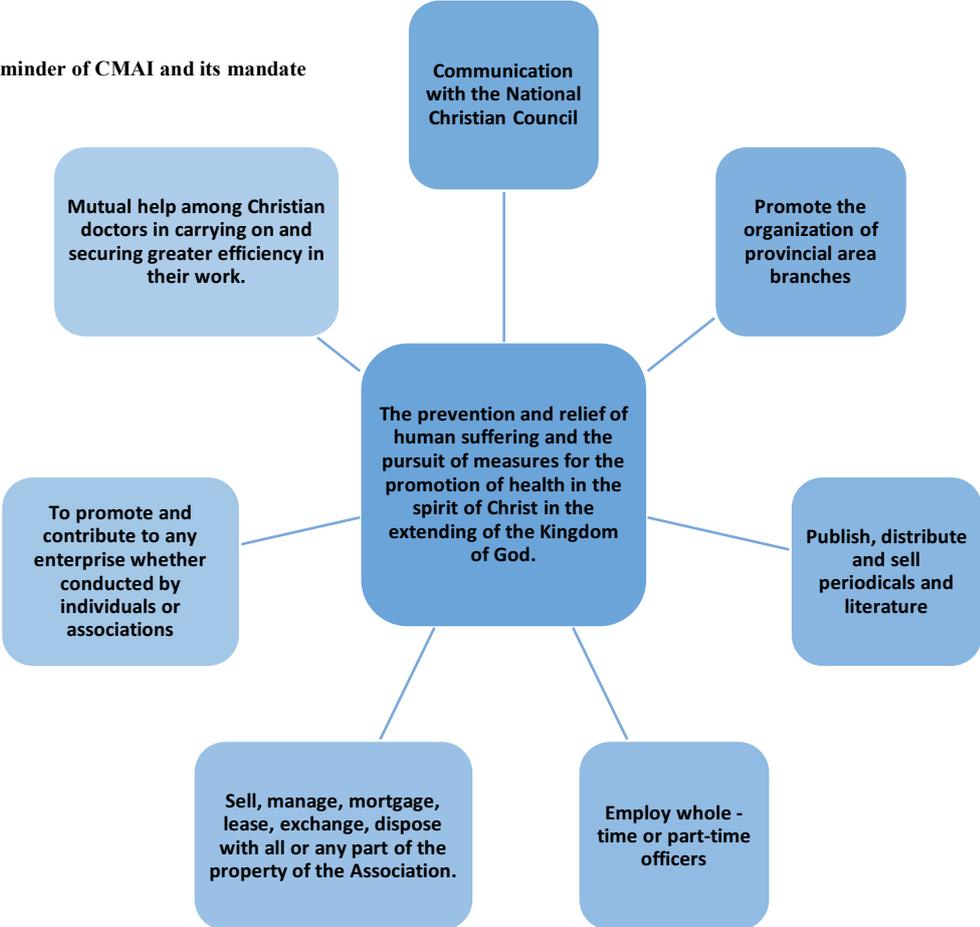
The first wave was a quiet one across our member institutions and the time was well spent in preparedness activities and innovations. The second wave which hit in April -June 2021 was different and it engulfed all the states with no exception. How did CMAI respond to both the waves and support our membership?

CMAI Membership details





Graphic 1. Reminder of CMAI and its mandate

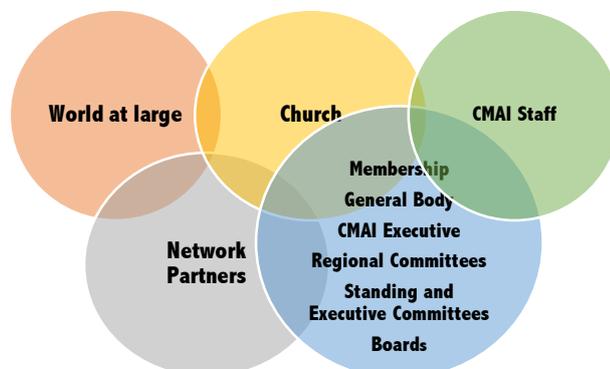


Alignment of CMAI focus area, Objects of the Association and approved Strategic Goals for 2020-2025

Key Focus Area	Aligned to Objects of the Association	Strategic Goal 1
<p>1. Membership Strengthening</p> <p>2. Leadership Development</p>	<p>(a) To be a means of mutual help among Christian doctors in carrying on and securing greater efficiency in their work.</p> <p>(d) To promote the organization of provincial area branches of the Association and to maintain relationship with them in carrying on the work of the Association on their areas.</p> <p>(k) In the name of the Association or otherwise in consonance with primary objects of the Association, to carry on a business to ensure the supply of pure, unadulterated, standardized, and reliable drugs and other requisites at reasonable rates for Christian hospitals and institutions.</p>	<p>Prevention and relief of human suffering</p> <p>Empowered to serve in the Spirit of Christ</p>
<p>3. Education</p>	<p>(e) To be in communication with the Nurses' Auxiliary (Nurses League) of the Christian Medical Association of India regarding matters of common interest to the Christian Medical and Nursing professions.</p>	<p>Prevention and relief of human suffering</p> <p>Empowered to serve in the Spirit of Christ</p>
<p>4. Church Partnership</p>	<p>(f) To be in communication with the National Christian Council regarding such matters as call for consideration or action from the point of view of Christian Medical work</p>	<p>Health Promotion measures</p>
<p>5. Policy Engagement</p>	<p>(n) To enter into any arrangement with any government or with authorities supreme, local, municipal or otherwise, in pursuance of the objects of the Association, to obtain from any such government or authority all rights, concessions and privileges that may seem conducive to the objects of the Association.</p>	<p>Prevention and relief of human suffering</p> <p>Health Promotion measures</p>
<p>6. Networking and Expanding</p>	<p>(b) To Provide for the holding of conferences, public meetings, and exhibitions</p> <p>(j) To promote and contribute to any enterprise whether conducted by individuals or associations, present and future, which shall</p>	<p>Empowered to serve in the Spirit of Christ</p>

	have for its objectives the managing or doing of any works or things conducive directly or indirectly to the objects of the Association.	
7. Cross cutting areas are Communication and Fund Raising	<p>(c) To publish, distribute and sell periodicals and literature related to the work of the Association</p> <p>(l) (m) (o) carry on any other business which will further the primary objective</p>	<p>Prevention and relief of human suffering</p> <p>Health Promotion measures</p> <p>Empowered to serve in the Spirit of Christ</p>
8. CMAI as an organisation	<p>(g) To employ whole -time or part-time officers as the work of the Association may demand.</p> <p>(h) To acquire by all lawful means immovable and movable property and to apply both the capital and income thereof and the proceeds of the sale or mortgage thereof for or towards the primary object of the Association.</p> <p>(i) To sell, manage, mortgage, lease, exchange, dispose of or otherwise deal with all or any part of the property of the Association.</p>	<p>The prevention and relief of human suffering and the pursuit of measures for the promotion of health in the spirit of Christ in the extending of the Kingdom of God.</p>

Graphic 2. Spheres of Influence



The Vantage Point Shift

Vantage point is a position affording a good view of something. The pandemic brought about the shift of vantage point from CMAI viewing its spheres of influence and doing activities to how CMAI was viewed by the various stakeholders. So, from their vantage point what was the advantage they saw from CMAI activities

What our membership saw as an advantage - The support CMAI extended during the pandemic to help them prepare and manage the 2 waves. About 40% - 90% of our membership attended, responded, and benefitted from our various activities. 40+% respond to surveys and emails requesting information but more than 90% attend focused meetings.

- Platforms to share their experiences as CEOs and Administrators
- Surveys asking for information from the ground and addressing some of the challenges
- Documents and access to staff who could help them implement important procedures related to FCRA account opening, renewal, receiving of funds, CSR registration, FCRA amendments,
- Receiving equipment to manage the Covid Care at one of 3 levels namely Covid Care Centre, Dedicated Covid Health Centre, Dedicated Covid Hospital
- Regional Committee meetings to express challenges and solutions
- National conferences to strengthen the sections and gain from continuing education activities
- More cohesion between institutions and awareness of other important partners engaged in health in their regions. Cross learning channels opened up which was new and very useful.
- A CMAI Regional Coordinator and staff nominee who bridges the gap between the Headquarter and the region and acts as their champion, leading to better communication.
- Confidence in their preparedness with strengthened protocols and systems
- Access to CMAI website with information on innovations and stories from the extended membership
- Hand holding to achieve NABH accreditation and improved quality of their hospital systems
- CMAI certified training in Hospital Management and Laws applicable to healthcare, CMC Vellore certified Diploma in Hospital Administration, St. Johns Hospital , Bengaluru certified training in Materials Management.
- Knowledge on Prevention of Sexual Harassment of women at the workplace Act and how to implement it for their institution
- Access to donors to help with equipment, PPE, salary, Oxygen plants etc through proposal writing help, promotion on CSR platforms like *Indiadonates*, connecting one to one with interested donors.
- Prayer support on a daily basis.
- Understanding the importance and increased need for Home based Care, Palliative Care, Mental Health and Preventive/Promotion of health models.
- Better knowledge of government insurance schemes for Covid 19 care, especially for the migrant labourers
- Engaged with government for reimbursement and pricing for Covid 19 care for mission hospitals.
- The value of the CMAI network partners who were part of their regional meetings -Christian Coalition for Health, Mission department of CMC Vellore, EMFI and The Centre for Bioethics

Where we need to improve

- More focused strategies for each hospital to be financially sustainable – this is planned through the Doctors Section along with stalwarts from the mission and Management experts
- Human resource for the hospitals – this is planned with EMFI, EHA, TLM and HHH. No concrete plan yet.

What the Church saw as an advantage – CMAI as the technical help for the church in their health-related activities as part of their healing ministry

- Providing resource persons for various webinars. Partnering with NCCI to build capacity of the church leadership to deal with Covid 19 pandemic. Issues related to Women, Adolescents, Children and Youth, Mental health, Vaccination dilemma etc were addressed on different platforms. Some with the Synod, SCMI and other with NCCI.
- Setting up a tele-counselling helpline including bereavement support
- Linking the church with the hospital for support
- Aided the church to supply rations for the community in need
- Part of an initiative which brought about 45 volunteers for managing the helpline (started on 23rd April 2021). Averaging about 180 calls a day
- Started a logistics helpline with churches across all denominations (2nd May 2021)
- Coordinating efforts for accompaniment for burial, oxygen cylinder refill, or just a presence for someone who has no help
- CCH in partnership with NCCI and EFI, bringing together many organisations engaged in excellent models of service to the community
- Writing proposals with NCCI for community-based projects and for other churches as Covid 19 response

Where we can improve – CMAI can have more structured engagement with the churches in technical support for health-related programmes.

What the community saw as an advantage – This is related only to the Diploma programmes of CMAI through its Nursing Boards and the Central Education Board

- Quality courses in GNM and ANM training at an affordable cost for youth from resource challenged states.
- Quality, time tested training in Allied healthcare but no recognition at present.
- CMAI certification is an added value for skill building and experience and recognition with the Health Sector Skill Council

What the Government saw in the CMAI membership -CMAI as part of the Christian Coalition for Health and a strong support in providing healthcare services in the remote parts of the country. Serving the poor, vulnerable and marginalized community who trusts them implicitly.

- Strong support for human resource for training the government healthcare workers
- Gold standard Curriculum for Allied Health training serving the nation for over 90 years
- Engaging with government for policies related to healthcare delivery, education of healthcare professionals, healthcare insurance, healthcare systems
- CMAI member institutions supporting the local government in Covid care
- Submission of daily reports to different authorities
- CMAI member institutions supporting the central government in the fight against Covid
- Member institutions supporting the vaccination drive by:
 - through procurement of vaccines from private companies and registering on the Cowin App
 - Getting free vaccines from the Govt and adding momentum to the vaccine roll out (more during the first wave, around 72)
 - Providing space and trained personnel for Govt to use as vaccination centres

What the network partners, donors and well-wishers saw

- A membership of hospitals trusted by the community they serve. Understanding about the capacity of our institutions to provide Covid care at different levels.
- A legacy of committed, trustworthy healthcare services
- A well-coordinated effort to reach and support as much of the membership as possible
- Accountability of resources given
- A good understanding of the FCRA Act, its amendments and implementation of activities within those boundaries
- Understanding of the CSR funding channels and importance of hospitals being made visible to access these funds.
- Quick response to queries
- Professional proposals and detailed budgets with little room for revision.
- Partners for implementation of projects – CMC Vellore -Hospital Utilization for Covid 19
- Presenting evidence-based data at regular intervals to aid decision making in a fast-changing pandemic scenario
- Expertise of CMAI staff in various Governing bodies – The Centre for Bioethics, Alliance for Immunisation and Health, Presbyterian World Services, Member Institutions, MSF,
- Expert on various advisory committees /boards- College of Nursing Vellore editorial, Greenbanyan, Barnabas Fund UK, ICMDA, EMFI
- Master Trainers for Bioethics (ICMDA), Nursing education, Allied Health training
- Christian Conference for Asia, World Council of Churches, Christian Connections for International Health all reached out to do joint activities or just catch up and ask how we were doing

CMAI as an organization –

- a) Systems, Statutory Compliances, HR Audit by CIM, New policies by Adv Presly supported by Personnel Committee, Admin dept and MC of CMAI, Administrative and Financial Manuals, 5-year strategy approved with indicators and alignment to staff job descriptions, Board manual being revised to bring clarity between Governance and Management, Effective working from home protocols, IT system in place, Salary Revision process supported by Salary Revision Committee, Finance Committee and Finance Dept. A great amount of work by Administration Dept despite being short staffed.
- b) Inspection by the Ministry of Home Affairs from 5th -9th April, 2021. The whole CMAI team came together to make this successful. Complete effort led by the Finance dept,
- c) Able to finish all the Constitutional meetings for Governance, Management, Nursing Boards, CEB, Regions and Sections
- d) Communication – Website constant monitoring, Facebook issues addressed, Social media allegations addressed, LFA and CMJI issued as online reading material. A trademark approval for 'CMAI' and now pursuing for the Logo which was designed by Dr George in 1969. Newsletter for Administrators Section – "Wake Up Call". Nurses newsletter in the pipeline. Footsteps project with Tearfund accepted and ongoing. Strong presence on social media with various promotions.
- e) Sections – Each section has their strengths and talents which are being used in different ways. The pandemic did bring with it a restructuring of purpose and activities for each section. The Secretaries have stepped up to the challenge and made the difference
- f) Community Health Department – This has become the cross-cutting service for sections and network partners. The mentoring of the Regional Coordinators is a time intensive proposition and yet a very important one. CMAI understands the importance of developing young professionals and this is being done in different innovative ways by CHD. Debates, small trainings, one to one discussions, correction communications (if on the wrong path), review and discussion on reports/activities and so on.

- g) Project Staff – The Regional Coordinators are an important link from the HQ to the region, the bridge through which continuous communication goes up and down. They have been able to get through to their regions and made CMAI relevant along with strengthening their regional structures. The Regional Committees have been a strong support for them. Professional growth of the RCOs is something that needs attention and support.
- h) Covid Care Response – the whole CMAI team working effortlessly together to present a coordinated effort towards the pandemic response. Very proud of this effort which was recognized by other organization. Very thankful.

Fund Raising – Many new partnerships. A good foundation database to build on with round table meetings for future fund raising. God has provided.

Donor connected to and through CMAI	Donors connected directly to the CMAI Member Institution	
Church in Action through NCCI Health Serve Australia TATA Sony Pictures Network Lutheran World Relief Presbyterian World Service Barnabas Fund Delhi Bible Fellowship International Justice Mission -Germany, Mumbai and Gujarat Evangelical Lutheran Church of America Indiadonates Australia Alumni Inter Collegiate Prayer Fellowship Individual Donors – Locally and Globally USAID for TB – in process UNAIDS for HIV with NCCI- in process Bread for the World CARE USA Tearfund UK ICMDA	Bihar MP CG JH OR OR MH Assam TS MH AP JH GJ KA TN MH MP KA KL	Action Aid, Save the Children Oxfam Oxfam, Mr Anand Mathew Azim Premji Philanthropic Initiative (APPI) APPI Tata Trust, IAS Subroto Bagchi, APPI APPI and Govt APPI Collective Power One International Minority Society Stewards Association in India (Brethren Church) Several donors Methodist Medical Mission Australia, Church and Ambassador’s Fellowship for South Asia, Govt CSI Tata Trust Govt MLA Stewards Association in India (Brethren Church) Stewards Association in India (Brethren Church)

Details of Covid Exp. for the period from 1st April 2020 to 15th July 2021		
	Income	Expenditure
Foreign	1,43,60,765	87,11,254
Local	37,35,356	36,75,356
Total	1,80,96.121	1,23,86,610

Concerns and Challenges

1. **The amendments of the FCRA and the long-term implications.** Few solutions given were taken forward. Advisory group to discuss the possibility of setting up a Section 8 not for profit Company in addition to the Trust of CMAI.

Step 1 – Discussion on 22nd June 2021 via zoom. Members present – Dr Jeyakumar Daniel, Mr Thampy Mathew, Dr Bimal Charles, Dr Nitin Joseph, Mr Wilfred Davidar, Mr Arun Zechariah, Mr Rajesh Bilani. Ms Deepti Singh and Dr Priya John. CMAI Management Committee also consulted.

Consulted telephonically – Dr Sanjay Patra, Rev Asir Ebenezer, Mr Ramesh Babu, Dr Santhosh Mathew, Dr Vijay Anand

- i. What is the product? - **Education, Training, or Projects**
- ii. Why does CMAI need a company/alternate vehicle?
 - a. **To carry out new initiatives and expand the work which is not in the objectives now.**
 - b. **To attract more local CSR money**
 - c. **To have a back-up for sustainability**
- iii. Is it a for profit company or a not- for- profit company? – **Not for Profit**
- iv. What is the ownership? **Ex-officio allowed.**
- v. Where is the profit of the company going to? Can it be given to CMAI? **Yes, it can be formulated into the objects of the company.**
- vi. What are the biggest advantages for CMAI and its mandate in starting a company?
 - a. **Better access to local funds through CSR and others thereby giving a backup channel of revenue**
 - b. **Scope to expand beyond current limitations in key focus areas like training and projects**
 - c. **A Trust does not have an advantage for funding, A Registered Society is bound by State Act so that leaves Company as the best option. Because it is Registered under the Registrar of Companies (Ministry of Corporate Affairs)**
- vii. What are the biggest disadvantages for CMAI and its mandate in starting a company?
 - a. **The name of CMAI will not be attached to the training courses.**
 - b. **New management of the company with some Ex-officio posts.**
 - c. **Funding for the company at present can come only from CMAI unless the proposed Directors donate towards the company.**
 - d. **Financial implications long term for sustaining the company and its strict compliances**
 - e. **Acceptance by the membership**

The Advisory Group felt that the need of the hour for CMAI is to start a Section 8 Company. This suggestion is submitted to the CMAI General Body. There are few Christian organisations/Hospitals registered under Section 8 company.

2. Identity of CMAI for recognition of its Allied Health Courses

- a. We are not an Educational Society, as asked by the Principal Secretary of State, Delhi. He will go through our documents and get back. Grateful to Ms Anuvinda for setting up this meeting. Dr Sudhir Joseph also attended.
- b. An Association cannot be given recognition if it is not running its own training centres
- c. Mr Lyric Abraham has approached Maharashtra, Kerala, Tamil Nadu and Delhi for recognition at the State level. Appreciate the support he has received from the GB members in this regard.
- d. Our individual alumni will be recognised as per the passing of the National Commission for Allied and Healthcare Professionals Bill on 24th of March 2021. This is an answer to prayer.
- e. CMAI course recognition discussion with an Advocate Fr Ravi Sagar who has helped many of our institutions get the Minority status under the National Minority Commission for Education Institutions (NMCEI) Act. Discussion done with him and AHP Secretary online and relevant documents shared. Face to face meeting on 23rd July at 11:30 am in Delhi.

3. Future of the Nurses League Examination/Education Boards of CMAI with the National Commission for Nursing and Midwifery Bill in the pipeline. The recognition of both our Boards of Nursing under the new Bill when it is passed, is yet to be seen.

Affiliation of our schools to the local State Nursing Councils is also becoming an annual challenge especially for MIBE.

4. Development of CMAI property and finances to support the same. Rental revenue will be a viable source for the additional expenses with the proposed additional expenses.

5. Resignation of key staff – Ms Imtinenla Aier our Chaplains Section Secretary has elevated the section in the arena of academics and put us on the theological map both nationally and internationally. Her networking skills and ability to work with different groups is a much-added value to the section and mandate of CMAI. She has worked remarkably well with the CMAI team, her regions of NE and UP/UK and of course her section. Would like to record appreciation for Ms Imtinenla for all her hard work. We wish her the very best and God's blessing in her new Church leadership role.

Mr Rakesh Pradhan, our IT specialist, a quiet worker doing much behind the scenes and working with a heart for CMAI will be moving to a new organisation. CMAI records appreciation for his efforts to ensure smooth working of all the IT systems – all software, Server, hardware and website backend and much more. We wish him the very best and God's blessing as he joins a new team.

Retirement of Mrs Jancy Johnson – The Nurses League of CMAI has grown much under the leadership of Mrs Jancy. Her enthusiasm and energy will be missed very much. She has brought new initiatives into the section specially for building the capacity of nurses in the mission hospitals. The CARE project has been the feather in her cap with tireless efforts in recruitment of more than 150 nurses over a period of 4 years. Absolute commitment. CMAI is very grateful for this. She has struck the perfect

balance of managing home and work. May the good Lord bless each of those efforts and investments. We wish her every blessing and all the best for a fulfilling retired life.

In Gratitude - Thankful to the Lord for His provisions during the pandemic especially for our Member Institutions. Gratitude for a team that works well together. For the additional work done by many of our staff and their efforts bearing fruit in different ways. Staff who went through a challenging time with Covid 19 but praise God they came through it. Grateful for external consultants who added value to many of our systems through the last year. Our donors have been very accommodating and allowed much freedom in our expending during the pandemic.

Grateful for a supportive CMAI Executive and General Body. Our officer bearers Dr Jeyakumar Daniel, Mr Thampy Mathews, Mrs Onenlemla and Dr Arul Dhas have supported us with their valuable time as well as expertise. Their commitment to CMAI is a God-given blessing for us as CMAI family.

Thank you to the CMAI team, my family and the good Lord for His presence and quiet assurance.

Respectfully submitted

Dr Priya John

General Secretary, CMAI

ADMINISTRATORS SECTION

Introduction

I thank our Dear Lord for the opportunity to present this report as the Secretary of the Administrators section.

1. CMAI/CMC Distance Education programme Diploma in Hospital Administration

- Examinations conducted by CMC 2019-2020, 2020-2021, 23 participants
- Fee Shared to CMAI as per norms. Certificates Issued.
- Brochures for 2020-2021, sent to institutions,
- Admission process complete,
- 30 candidates registered.
- Study materials sent by the 2nd week of August 2020.

2. Distance education on laws on Hospital Administration through CMAI/National Law School

- The examination for batch 2019-20 conducted by NLSU from July 24th - 28th 2020.
- 11 Candidates had registered through CMAI.
- The Contact classes are conducted every weekend.
- CMAI has initiated to train Individual members from CMAI institutions to train personnel on "Medical Law and Ethics" by paying part fee to the members.
- For 2020-2021, E-brochures were sent to institutions.
- 24 participants registered.
- Admission process completed by the end of July 2020.
- **Income Received : Rs. 6,40,800. (2020-2021)**

3. Distance education on laws applicable to hospital administration for under graduates, certification by CMAI.

- Contact class by Zoom was organized on 4th, 5th, 12th & 13th June 2020.
- Open book exam conducted. Results to be announced.
- For 2020-2021, E-brochures were sent to institutions.
- 24 participants registered.
- Admission process completed by the end of September 2020
- **Income received for 2020-21 - Rs.2,00,000 after expenses.**

4. Individual Administrators Section Membership list was updated.
5. Letters sent to individual section members encouraging them during the time of pandemic with prayer support.
6. Phone calls made to Institutions interacting with CEOs and administrators.
7. Electronic Newsletter, WAKE-UP CALL was finalized and sent to the section members for the period (January 2020 – March, April- June, July – September 2020, Oct- December 2020)
8. Attended all the meetings conducted by CMAI, one week Leadership online class attended.
9. Letters sent to contacts and other institutions for fund raising.
10. The CMAI constitution is being revised, the Bye Laws of the Administrators section was circulated to all individual section members for review and changes. The corrected Bye laws were resent to the members for approval.

11. Regional Committee Meetings.

- Kerala Regional committee on 9th May 2020.
- AP & Telangana Regional committee meeting on 21st May 2020.
- Karnataka Regional committee on meeting 15th May 2020.
- Tamil Nadu Regional Committee Meeting on 15th May 2020.

12. CEOs meeting of AP & Telangana Region

22 Institutions with 5 zoom meetings from 29th May till June 11th. Worked on the Action plan for AP Telangana Region.

1. Administrators National Conference

- XVII Virtual Administrators National Conference
- 5th to 7th November 2020
- 260 Participants attended.

Resource speakers.

- a. **Dr P. Wilfred Davidar**, IAS, Retd Additional Chief secretary, Public Policy & Business strategist: Key Note Address.
- b. **Fr. Dr John Varghese Thekkekara**, MHA, M.Phil, PhD, Department of Hospital administration, St.Johns Medical college: Sustainability & Inclusiveness among Indian Mission Hospitals.
- c. **Dr Aditya Moses** PhD, Human Resource Management of Indian Mission Hospitals: **Strategic management.**
- d. **Dr Katelyn Long**, PhD from Boston University, School of Public Health: **Resilience in Indian Mission Hospitals**
- e. **Mrs Gracy Mathai** CEO, Baby Memorial Hospitals: **Quality in Mission Hospitals**
- f. **Dr Samuel NJ David** Chair Man Administrators Section, CMAI & Head, Department of Hospital Management Studies & staff Training CMC, Vellore: **Health Care Managers Dilemma- passion purpose and Optimal choices.**

2. General Body of the Section

General Body Meeting of the Administrators section held on 7th November 2020 Virtual.

Points discussed:

1. **Next Executive Committee meeting:** This Will be conducted during the next National Conference.
2. **The next National Conference** will be tentative during October 2022 at Mercy Hospital Kolkata.
3. **Dr D.W.Mategaonkar Award Presentation selection Procedure:** It was reminded that the regional section representatives from the 13 regions will identify eligible candidates from their regions according to the criteria set by CMAI to be presented to the nomination committee.
4. **Sectional Secretary representative Regional Work:** It was emphasized in the meeting that the sectional representatives continue the initiation and co-ordination with the Section secretary to improve the regional work of CMAI of the section.
5. **Suggestion to strengthen the regional work:** Mr Justin suggested the 6 representatives of 13 regions can take equal opportunities to get to know the hospitals in their region, invite the other hospital to have the fellowship, sharing the technical knowledge through workshops, spiritual retreats, etc.
6. **Future for the Region:** It was discussed that the members of the section will introduce new members to CMAI.
7. Mr Justin mentioned that he can coordinate with the Academy of Hospital Administration to get more Members to be a part of CMAI as they are eminent personalities in hospital administration.

13. Regional Committee Meetings.

Kerala Regional committee meeting on 20th Nov 2020.

The Regional Executive Committee Meeting of Kerala Region was held Virtual on 16th November 2020,

Points Discussed:

For the year 2021-22 Regional Programme for five sections including the Regional conference were planned.

AP & Telangana Regional committee meeting was held on 8th January 2020

Points Discussed:

For the year 2021-22 Regional Programme for five sections including the Regional conference were planned.

Regional Forum Kerala

Kerala Regional Forum Virtual Meet was held on 28th January 2021.

Topic: Prevention of Sexual Harassment at Workplace- What Employers need to Know.

Resource Person: Mrs Anuvinda Varkey, Executive director CCH.

The number of participants who attended 180.

Regional Forum AP & Telengana Region

AP & Telangana Regional Forum Virtual Meet was held on 23rd January 2021.

Topic: Prevention of Sexual Harassment at Workplace- What Employers need to know, Resource Person: Mrs Anuvinda Varkey, Executive Director CCH.

Number of Participants who attended 185

BCHON (Bangalore Christian Health Care Organisation Net Work)

The Meet was on 2nd February 2021

At Bangalore Baptist Hospital

Discussions were on FCRA Amendments By Mrs Roshini Punnen.

Representation by 9 Hospitals

On-Going Distance Education Courses of the Section.(2020)

- Diploma in Hospital Administration CMAI/CMC
- Medical Law and Ethics Nation Law School University
- Laws on Hospital administration CMAI

New Course Initiation by Section 2021

CERTIFICATE COURSE ON MATERIALS MANAGEMENT IN HOSPITALS

- A short term certificate course on Materials Management in hospitals is arranged to be held online for the benefit of managers and executives in stores, purchase and pharmacies of mission hospitals in India. The programme is offered as a joint initiative of the **Christian Medical Association of India (CMAI) and the Department of Hospital Administration in St. John's Medical College, Bangalore.**

- **Resource Team:** A panel of experts in Materials Management and Hospital Administration from St. John's Medical College, Missionary Organizations and Corporate hospitals.
- 41 Participants registered for the first batch Jan 2021- March 2021 and weekend classes have started.

CERTIFICATE COURSE ON MATERIALS MANAGEMENT IN HOSPITALS

2nd Batch April 2021- June 2021

Total Number of Participants 40.

Contact classes were conducted during the weekends, a total of 26 classes (April 2021- June 2021).

Exams conducted certificate processing on.

Income received from 2 batches (2020-2021)

1st Batch (Rs. 1,25,680)

2nd Batch (Rs. 1,41,600)

Total Rs. 2,67,280

Department of Hospital Administration signed MOU with CMAI for Certificate course on Materials Management on the 17th February 2021.

Certificate Course on Hospital Finance (Planning stage, will be effective by August 2021)

A short term certificate course on **Hospital Finance** to be held online for the benefit of managers and staff in the finance department of mission hospitals in India. The programme is offered as a joint initiative of the **Christian Medical Association of India (CMAI)** and the **Department of Hospital Administration in St. John's Medical College, Bangalore.**

Topics

- Societies/Trust : Formation, Registration, Requirements etc.,
- Gospel Perspectives on Finance Management
- Accounting
- Banking, auditing, documentation
- Income tax for NGOs
- Five Year Business Strategy
- Finance Manuals for Hospitals
- Standard Operating Procedures

14. Quality Audit in Member Hospitals of CMAI.

A quick Audit for 7 member hospitals of CMAI by Student Interns doing Masters of Hospital Administration or Diploma in Hospital Administration for 5 days which helped the member Institutions to be fully prepared to avail Entry Level for NABH Accreditation.

15. CMAI has also partnered with the Department of Hospital Administration in St. Johns Medical college to depute 2 Interns for a one-month Internship to 8 Institutions to our Mission Hospitals from 16th February 2021 till 16th March 2021. These Interns helped the Institution with

- Quality audit of departments (with NABH standards)
- Surveying patient satisfaction, staff satisfaction, occupational Hazards etc.,
- Making a TAT (Turn around Time) studies for patients/files/samples etc.,

- Checking and organizing HR files etc.,
- Any other particular study or assessment if the hospital requires.
- 16 Interns to 8 Hospitals have been deputed.

Institution Visit

- CMC Vellore on 23rd & 24th February 2021.
- Mary Lott Lyles Hospital Madanapalli 5th March 2021.
- Arogyavaram Medical Centre, 5th March 2021.

16. Certificate Distribution on Completion of 3 Months course on Materials Management was conducted Virtually on 27th March 2021.

- Programme invitees: Chairperson Chaplains Section Dr.David Rajan, Director St.Johns National Academy of Health Sciences Fr.Paul , General Secretary CMAI Dr.Priya John, Fr.John Varghese Professor & Head Dept of Hospital Administration, St.Johns Medical College, & Staff of CMAI and St.Johns.

QUARTERLY SECTIONAL REPORT FROM APRIL TO JUNE 2021

1. Regional Meetings. (Kerala)

Region Activity Plan /Budget preparation for the period 2021-2022 with the RCO.
 Planning meeting on 15.4.2021 of "NABL & NABH Certification Programmes Available for Small Laboratories by Quality Council of India". To be conducted for all the regions.
 Kerala Regional Committee Meeting 3rd June 2021 discussion for Regional conference. The regional conference will be held on 5th & 6th August 2021 from 2.30 pm to 5.30 P.M.

Contacted member Institution Administrators through ConCall with the RCO

Regional Meetings. (Ap & Telangana Regions)

Region Activity Plan /Budget preparation for the period 2021-2022 with the RCO.
 Ap & Telangana Regional Committee Meeting 4th June 2021, discussion for Regional conference. Confirmed Regional conference for 22nd & 23rd July 2021 from 3.00 pm to 5.00 P.M.

2. **Working on Electronic Newsletter, WAKE-UP CALL for the period April – June 2021.**

3. **Regional Administrators Meet 2021**: was conducted on 10th and 30th June 2021.

- To share experiences, learn from each other, and find possible solutions for problems faced by the CMAI member institutions- Chaired by Dr. Samuel N.J. David, Chairperson Administrators Section
- To discuss increasing individual and institution memberships in your regions, Dr. Priya John General Secretary, CMAI
- Operational Preparedness to face Pandemic – Mr. Sunny Kuruvilla, Associate Director BBH.
- Discussions on E-magazine Wake Up Call – Mr. Peniel Malakar – Editorial Consultant
- Discussion on Regional conference – Elsy John Secretary Administrators Section
- Nomination for Dr. D.W Mategaonkar National Awards for 2021 for Outstanding Services in the Ministry of Healing.

Regional Administrator sectional secretary shared their present challenges faced during the pandemic in their institution and their regions.

Dr. Samuel N.J.David Chairperson of the Section and Dr. Priya John, General Secretary CMAI briefed about the CMAI involvement and support to the member institutions during this pandemic.

- Thanked all the institutions for the great involvement of the needy and the community during the pandemic.
- Briefed about CMAI support and help to the member institutions in the time of need and policy-making issues such FCRA amendment, CSR certificate, etc.
- Empowering and Motivating the MI,
- Encouraged the section secretaries to look into an increase of Member Institutions
- Briefed about CMAI Covid Helpline, Briefed about CMC Protocols for Covid
- Briefed about the Individual membership and the benefits.
- Encouraged and suggested to make more individual members within the institution
- Advised to go through our website regarding steps on opening FCRA account/ CSR Registration, etc.
- Sectional Secretary will coordinate with the Institutions for further guidance and connections.

Membership of the Section till date: ...692.....

Conclusion

I take this opportunity to thank the Lord Almighty, General Secretary, Chair and Vice-Chair of the section, Colleagues in Delhi and the Bangalore Office for all their help and support.

Elsy John
Secretary, Administrators' Section.

ALLIED HEALTH PROFESSIONALS SECTION

INTRODUCTION:

During these unprecedented challenging times CMAI_AHP section activities are focused to ensure relevance of CMAI by enriching and empowering members especially youth through education, spiritual fellowship and professional inputs. It is my pleasure to present this annual report to CMAI_GB for the period of April 2020 to March 2021.

AHP Executive Meeting:

AHP Executive meeting was conducted on 3rd August 2020 through online ZOOM platform due to the pandemic. Out of the 14 Members 11 were present, the meeting started with word of prayer by Ms Heema Kumari, NE Regional AHP Secretary. Dr Vilas Shende, Chairperson AHP Section welcomed all members.

The previous meeting minutes displayed, read and confirmed. The report presented and read by Mr. Lyric Abraham the AHP secretary, he mentioned about the SEED program being conducted in various Institutions focusing on soft skills, personal value's and mission commitment. There were 6 seed conducted last year and around 600 students participated in total. He also shared the efforts taken for the AHP course recognition by Government.

During discussion Mr Paul Patric suggested for Webinars for AHP's and Dr Vilas agreed to that and mentioned we can use that as strategy to increase membership. During the remarks from CMAI President Dr Jeykumar Daniel, he suggested to reach more AHP's out of our network. Mr Lyric Abraham suggested for a Knowledge update workshops for AHP members those who are currently working in mission hospitals. The committee welcomed the move. The meeting ended with a closing prayer by Mr Paul Brown, AHP Vice-Chairperson.

AHP National Conference 2020:

The 18th AHP National conference was held on 10th, 11th and 12th November 2020 virtually due to the pandemic. From the registered 340 participants around 160 attended the Conference. Dr Vijay Anand, Consultant Surgeon, Makunda hospital, Assam inaugurated the online conference and delivered the Key-Note address focusing on Allied health profession and mission work. He reminded about the importance of giving our 100% on wherever god places us. In three days of online conference, 7 Speakers took sessions on different topics relevant to Allied Health Profession. Dr Suranjeen Prasad's session on Continuing Learning in Life and why it's important, was planned as a pre cursor for the Continuous Allied Health Professional Education Programme. One session was exclusive for students by Dr Timothy Peace with topic excelling in Studies, students enjoyed this session thoroughly.

AHP AGM Meeting:

AHP AGM meeting was held on 12th November 2020 through online ZOOM platform due to the pandemic during our 18th AHP National Conference. 35 Members were present, the meeting started with word of prayer by Mr Abraham George. Dr Vilas Shende, Chairperson AHP Section welcomed all members.

The previous meeting minutes displayed, read and confirmed. The report presented and read by Mr. Lyric Abraham the AHP secretary, he mentioned about the recognition efforts done by CMAI for AHP course recognition also mentioned about the SEED program being conducted in various Institutions focusing on soft skills, personal values and mission commitment. There were 6 seed conducted last year and around 600 students participated in total.

During discussion Mr Anto Ramesh offered his help in approaching the Karnataka government officials for AHP courses recognition also extended his support for any help in Continuous education programme. Ms Christina also showed her willingness to support the Continuous Allied Health Professionals Education programme. Members welcomed the move to approach the QCI for recognition. The meeting ended with a closing prayer by Mr Samuel Johnson.

Virtual Regional Meetings:

- Conducted the Bihar & Jharkhand regional committee Zoom meeting on 15th May 2020
Updated about the CMAI Covid response. 8 hospitals ordered for PPE and they have received the consignment.
- On 23rd May 2020 conducted the Gujarat and Rajasthan Regional committee ZOOM meeting
Updated about the CMAI Covid response and understand the challenges from the region.
- Conducted the Maharashtra & Goa regional committee zoom meeting on 30th May 2020.
- Conducted the Bihar & Jharkhand, Maharashtra & Goa and Gujarat & Rajasthan regional committee Zoom meeting on 22nd, 25th and 26th January 2021 respectively to discuss and plan next year's regional activities and Regional conferences.
- On 3rd of March 2021 an online session was conducted for Bihar & Jharkhand region on "Prevention of Sexual Harassment at workplace" by Dr Anuvinda Varkey, Executive Director, Christian Coalition for Health.
More details of the meetings are reflected in respective regional coordinator reports.

CEO Meetings:

Actively participated in all CEO meetings in the month of June and July 2020 and contributed to the action plan especially in three regions, Bihar & Jharkhand, Gujarat & Rajasthan and Maharashtra & Goa. These are the regions I'm responsible for as the staff nominee.

On 24th June conducted one urgent Maharashtra CEO meeting to get the requirement details of Institution for the fresh proposal for Sony Pictures Network CSR Funds.

CMAI GB Meeting:

Attended the GB meeting on 20th and 21st August 2020 and presented the report of AHP section.

CMAI BOM Meeting:

Attended the BOM meeting on 20th November 2020 and presented the report of AHP section highlighting on the 18th AHP National Conference.

CMAI_AHP Webinar:

CMAI_AHP Section initiated webinar series specifically focused on Allied health professionals
The first webinar conducted on 29th September 2020. There were three speakers Mr Anto Ramesh, GM Colombia Asia Radiology group, Mrs Christina, Research Coordinator, AMC Madanappalle and Mr Immanuel Asher, Convenor MRTC. They spoke on the safety and precautions that needed to follow during this pandemic in Radiology, Laboratory and Medical Records fields respectively. From 99 registered participants around 70 turned out for the webinar. Many participants gave good feedback for this initiative.

Central Education Board:

- Central Education board meeting for the year 2020 was held on 27th June 2020 through online ZOOM platform, 35 members participated.
- All committee convenors presented their respective reports.
- Last academic year 2019-2020 had a total of 670 student intake in 14 different Allied Health professional stream in 55 training centres pan India.
- Dr Rabiraja Singh Convenor of Medical Radiation Technology Training committee working in CMC Vellore was selected as the new Chairperson of Central Education Board.

- Dr Priya Acknowledged and expressed the gratitude to Dr Shaloo the outgoing Chairperson for her voluntary service and contribution to CEB.
- Dr Sachin Sureshababu proposed a new advanced course for Neurotechnicians. CEB agreed to take it forward.
- The main discussion point was the recognition issue of CMAI-CEB courses.
- Mr Wilfred Davidar Retired IAS given some valuable insights on how to approach Government bodies.
- CEB formed two committees 1) To look forward for Liaison with Government bodies foreseeing the inclusion of CMAI-CEB in the AHP Bill 2018. 2) To look for possibilities of collaboration with any existing university/Institution for recognition.
- The board also agreed to take forward the CEB Centralized software proposal.
- AHP Secretary urged members to look forward to developing the Vellore property into CMAI-CEB Training Institution.
- On 2nd September had all convenors meeting to discuss and guide committees to follow the unlock 4.0 guidelines while conducting the CMAI_CEB exams.

Healthcare Sector Skill Council Courses.

- Attended the Annual General Body meeting of Healthcare Sector Skill Council on 16th October 2020.
- Facilitated the QP Validation for Job role "SANITIZATION AND HYGIENE ASSOCIATE" from HSSC by involving some of our experts for Validation.
- Was part of the Expert Committee Meeting for job role of Multiskilled Health Assistant, on 23rd October. Given the inputs and validation for the same.
- Had multiple meeting with Dr Suzane to start series of Geriatric Care Aide program of HSSC in our network hospitals.
- ToT for Geriatric Care Aide is Scheduled on 30th April 2021, 2 tutors will be participating in the ToT from our network through Dr Suzane.

OTHER MEETINGS AND ACTIVITIES:

- In the month of April 2020, the primary focus was on fund raising for CMAI Covid response to our member Institutions.
- The Bye-Laws of CMAI Constitution for Allied Health Professional section was reviewed by AHP executive Chairperson.
- The AHP Section send email to all Individual AHP Members those who have email ID's to connect with them in these difficult times also to update them about CMAI Covid response as directed by General secretary.
- AHP Secretary was part of the series of Tele Health planning Zoom meeting
- Send emails to specific personal contacts for donation appeal and also requested Ms Ruby and Ms Shalini to send donation appeal emails to all the AHP contacts and Foreign verification candidates in our database and few are responded by donating to CMAI Covid response.
- In May 2020 took a session to CMAI staff about the CMAI Visibility and Role of Social Media
- Was Part of the Bread for the world Initial meeting with Donor
- Attended the webinar on "Embracing Online Education" by CIM on 30th May 2020
- Engaged Mr Gopi for one-month assignment to collate the data base of Central Education Board Committees as in preparation towards the centralized software.
- Had Zoom meetings with couple of vendors for CEB software along with CMAI Technical support Mr Rakesh.
- Was part of the series of Tele Health planning Zoom meeting
- Completed the bread for the world proposal writing from AHP section side.
- Attended the Internal Complaints Committee zoom meeting on 10th June 2020
- On July 21st had a meeting with Dr Manoj Abraham to discuss and strategize the plan to develop 2nd line leaders in Mission.
- Attended the "Online Education Facilitation" workshop by CMC on 31st July 2020.
- Was part of the online inspection of new Institutional member CMCH, Purnia, Bihar along with Bihar & Jharkhand regional secretary Dr Prabhu Joseph and regional facilitator Mr Y. Pradhan on 13th August 2020.

- Attended the 5 day online training programme by Moringa on Self Leadership from 24th to 28th August 2020.
- Attended online training programme “Leading and Managing people” by Moringa on 21st to 25th September
- On 3rd , 4th and 5th December CMAI in collaboration with Vigeo international conducted online training programme for CMAI tutors called the “Teaching Gen Z” . The training was focused on latest online teaching methodology, tools and best practices. The training was much appreciated by CMAI tutors. Many mentioned it is need of the time as many trainings are now online/blended form.
- I have Completed the CMC distance education dept Covid Suraksha online course on December 2020.
- Facilitated and supported Mr Soumya Regional Coordinator for Maharashtra & Goa to plan and distribute the remaining SPNI funds for the member institutions of the region.
- Conducting weekly Zoom meeting with the vendor for CEB software updates along with CMAI Technical support Manager Mr Rakesh.
- On 9th December 2020 attended the funeral of Late Ms Aley Kuruvilla, first woman president of CMAI at Thiruvalla, Kerala along with Mr Sanjith and Mr Babykutty.
- Was part of the meeting with Medtronics Lab team on 13th January 2021 to discuss on different possibilities of collaboration with them for community projects in different regions involving CMAI network Institutions.
- Had Zoom meeting with Dr Sanju Abraham, Managing Director Tamil Nadu APEX Skill Development centre for healthcare for possible collaboration with CMAI CEB Courses on 17th February 2021.

Update on Recognition efforts

- Submitted request through St Stephen hospital to get notification from Delhi Dept of State to include CMAI name in St Stephen hospital paramedical course recognition.
- Had telephonic conversation with Dr Nipun Vinayak Secretary of MoH & FW on 23rd June 2020 regarding the recognition of CMAI-CEB AHP courses. He is very supportive to CMAI and asked us to wait till the AHP Bill to pass in the Lok Sabha.
- Met Alathur MP from Kerala Ms Ramya Haridas on 18th September in Delhi, she is one of the standing committee member of Allied health Professions Bill 2020 in the Lok Sabha. Given a representation from CMAI side to expedite the Bill and also to look into the possibilities to include CMAI in the AHP Council.
- Follow up emails are sending to enquire about the submitted request through St Stephen hospital to get notification from Delhi Dept of State to include CMAI name in St Stephen hospital paramedical course recognition.
- On 21st and 22nd January 2021 visited DMER office in Mumbai, Maharashtra and Maharashtra Vidhan Sabha to submit request to get our Allied health Courses of CMAI to recognize by Maharashtra state. The meeting was arranged through Dr Vilas Shende Chairman of AHP Section, with reference from Retired IAS officer Mr Sanjay S Deshmuk we were able to meet DMER joint Director Dr Ajay Chandanwale. He offered his support for the same.
- National Commission for Allied and Healthcare Professions Bill 2021 was passed in parliament on 24th March 2021.
 - a) Dr Priya General Secretary and AHP Secretary met the MOH/AHS Additional Secretary Mr Anil K Gupta on the same day in MoH, New Delhi.
 - b) As per Ministry of Health , The interim council will form within 3 to 4 months after floating the rules and regulations. NC AHP will form a national registry for the allied health professionals and will include the existing AHP professionals as part of the sunset clause. CMAI candidates are meeting the criteria of 2000 hours of training and nomenclature of the course matching to register in the national registry.

FUTURE PLANS:

- AHP Continuous learning programme to roll out in this academic year for AHP Professionals.
- SEED programme across all the regions once the pandemic situation will be under control.
- Trying for accreditation of CEB_CMAI Allied Health Course under any state.
- RPL assessment to conduct for all CMAI diploma holders

MEMBERSHIP: as on 31st March 2021 we have 1063 Life members and 52 Student members

QUARTERLY SECTIONAL REPORT FROM APRIL TO JUNE 2021

In this unprecedented challenging time, we were able to move forward by working from home with the help of technology and strong guiding leadership. I would like to thank our General Secretary and Administration dept for the generous support and inspiration to keep moving in the right direction.

In April as the Covid second wave hit many parts of our country, our primary focus was to support CMAI member Institutions as much as possible.

With support of RCO we have created a common shared spread sheet where we keyed in the requirement data sent by all our member Institutions as part of the survey request sent by CMAI HQ.

Around 81 member institutions responded so far with their specific requirements, and we are catering their need with support from multiple donors.

I'm coordinating with few donors including India Donates, Helping Hand for Hospitals, International Justice mission etc by sending the required list as per the request from donors and doing the follow up and delivering the materials with the help of Admin team.

IC Meeting:

Internal committee met on 20th May 2021, The Presiding officer Ms Deepti presented the report. The committee completed it's 3 year term and will be dissolved. No cases reported in the tenure.

HSSC Covid related Crash Courses:

Under the Ministry of Skill Development and Entrepreneurship with Healthcare Sector Skill Council Prime minister launched the Covid related Crash courses on 18th June 2021 through online. CMAI sent a google form to our member Institutions and 15 Institutions are showed their interest in starting this Covid related crash course of 1 month and 3 months OJT in their institutions and its under process.

Under the leadership of Dr Suzane, we initiated Geriatric Care Aide programme of HSSC in few of our member Institutions.

On 4th of June, we had a meeting with Dr Vinod Shah, Distance Education Team of CMC and CMAI to look for the possibilities of taking HSSC Home Health Aide course to mission hospitals to develop a sustainable home care department in each Institution.

AHP Section:

As part of the AHP section streamlining process we initiated the SOP preparation of all AHP related work in Delhi and as well as in Bangalore as the verification and registration of certificates are still carried out from Bangalore office.

Regions: In the month of June, I have participated and contributed to multiple regional conference planning meeting for Bihar & Jharkhand, Gujarat & Rajasthan, and Maharashtra & Goa regions as the staff nominee for the particular region.

Central Education Board:

- On 26th May we had the Laboratory Training Committee (LTC) Online Meeting, Dr Victoria Job Convenor presented the report.
- On 17th June we had Electrophysiology & Pulmonology Technology Training Committee (EPTTC) online meeting chaired by Dr John Punnose from St Stephen Hospital New Delhi
- Ophthalmology Technology Training Committee (OTTC) online meeting held on 18th June, Dr Tanuja Britto presented the report.

- Medical Records Training Committee (MRTC) Online meeting held on second half of 18th June and Convenor Mr I R Asher presented the report.
- Medical Radiation Technologist Training committee (MRTTC) online meeting held on 19th June and Dr Rabiraja Singh presented the report.
- On 20th June we had Dialysis Technology Training Committee (DTTC) Online meeting and Dr Ninoo George presented the report.
- On 22nd June we had Counselling and Addiction Therapies Training Committee (CATTC) online meeting. Mr Sigy Antony Co-Convenor presented the report.
- On 24th June we had Anaesthesia Technology Training Committee (ATTC) and Dr Shaloo Ipe convenor presented the report.
- On 25th June Gastro-Intestinal Endoscopy Technology Training Committee (GIETTC) met for the first time with new convenor Dr Deepak Johnson.
- On 26th June conducted the Annual CMAI-CEB meeting through ZOOM platform. Dr Rabiraja welcomed all the members around 25 members were present. CMAI President and General secretary expressed their gratitude for the Convenors. Last year minutes was read and confirmed. Each Convenors presented their respective report. A new course “Post Graduate Diploma in Rehabilitation Psychology” was proposed by Dr. Fr. Shony Mathew. AHP Secretary introduced the Continuous Allied Health Education Programme for AHP candidates and also updated the board about the CEB Software. CMAI_CEB Courses recognition efforts details were presented to the board by AHP secretary. General Secretary also mentioned importance of the quality and standard of our curriculum and it should be par with the government guidelines as we are approaching the Government for recognition in the light of NC AHP Bill 2021. Mr Davidar IAS suggested to look for the possibility of CEB as an education institution. The CEB resolved to recommend regarding this to CMAI board.

CONCLUSION:

In conclusion I would like to thank God for his wisdom and guidance. Sincere thanks to Dr. Priya John General Secretary and our Chairperson, Dr Vilas Shende, for all their guidance and support. Special thanks to CMAI Admin and IT dept for ensuring smooth working during this pandemic. I am also thankful to my colleagues especially my executive assistants in Delhi and Bangalore office for their timely support and help to carry forward section's activities.

Respectfully Submitted,

Lyrice Abraham,
Secretary, Allied Health Professionals Section

Lab Training Committee (LTC)

Submitted to the Central Education Board meeting, on 26.6.2021.

Convenor's Annual Report (2020 -2021)

Dear Friends,

It is a privilege to present the Annual report of the LTC for the year 2020-21.

Members of the lab training committee

- Dr Priya John - Chairperson,
- Dr Victoria Job – Convenor LTC
- Dr Dayakini Selvakumar Co Convenor,
- Mr Lyric Abraham- AHP Secretary,
- Mr J Sumanth – Coordinator of exams
- Dr Hubert Dkhar – Senior Pathologist,
- Dr Binesh Lal – Microbiologist
- Sr Lilly Varghese – Senior Tutor
- Mrs Justina – Senior Tutor
- Mrs Gladys – Senior Tutor

Courses offered

1. 2 year Diploma in Medical Laboratory Technology
2. 2 year postgraduate Diploma in Medical microbiology
3. 1 year postgraduate Diploma in Histopathology
4. 1year postgraduate Diploma in Dermatology

ADMISSION

Centres offering the DMLT course and Students registered for 2020 -2022

1	C.F. Hospital, Oddanchatram	8
2	CMC Vellore, Chittoor	4
3	Duncan Hospital, Raxaul	6
4	ETCM, Kolar	7
5	Jubilee Mission, Thrissur	9
6	Lourdes Hospital, Kochi	8
7	Mar Baselios Medical Mission, Kothamangalam	5
8	M.O.S.C Allied Health College , Kolenchery	7
9	Pushpagiri Allied Health College, Tiruvalla	4
10	Samaritan Hospital, Kizhakambalam	7
11	Sanjoe Hospital, Perumbavur	9
12	Scudder Memorial Hospital, Ranipet	10

13	SIH-R&LC, Karigiri	10
14	St Joseph's Hospital, Kothamangalam	4
	Total number of students	98

Centres offering Diploma in Medical Microbiology

1	CMC Hospital, Vellore	6
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Centre offering Diploma Histopathology

1	CMC Hospital, Vellore	2
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LTC has registered 106 students this year. There are 19 active centres.

CSI Rainy, Chennai St Thomas, Kattanam, Believer's church Medical college, Thiruvalla CIHS, Dimapur Nirmala Hospital, Calicut have not registered any students under the Lab training programme.

We thank God the exams were conducted successfully.

EXAMINATION RESULTS

2018 – 2020 batch final theory papers in September 2020 and practicals from October 2020 to January 2021. 10 students took the supplementary theory held in Feb 2021 and practicals April 2021. Most of the batch will complete internship by August 2021 beginning.

S.No.		Appeared	Completed
1	Believer's church, Thiruvalla	1	1
2	CIHS, Dimapur	4	3
3	CSI Rainy Hospital, Chennai	2	2
4	C.F. Hospital, Oddanchatram	8	6
5	CMC Vellore, Chittoor	4	4
6	Duncan Hospital, Raxaul	5	5
7	ETCM, Kolar	4	4
8	Jubilee Mission, Thrissur	12	12
9	Lourdes Hospital, Kochi	7	7
10	M.O.S.C , Kolenchery	8	8
11	Pushpagiri Allied Health, Thiruvalla	5	5
12	Samaritan Hospital, Kizhakambalam	6	6
13	Sanjoe Hospital, Perumbavur	7	7

14	Scudder Memorial Hospital, Ranipet	8	8
15	SIH-R&LC, Karigiri	10	10
16	St Joseph's Hospital, Kothamangalam	6	6
17	St Thomas Hospital, Kattanam	1	1

Total 98 students appeared in 16 centres. 3 of them have to repeat.

Pass Percentage = 96.94%. One person did not appear for the theory exam. Two of them will have to repeat the practicals.

2019 -2021 September 2021 (1st Year)

		Registered	Theory pass
1	CIHS, Dimapur	1	1
2	C.F. Hospital, Oddanchatram	8	7
3	CMC, Chittoor	3	3
4	Duncan Hospital, Raxaul	6	6
5	ETCM Hospital, Kolar	5	5
6	Jubilee Mission, Thrissur	6	6
7	Lourdes Hospital, Kochi	8	8
8	M.O.S.C , Kolenchery	2	2
9	Mar Baselios, Kothamangalam	4	4
10	Nirmala Hospital, Calicut	3	3
11	Pushpagiri Allied Health, Thiruvalla	5	2
12	Samaritan Hospital, Kizhakambalam	5	5
13	Sanjoe Hospital, Perumbavur	5	5
14	Scudder Memorial Hospital, Ranipet	7	7
15	SIH-R&LC, Karigiri	9	8
16	St Joseph's Hospital, Kothamangalam	6	6
	Total	83	76

Mr. P Samuel **Karunakaran memorial Award** for scoring the highest mark in Diploma in Medical Laboratory Technology for the best outgoing student (Based on merit. The 1st in overall marks in the exams was awarded to Ms.Honey of St Joseph's Hospital, Kothamangalam.

The practicals have been conducted in their own centres making sure an external examiner eligible to be an examiner was present in all centres. Thanks to the tutors who took the effort to be present in centres allotted to them following safety regulations.

Tutors Board meeting

It was held online through the Zoom on the 10th of May 2021.

The progress of classes in the various centres were brought to notice since lockdown regulations and implementations have been varied in the different centres. This was needed to fix the exam dates. Tutors were informed about the new registrations, exam results and ranks. The important matters from exam reports by senior tutors was discussed to highlight the areas of improvement.

There was no scientific session. The tutors attended a very useful online teaching training programme in November conducted by CMAI.

Tutor evaluation

There are four candidates with requests to take Tutor evaluation. As soon as the situation is conducive for us to conduct exams in person it will be done in Samaritan Hospital, Kerala and ETCM, Karnataka.

LTC meeting

It was held online on May 26th. All the members were present.

The exam dates an immediate issue was addressed and was fixed as July end for the 2nd years and August end for 1st years.

Mr. Lyric gave us an update on digitalization. Its versatility and usefulness was explained. Digital signature on certificates to hasten the process was discussed. He also informed us about CAHPE (continuing education) and we are hoping to have a session of it in the near future on the new virus. Dr Priya John gave the recent developments on the recognition efforts which gave us a glimmer of hope.

Acknowledgement

I am thankful to God for His guidance over the last year with all its challenges. A word of thanks to the CMAI office at Delhi, the LTC members and all the Tutors for their support. A special word of thanks to Mr Sumanth the Coordinator of exams without whose help it would be difficult to conduct the exams. Thanks to Mr Gopi Isaac for handling the accounts and a big thankyou to Mr Sampath for all the secretarial work.

Medical Record Training Committee (MRTC)

Submitted to the Central Education Board meeting, on 26.6.2021.

By I.R. Asher. Convener Secretary, 21st June 2021

Dear friends,

Greetings from Medical Record Training Committee. I thank the Almighty for His miraculous leading during this difficult pandemic period.

Our Medical Record training programme could do well this year also. The employment opportunity for our medical record graduates is increasing year by year in the private sector health care units and Medical billing & Health Insurance sector.

Students Admissions 2020 - 2022:

2020 ENROLLMENTS

S No	Name of Training Centre & Place	No. Enrolled
1	Christian Fellowship Hospital, Oddanchatram	7
2	Holy Family Hospital, New Delhi	8
3	K.K.M.M. C.S.I Hospital, Neyyoor	3
4	Jubilee Mission College of Allied Health Sciences, Thrissur	8
5	Lourdes Hospital, Ernakulam	2
6	M.O.S.C Centre for Allied Health Sciences	2
7	Padhar Hospital, Padhar	11
8	Pushpagiri College of Allied Health Sciences, Thiruvalla	6
9	Schieffelin Institute of Health-Research & Leprosy Centre	13
10	St. Thomas College of Allied Health Sciences, Chethipuzha	13
11	St. Stephen's Hospital, New Delhi	10
12	Scudder Memorial Hospital, Ranipet	20
	TOTAL	103

CENTRES WITH NIL ADMISSIONS		
1	Lakeshore Hospital, Kochi	
2	Believers Church Hospital, Thiruvalla	
3	Holy Cross Hospital, Kamagere	
4	C.S.I Hospital, Bangalore	

Number of enrolments this year is 103 against 108 last year in spite of the Pandemic sweep.

STATE WISE STUDENTS STRENGTH: 2017 – 2019. 2016 -2018 Strength is given in brackets.

No	STATE	No. of Students
1	Karnataka	0 [05]
2	Kerala	31 [34]
3	Tamilnadu	43 [41]
4	Madhya Pradesh	11 [08]
5	Delhi	18 [10]
	Total	103 [108]
	Decrease	4.6%
Note: Decrease in admissions might be due to economic crisis due to Pandemic		

LIST OF NEW CENTRES FOR 2020 – 2022: NIL

Table of performance DMRT Annual Examinations 2020

2020: CMAI – DMRT students' performance in annual examinations Report:

Year & Month of Exam		No. Regd	No Appeared	No. Passed	No. Failed	Absentees	% of Passed	% of failed
Sept 2020	1 st Year	113	102	90	12	11	88.24	11.76
	2 nd Year	130	124	105	19	6	84.68	15.32
Jan 2021	1 st Year		15	14	1	0	93.33	6.67
	2 nd Year		34	29	5	0	85.29	14.71

The number of failures was more in ICD practical examination as a new concept of “Coding to clinical pertinence” by providing clinical data. The student should assess the diagnoses and assign the right ICD code. In some centres, there were more absentees noticed for the first time.

Annual Tutors’ Workshop:

Our Tutors’ Annual Medical Record Tutors’ workshop for the academic year 2019 - 2020 was to be held from 06.02.2020 to 07.02.2020 at Jubilee Mission Medical college Hospital, Thrissur. Due to COVID – 19 prevalence it was postponed to March 2020, and that too was cancelled due the increased pandemic threat throughout the country. We are planning to have our 2021 workshop waiting for the end of the pandemic.

Finance:

Our Finance position is sound as usual.

Tutor in Medical Record Technology Course:

TMRT course was conducted in Holy Family hospital during the first week of February 2020 with 6 candidates. Examinations will be conducted soon after the complete lifting of complete lockdown.

Our “Basics of Anatomy & Physiology “book was released in February 2021.

Our new guide book “Coder’s Digest’ is prepared and now under printing; will be available to the students in a fortnight’s time.

2021 MRTC meeting:

Our 2021 MRTC meeting was conducted on 18th June 2021 virtually. The proposal to go for video recorded class-room lectures for ICD with dubbing in Tamil, Malayalam & Hindi is taken up with the help of CMAI HQ.

I.R. Asher.

Convener Secretary,
CMAI – MRTC.

Medical Radiation Technologists Training Committee (MRTTC)

Report submitted to Central Education Board meeting on 26th June 2021

The MRTTC comprises of the following as its members;

Dr. Priya John	-	General Secretary, CMAI
Mr. Lyric Abraham	-	AHP Secretary, CMAI Dr.
B.	-	Paul Ravindran-Consultant
Dr. I. Rabi Raja Singh	-	Convener & Secretary, MRTTC-CMAI Dr.
Timothy Peace	-	Co-Convener
Mr. A. Rengit Singh	-	Controller of Examinations, MRTTC
Mr. S. Kersome	-	Dy. Controller of Examinations, MRTTC & Member, Department of Radiology, CSI Hospital, Bangalore Dr.
Simon Pavamani	-	Head, Department of Radiation Oncology
Dr. Elizabeth Joseph	-	Head, Department of Radiology
Dr. Julie Hephzibah	-	Head, Department of Nuclear Medicine
Mr. Yogasundaram	-	Member, Department of Radiology
Mr. John Kennedy	-	Member, Department of Radiation Oncology

Dear Colleagues,

We consider it as a great privilege & honor to present the following Annual Report of MRTTC for the year 2020-21 to this committee. At the outset, we would like to thank the **LORD JESUS CHRIST** for all HIS abundant blessings and guidance for enabling us to make this academic year, a successful one for the training committee.

The following courses are currently being offered by the training committee:

- Two-year diploma in Radiodiagnosis Technology (Branch I-A)
- Two year Diploma in Radiotherapy technology (Branch II)*
- Two-year post-Graduate Diploma in Nuclear Medicine Technology (Branch III)**

Besides the two year diploma courses, MRTTC conducts one-year tutor course for trained technologists adopting distance education methodology.

*Radiotherapy technology program is currently put on-hold due to some new regulatory requirements of the Atomic Energy Regulatory Board (AERB), Govt. of India.

**This is a post graduate diploma course and the qualification required to apply for this course is B. Sc. in Science subjects. Currently, no institution is offering this program.

List of Centers:

The total numbers of affiliated centers for MRTTC-CMAI diploma courses are 36. But the following 22 centers are currently active.

Radiodiagnosis Technology

No	Centre
1	Christian Medical College, Vellore
2	C.S.I. Hospital, Bangalore
3	CSI Rainy Hospital, Chennai
4	St. Stephen's Hospital, Delhi
5	Dr. Jeyasekharan Hospital, Nagercoil
6	Padhar Hospital, Betul
7	MOSCM Medical College Hospital, Kolenchery
8	Arogyavaram Medical Centre, Arogyavaram
9	Jubilee Mission Medical College & R.I, Thrissur
10	CSI Hospital, Neyyoor
11	Christian Fellowship Hospital, Oddanchatram
12	E.T.C.M. Hospital, Kolar
13	S.I.H.- R.L.C. Karigiri
14	Pushpagiri College of Allied Health Sciences, Thiruvlla
15	Christian Institute of Health Sciences & Research, Dimapur, Nagaland
16	Scudder Memorial Hospital, Ranipet
17	GEMS Multi Speciality Hospital, Sikaria, Bihar
18	Bensam Hospital, Nagercoil*
19	St. Thomas College of Allied Health Sciences, Chethipuzha
20	Believers Academy of Allied Health Sciences, BCMC, Thiruvalla*
21	Wanless Hospital, Miraj*
22	Tiruvalla Medical Mission, Tiruvalla*

* No candidates admitted in last two years.

New Centers:

Following two centers are planning to start this course, Mandiram College of AHS, Kerala & Mure Memorial Hospital, Nagpur. We have sent an application form and the details of minimum requirements. On receipt of the application form, we will organize the inspection.



TAJIKISTAN
 AFGHANISTAN
 PAKISTAN
 CHINA
 NEPAL
 BHUTAN
 BANGLADESH
 MYANMAR
 SRI LANKA
 ANDAMAN & NICOBAR ISLANDS (INDIA)
 LAKSHADWEEP (INDIA)

JAMMU & KASHMIR (Srinagar, Jammu)
HIMACHAL PRADESH (Shimla)
PUNJAB (Chandigarh)
HARYANA (New Delhi)
UTTARAKHAND (Dehradun)
UTTAR PRADESH (Lucknow)
BIHAR (Patna)
JHARKHAND (Ranchi)
WEST BENGAL (Kolkata)
ODISHA (Bhubaneswar)
GUJARAT (Gandhinagar)
MAHARASHTRA (Mumbai)
TELANGANA (Hyderabad)
ANDHRA PRADESH (Chennai)
TAMIL NADU (Chennai)
KARNATAKA (Bengaluru (Bangalore))
KERALA (Thiruvananthapuram)
PUDUCHERRY (Pondicherry)
GOA (Panaji)
CHHATTISGARH (Raipur)
SIKKIM (Gangtok)
ASSAM (Dispur)
MEGHALAYA (Shillong)
TRIPURA (Agartala)
MANIPUR (Imphal)
MIZORAM (Aizawl)
ARUNACHAL PRADESH (Itanagar)
NAGALAND (Kohima)

DELHI (Country Capital)
 Yanam (Puducherry)
 Karaikal (Puducherry)
 Port Blair (Andaman & Nicobar Islands)
 Kavaratti (Lakshadweep)

Arabian Sea, Bay of Bengal, Indian Ocean, Palk Strait

Tutor course:

The 2018 batch Tutor course candidates have just completed the exit examinations. All of them successfully passed the Tutor course and the certificates have also been awarded to these candidates.

This year 2021, we have circulated the new batch of online Tutor course 2021 to all our registered training centres and also others who are working in Non-CMAI institutions. The last date for submission of online application is 31st July 2021. The course is expected to be started in September 2021.

Revision of Syllabus:

The revised syllabus was presented in the Special meeting which was held on 14.09.2019 and also presented in CEB 2019. Both committees have approved the syllabus and this could not be implemented in the year 2020 due to covid-19 pandemic. This revised syllabus will come into effect from 2021 batch onwards.

The highlights of the syllabus are:

- On par with the syllabus introduced by AHP council
- Introduced 6 month internship for hands on training for the candidates
- Course name has been changed as “Diploma in Medical Radiology and Imaging Technology (DMRIT)”

Webinar Programme

Due to the present situation with the COVID-19 pandemic, the webinar classes have been conducted through online ZOOM platform. The aim of this webinar classes was to substantiate the regular teaching that is going on in each center. These classes were conducted on 6th July 2020 and 27th July 2020. Over 100 students from training centers from all over the country connected through the ZOOM and actively participated in the program and the students from these centers have really got benefited. Sessions were on the basis of syllabus of Diploma in Radiodiagnosis Technology course. The main emphasis was given to the discussion of questions and answers asked in the final examination of the past 7 years. Senior faculty from CMC Vellore actively participated as resource persons. The MRTTC would like to thank the administration and faculty of CMC Vellore and CMAI for their support in organizing the webinar successfully. Due to the present situation with covid-19 Pandemic, the June 2020 and December 2020 examinations were postponed to September 2020 and March 2021 respectively. Both session exams were successfully conducted with covid-19 protocol.

Awards for Students:

In order to encourage the students and teachers, MRTTC-CMAI gives prizes for the best outgoing students in Radiodiagnosis Technology course. The Dr Patterson prize for the best outgoing student of Radio-diagnostic technology course for the year 2020 was given to **Mr. V. S. Rupan Kumar from Christian Medical College, Vellore**. This award carries a cash prize of Rs 2000/- with citation. Certificates of Merit were issued for 2nd prize to Mr. Joshua S. from Scudder Memorial Hospital, Ranipet and 3rd prize to Mr. Agnidhathan Ramesh from Jubilee Mission College of AHS, Thrissur.

Acknowledgement

We would like to express our sincere gratitude to all members who contributed to the successful function of MRTTC-CMAI, we are sure without their committed help it will be impossible for this committee to function. We are indebted to all office bearers of CMAI, especially our General Secretary Dr. Priya John, Dr. Jeyakumar Daniel, President and their team for their valuable co-operation and contributions. On behalf of MRTTC, we would like to thank Dr. Timothy Peace, Co-Convener, Mr. A. Rengit Singh, Controller of Examinations Mr. S. Kersome, Dy. Controller of Examinations and all the examiners who set the question papers and also travelled long distances to conduct examinations in September 2020 and March 2021 sessions. I would also like to make special mention of the valuable role of Mr. Kersome and Mr. Rengit Singh in connection with central evaluation of answer-scripts. Respectfully presented

Dr. I. Rabi Raja Singh,
Convener, MRTTC-CMAI.

MEDICAL RADIATION TECHNOLOGISTS TRAINING COMMITTEE

Centre wise statement showing the number of students appeared & passed in September 2020 & March 2021 (Joined in June 2018 - Completed in June 2020)

Radiodiagnosis Technology

No	Centre	Appeared		Passed	
		Sept	March	Sept	March
1	C.M.C. Vellore	6	-	6	-
2	C.S.I. Hospital, Bangalore	7	-	7	-
3	CSI Rainy Hospital, Chennai	5	-	5	-
4	St. Stephen's Hospital, Delhi	12	-	12	-
5	Dr. Jeyasekharan Hospital, Nagercoil	8	3	6	1
6	Padhar Hospital, Betul	2	1	1	1
7	MOSCM Medical College Hospital, Kolenchery	7	-	7	-
8	Arogyavaram Medical Centre, Arogyavaram	16	1	15	1
9	Jubilee Mission Medical College & R.I, Thrissur	8	-	8	-
10	CSI Hospital, Neyyoor	8	4	4	3
11	Christian Fellowship Hospital, Oddanchatram	6	-	6	-
12	E.T.C.M. Hospital, Kolar	10	1	9	0
13	S.I.H.- R.L.C. Karigiri	6	-	6	-
14	Pushpagiri College of AHS, Thiruvalla	5	-	5	-
15	C.I.H.S.R. Dimapur	2	1	2	0
16	Scudder Memorail Hospital, Ranipet	9	-	9	-
17	GEMS Hospital, Sikaria, Bihar	1	-	1	-
18	St. Thomas College of Allied Health Sciences, Chethipuzha	10	1	9	1
	Total	128	12	118	7

Remark: The percentage of candidates passed in September 2020 session is 92.19 % The percentage of candidates passed in March 2021 session is 58.33 %

Centre wise statement showing the number of students registered the course in June 2020-21**Radiodiagnosis Technology**

No	Centre	Registered 2020-21
1	C.M.C. Vellore	6
2	C.S.I. Hospital, Bangalore	5
3	C.S.I. Rainy Hospital, Chennai	6
4	St. Stephen's Hospital, Delhi	5
5	Dr. Jeyasekharan Hospital, Nagercoil	4
6	Padhar Hospital, Betul	2
7	MOSC Centre for AHS, Kolenchery	5
8	Arogyavaram Medical Centre, Arogyavaram	5
9	Jubilee Mission Medical College & R.I, Thrissur	6
10	CSI Hospital, Neyyoor	8
11	Christian Fellowship Hospital, Oddanchatram	8
12	E.T.C.M. Hospital, Kolar	3
13	S.I.H.- R.L.C. Karigiri	6
14	Pushpagiri College of Allied Health Sciences, Tiruvalla	8
15	Christian Institute of Health Sciences & Research	3
16	Scudder Memorial Hospital, Ranipet	10
17	Bensam Hospital, Nagercoil	1
18	St. Thomas College of Allied Health Sciences, Chethipuzha	8
	Total	99

Ophthalmic Technologist Training Committee (OTTC)

Central Education Board Meeting On 27.06.2018

CONTENTS:

1. Report

- Courses Conducted
- Training Centers
- Examination & Admission
- Future Plans

2. Appendix

- Audited Statement of Accounts 2019 - 2020

REPORT:

I consider it a privilege to present the annual report of the OTTC, before the Central Education Board of the CMAI.

Courses:

1. Diploma in Ophthalmic Technology – 2 ½ years
2. One year certificate course in Optometry
3. One year Vision Technician Course

Training Centers:

1. G.M. Eye Hospital, Mettupalayam, Tamilnadu
2. Bejan Singh Eye Hospital, Nagercoil, Tamilnadu
3. CSI Kanyakumari Medical Mission Hospital, Neyyoor, Tamilnadu
4. ICEH - Joseph Eye Hospital, Tiruchirappalli, Tamilnadu
5. Christian Medical College, Vellore, Tamilnadu
6. MOSC Medical College & Hospital, Kolencherry, Kerala
7. Jubilee Mission Medical College & Hospital, Thrissur, Kerala
8. Eye Microsurgery & Laser Centre, Thiruvalla, Kerala
9. ECOS Eye Hospital, Berhampur, Orissa
10. St. Stephen's Hospital, New Delhi
11. Christian Institute of Nagaland, Dimapur, Nagaland
12. Ruby Nelson Memorial Hospital, Jalandhar, Punjab
13. CMC, Chithoor Campus, Andhra Pradesh
14. Believers Church Medical College Hospital, Thiruvalla, Kerala
15. Scudder Memorial Hospital, Ranipet, Tamilnadu
16. The Leprosy Mission Hospital, Kothara

ADMISSIONS 2020:

S.NO	DOOT	STUDENTS ADMITTED
1.	G.M. Eye Hospital	0
2.	St. Stephen's Hospital	0
3.	MOSC Medical College & Hospital	0
4.	Jubilee Mission Medical College & Hospital	2
5.	Bejan Singh Eye Hospital	13
6.	CSI Kanyakumari Medical Mission Hospital	12
7.	ICEH - Joseph Eye Hospital	2
8.	Eye Microsurgery & Laser Centre	0
9.	Christian Medical College	3
10.	CMC, Chithoor Campus	4
11.	ECOS Eye Hospital	0
12.	Christian Institute of Nagaland	0
13.	Believers Church Medical College& Hospital	0
14.	Kothara Leprosy Mission	0
15.	Scudder Institute of Allied Sciences	10
TOTAL		46

S.NO	NAME OF THE CENTRE	SECOND YEAR	
		APPEARED	PASSED
1.	G.M. Eye Hospital, Mettupalayam	12	12
2.	St. Stephen's, New Delhi	3	3
3.	MOSC Centre for Allied Health Scienc, Kolenchery	4	4
4.	Jubilee Mission Hospital, Trissur	1	1
5.	ICEH - Joseph Eye Hospital, Trichy	6	6

6.	Eye Microsurgery & Laser Centre, Tiruvalla	6	6
7.	CMC Vellore	6	6
8.	ECOS Eye Hospital, Orissa	2	2
9.	Christian Institute of Nagaland, Dimapur	2	2
10.	Believers Medical College, Tiruvalla	1	1
11.	Jubilee Mission Medical College & Hospital,	8	8
12.	CSI Kanyakumari Medical Mission Hospital	11	11
13.	Bejan Singh Eye Hospital, Nagercoil	0	0
Total		62	62

RESULTS II DOOT 2020

RESULTS I DOOT 2021

S.NO	NAME OF THE CENTRE	FIRST YEAR	
		APPEARED	PASSED
1.	G.M. Eye Hospital	11	0
2.	St. Stephen's Delhi	4	2
3.	Jubilee Mission Hospital, Trissur	5	2
4.	Bejan Singh Eye Hospital	2	0
5.	ICEH, Trichy	3	0
6.	CMC Vellore	4	4
7.	ECOS Eye Hospital	2	2
8.	Christian Institute of Nagaland, Dimapur	1	1
9.	SMH, Ranipet	10	5
10.	TLMH, Kothara	1	1
11.	CSI Neyyoor	12	4
12.	CMC Chittoor	4	4
Total		59	25

Proceeding of OTTC Meeting held on 18 June 2021:

- *OTTC/01/2020*: Dr. Dhipak Arthur was nominated as Controller of Examinations, in the follow up meeting held in Dec 2020, since Dr Krishna, St Stephens, had resigned,
- *OTTC/02/2021*: Theory examinations are to be conducted in August. Mode of exams & dates to be finalized on 16th July, 2021. Dr. Priya John offered that CMAI look into an online testing platform, common for all
- *OTTC/03/2021*: Cash withdrawal from OTTC account has been suspended due KYC issues. Mr Lyric was requested to care of this matter
- *OTTC/04/2021*: Malpractice during exams had been noted & it was decided to report this CEB for strict action to be initiated against the training centers, in the future
- *OTTC/04/2021*: Madurai, Chennai, Theni, Tirunelveli, Salem, Coimbatore, Tirupati, centers of Aravind Eye Hospitals, had applied for induction into DOOT in 202. Inspection fees was collected. Inspection was postponed. Online inspection has been scheduled for early July, for all centers except Tirupati.

I take this opportunity to thank God and CEB, CMAI for giving me this opportunity to serve as Convener for OTTC. I request the support of my colleagues and various training centers to continue my task, satisfactorily.

Respectfully submitted,

Dr Tanuja Britto
Convener, OTTC

Diploma in Anaesthesia And Critical Care Technology (ATTC)

ANAESTHESIA TECHNOLOGY TRAINING COMMITTEE

1. Dr. Priya John, General Secretary
 2. Mr. Lyric Abraham, Secretary-AHP section
 3. Dr. Shaloo Ipe- Convenor
 4. Dr. Shalini Miriam Ipe, Co-convenor
 5. Dr. Sam Philip- Controller of Examination
 6. Dr. Rakhee S
 7. Dr. Basil John Mathai, CMC Vellore
 8. Dr. Grace Maria George, Lisie Hospital, Ernakulam
- } M. O. S. C. MCH, Kolenchery

The centers recognized for Diploma (CMAI)

1. St. Stephen's Hospital, Delhi.
 2. Bangalore Baptist Hospital, Bangalore. Karnataka
 3. Kanyakumari Medical Mission, Neyyoor.
 4. Bensam Hospital, Nagercoil
 5. Dr. Jeyasekharan Medical Trust Hospital, Nagercoil
 6. Christian Medical College, Vellore
 7. Christian Medical College, Chittoor
 8. Scudder Memorial Hospital, Ranipet
 9. Muthoot Medical Centre, Kozhenchery.
 10. Jubilee Mission Medical College Hospital, Trichur
 11. M. O. S. C. Medical College Hospital, Kolenchery
 12. Lisie Hospital, Kochi, Kerala
 13. Lakeshore Hospital, Kochi
 14. Specialist's Hospital, Ernakulam.
 15. St. Thomas, Chethipuzha
 16. Rajagiri Hospital, Aluva
 17. Believers Church Medical College, Thiruvalla
 18. Pushpagiri College of Allied Health Sciences, Tiruvalla
 19. Mar Baselios Medical Mission Hospital, Kothamangalam
 20. St. Gregorios Medical Mission Multi Specialty Hospital, Parumala
 21. Mar Sleeva Medicity, Pala
- } Tamilnadu(6)
- } Kerala (13)

There are 21 centres recognized for Diploma (CMAI) in Anaesthesia and Critical Care Technology course. Out of this, 13 are in Kerala, 6 in Tamil Nadu and one in Delhi.

Holy Family Hospital, New Delhi is seeking accreditation.

1. Bangalore Baptist Hospital, Bangalore. Karnataka
2. St. Gregorios Medical Mission Multi Specialty Hospital, Parumala

The above mentioned institutions do not have students.

Bangalore Baptist Hospital has discontinued the course for want of recognition.

Centre recognition is according to the work load in the theatre and the number of faculty available (2 candidates per faculty)

Programme package

Target Group - 10+2 or its equivalent with science subjects (Physics, Chemistry, and Biology) with a minimum of 50% marks. This is a full time in house training programme conducted in the recognized study centres. Students are rotated through various sub specialties like intensive care units, Emergency Medicine, Cardiovascular and thoracic surgery, radiology and physiotherapy

Students enrolled for Diploma (CMAI)		
Year	No .of candidates	
1 st year	85	Total 191
2 nd year	106	

There are a total of 191 students for the Diploma programme, out of which 85 students are in the first year and 106 in the second year.

Examination

Theory examination for Diploma 1st year & 2nd year is pending due to the Covid 19 pandemic and associated lock down. Institutions are making an attempt to cover the portions by online classes. We are hoping to conduct the second year theory examination by the end of August and first year theory examination by the end of September.

Like last year, theory & practical examinations may have to be conducted in the individual centres.

Recognition of CMAI courses

Non recognition of the CMAI courses by the government and the Data flow is a real problem we are facing. Also degree course is the need of the hour. We are aware that CMAI is putting an earnest effort to procure some form of recognition. Hope this will come through soon.

Auditing of accounts was done in CMAI Bangalore office.

I would be failing in my duty if I do not express my gratitude to Dr. Shalini Miriam Ipe (Co-convenor), Dr. Sam Philip (Controller of Examinations), Dr. Rakhee S and Departmental secretaries Ms. Sali & Ms. Sinu who have been a constant support and played a vital role in the conduct of various activities related to the course. Ms. Sali has attained her superannuation this year. Wish her all the best for a peaceful retired life. Pray to God Almighty that He will guide us through and bless us in our endeavours in the future.



Dr. Shaloo Ipe
Convenor, ATTC

Counselling & Addiction Therapies Training Committee (CATTC)

Reporting Period: July 2020 to June 2021

Introduction:

The present pandemic situation has really affected our courses. During the reporting period the CATTC had no students for PG Diplomas from any centers. For the next academic year one more center, namely Shalom Institute of Mental Health and Research, Palakkad have come forward to start the courses. However during the reporting period TRADA Institute had conducted a certificate Course in Human Resource Development in Counselling Skills at Ayuhsya, Changanacherry. Admission procedures for the next academic year are in progress.

The objectives of the Training programmes are:

- 1) To equip the trainees to get a self awareness and to make necessary changes to face the challenges of daily life.
- 2) To train and Equip individuals to do mental health interventions like counselling, psycho-education, therapies in any field (De-addiction Centres, Palliative care centre, Educational settings, Pastoral care, Family settings, hospitals and community)
- 3) To Equip tutors for training centres
- 4) To Enable people to co-ordinate programmes independently
- 5) To train students to identify and assess mental health problems in the community and suggest suitable referrals with effective interventions.
- 6) To train in the community rehabilitation programmes of addicts and people with mental health problems
- 7) To contribute in Pastoral and healing ministry through counselling and therapies to both patients and care takers.

Training Centres:

- 1) TRADA Institute of Social Sciences, Kottayam, Kerala
- 2) Allied Health Education Division, Believers Church Medical College Hospital, Thiruvalla, Kerala
- 3) Shalom Institute of Mental Health and Research, Palakkad, Kerala

Tutor Training and upgrading Tutor skills

The Faculty members of the Institute are given periodical upgradation of their skills by sending them to various training programmes/workshops/conferences etc. and also by inviting Resource Persons to TRADA for the training of staff. During the reporting period following staff undergone training.

Sl.No.	Date	Name of Faculty	Subject	Venue(Online platform)
1.	31.7.2020	Mr. Joji Abraham	Facilitating Online Education	CMC Vellore
2.	3-5 Dec.2020	Mr. Sigy Antony Mr. Joji Abraham Mr. Soni Silvy	Teaching Genz, Online Tutor Training Programme	CMAI, New Delhi

Besides the above our faculty also attended the Webinars/Workshops organized by TRADA Institute on Cognitive Behavioural Therapies, Geriatric Health Management and Youth and Addiction Management.

Student Nurture:

- Students are given personal counselling
- Students are given supportive supervision in Counselling and Psychotherapies
- Students are given guidance for a career placement

Conference/ Workshops/Retreats:

(Time to time Organizing/attending the conference, workshops and retreat to update their professionalism and motivate the members for spiritual developments)

Name of Conference/ Workshops /Retreats	Date Venue and Agenda	No. of Participants Male/Female/ Others	Profile of Resource Person/ Individual/ Institution /Participants	Activity Funded by	Details/ Reports
Webinar on Cognitive Behavioural Therapies	8 th & 9 th January 2021 By TRADA, Kottayam	Around 50 students, counsellors, social workers	Resource persons were: Sr. Joan Chunkapura, Mr. Sigy Antony, Fr. Mathew Puthupamana, Mr. Joji Abraham	Through registration Fee	Well appreciated by the participants/students
Webinar on Geriatric Health Management.	9 th & 10 th Feb.2021 By TRADA, Kottayam	Around 70 Students, counsellors, Social Workers	Dr. Jino Joy, Gerontologist, Bangalore Sr. Dr. Joan Chunkapura, Mr. Ajayakumar K V,	Through registration Fee	Well appreciated by the participants/students
Webinar on Youth Addiction Management	26 th & 27 th March 2021 By TRADA, Kottayam	50 Counselling, Social Work students	Sr. Dr. Joan Chunkapura, Mr. Sigy Antony, Mr. Ajayakumar, Mr. Jithu T Chengattu	Through registration Fee	Well appreciated by the participants/students

Meetings / Training attended:

CEB meetings held during the period were attended by the Convener Sr. Dr. Joan Chunkapura and Mr. Sigy Antony.

Visits to Training Centres:

The day to day functioning of the centre at TRADA Institute is supervised by the Convener and Co-convener. We have already done an online assessment and evaluation of their facilities based on which approval given and they have remitted the Center fee. In site inspection of the new Center Shalom Institute of Mental Health and Research, Palakkad will be carried out once the Covid situation in the State is improved and travel is possible.

Membership:

We are encouraging the students to take memberships. Most of our students had taken annual memberships.

Up gradation of the Course:**Upgrading through Lateral Entry**

Students who have passed the One Year P.G. Diploma in Counselling and Addiction Therapies have the advantage to join the Masters Degree in M.Sc. Counselling Psychology of Martin Luther Christian University, Shillong by taking lateral entry to the 3rd semester of M.Sc. Counselling provided they have a Bachelor's degree.

Finance:

We are following the new centralized accounting and auditing system of training committees and the new standardized fee structure of CMAI. CATTTC has not much funds due to the decrease in the number of students.

Key Observations/ Challenges:

- The Covid 19 pandemic has affected everybody financially very badly and the students are facing problems in raising funds for their study.
- Now many universities are offering different counselling courses at P.G. Diploma/degree/masters level. Since our course is not affiliated to any university students opt for university approved courses that are job oriented.
- The State Resource Centre, Govt. of Kerala running certificate course and PG Diploma in counselling psychology is a challenge to our Certificate course (HRDCS).
- Hopeful to have more centers coming forward to start courses under CATTTC if affiliation or Government recognition as discussed earlier.

Follow up Plan

- **To initiate a referring and sponsoring link system by strengthening the network of passed out students**
- **To visit colleges and de-addiction centre to make them understand the scope and relevance of CMAI –CATTTC courses.**
- **To give more online publicity through various social medias and also seeking more support from other committees of CMAI**

We take this opportunity to acknowledge the goodwill and co-operation extended to us by the members of the CATTTC. We appreciate the guidelines and information shared by CMAI from time to time on different matters like GST, FCRA, finance management, Education policies and different workshops conducted by CMAI. We express our gratitude and thanks to Dr. Priya John, General Secretary, Mr. Lyric Abraham and members of the CEB and the staff of CMAI for their timely advice and encouragement. Special thanks to Mr. Shaji John, Finance Officer, CMAI for giving necessary guidance and support. Above all, I thank God who has blessed all our endeavors.

Sr. Dr. Joan Chunkapura

Convenor (CATTTC)

Electrophysiology & Pulmonology Technologists' Training Committee (EPTTC)

Reporting Period: 2020 – 21

Introduction: The Diploma in Electrophysiology & Pulmonology Technology course was started in the year 2004. Presently there are two centres which are offering this course:-

1. St. Stephen's Hospital, Delhi
2. Kanyakumari Medical Mission, CSI Hospital, Neyyoor

This is a comprehensive course covering training in the Cardiac Lab., Pulmonary Lab. and electrophysiological investigations. It features:

- Structured teaching to cover basic anatomy and physiology of the cardiovascular, respiratory and nervous systems.
- Brief introduction to common diseases and disorders in these systems.
- Daily practical demonstrations and hands-on training on a wide range of hi-tech equipment used in the various tests that are covered by the course.

The course involves hands-on training in:

- Electrocardiography
- Treadmill Test
- Echocardiography
- Cardiac Catheterization Lab. procedures
- Pulmonary Function Test
- Bronchoscopy
- Use of I.C.U. Ventilators
- Pulmonary physiotherapy and rehabilitation
- Use of Nebulizers
- Electroencephalography (E.E.G.)
- Electromyography (E.M.G.)
- Nerve Conduction Studies
- Evoked Responses
- **Others**
 - Biothesiometer
 - Vascular Doppler
 - Pedinova
 - Foot scanning & footwear technology
 - Cardiac autonomic neuropathy system analysis (C.A.N.S.)
 - Audiometry
 - Vestibular function tests
 - Neonatal OAE screening

The objectives of the Training:

- To produce comprehensive, multi-faceted technologists who will fit the needs of big super-speciality hospitals, Mission Hospitals, as well as small nursing homes.
- To give the students invaluable experience to independently operate the machines and/or conduct investigations as technologists upon completion of the course.
- To enhance the worthiness and employability of the students due to the wide coverage of the course.
- To expose students to the latest and most modern techniques used in medical diagnostics.

Training Centres:

Training Institution	No. of students
St. Stephen's Hospital, Delhi	15
Kanyakumari Medical Mission, CSI Hospital, Neyyoor	Nil

New Training Centres: Last year, Muthoot College of Allied Health Sciences & Management Studies, Kozhencherry had shown interest to start the course. However, they did not proceed further.

Recently, Holy Family Hospital, Delhi has shown interest to begin the course. The necessary information has been sent to them. Their response is awaited.

CMAI-EPTTC Committee Meeting:

The meeting of the EPTTC Committee was held on 17th June 2021, at St. Stephen's Hospital, Delhi. The important decisions taken during the meeting are as follows:-

1. It was resolved to change the signatories of the bank account. Dr. John Punnose and Mr. John Manohar were appointed as the two signatories authorized to operate the CMAI-EPTTC bank account at Indian Overseas Bank, St. Stephen's Hospital Branch.
2. Keeping in view the changes which may take place because of the introduction of the AHP Bill, the committee decided to change the syllabus and other procedures to be in line with the requirements of the bill.

Examination:

- The 2nd year examination was conducted in the month of September 2020.
- 10 students appeared for the 2nd year final examination. All students passed.
- The examination for the 1st year students was postponed twice due to the COVID pandemic and is now scheduled for July 2021.

Upgradation of the Course:

The course curriculum and other SOP's are being aligned with the AHP Bill – 2020. However, since this course is not listed in the list of courses in the AHP Bill, it may be difficult to run the course in future in its present form.

Dr. John Punnose

Convener -CMAI-EPTTC

Dialysis Technology Training Committee

Introduction:

Only the name of God alone to be magnified as He has granted every opportunities and facilities despite the disastrous year we passed through the obstacles like pandemic and so on. I felt God's presence to carry out this responsibility through the various obstacles like Lock down.

Sl. No.	Names of the Institutions benefited so far	Previous Year (2019-2020)	Current Year (2020-2021)
1	Dr. Jeyasekharan Medical Trust, Nagercoil	3	5
2	MOSC Centre for Allied Health Sciences	7	7
3	St. Stephen's Hospital, Delhi	4	2
4	Bensam Hospital, Nagercoil	1	-
5	St. Thomas College of Allied Health Sciences	8	Discontinued 10 students
6	St. Gregorios Medical Mission Hospital, Parumala	17	17
7	Kanyakumari Medical Mission C.S.I, Neyyoor	2	4

8	Pushpagiri College of Allied Health Sciences, Thiruvalla	12	15
9	Scudder Memorial Hospital, Ranipet	15	15
10	Believers Church Medical College Hospital	10	6
11	Mar Sleevea Institute of Health Science and Research	-	10
	Total	79	76

Tutor's Update and DTTC Training committee meeting

Through we have planned a tutor's update program to enhance the day to day improvement to the tutors, it was not possible to conduct the programme due to the inadequate travel facilities due to Covid -19.

Future Plans:

There was a bright and experienced tutor, by name Mr. Sabu Abraham who is highly experienced and trained and worked in the U.S and Gulf. He gave lot of inputs in reviewing the lesson plans and suggested some changes in exam pattern which were accepted to implement in the next academic year.

New centers waiting for recognition:

1. Muthoot Hospital, Pathanamthitta.
(Could not conduct inspection since there was no from the institution)
2. Medicity Hospital, Pala, Kerala.
(Inspection carried out by Mr. Sabu Abraham and Course started from, present academic year)
3. Holy Family Hospital, Delhi.
(Previous & Present year could not conduct the inspection due to increase of Covid patients in the Institution
This year also we thought of conducting the inspection with a help of Mr. Lyric Abraham, but the Institution had sudden increase of Covid patients. If the situation comes to ideal, then the team would inspect and start the course.

The Centres discontinued of program

1. St. Thomas Hospital Chethipuzha in Kerala. Ten students (1st year) discontinued the program due to non-recognition of our courses. This is highly discouraging.
2. Dr. Jeyasekharan Medical Trust, Nagercoil wanted to discontinue our program as they have B.Sc. Program under Tamil Nadu state government with the intake of 20 students per year.

This indicates the importance of Diploma courses loses its importance as the students opt for degree programs under government.

Future Challenges

There is a great need for properly trained tutors to mentor dialysis students. There is a huge shortage of trained tutors. So we desire to start a tutor's training program for dialysis in this academic year as CEB has already permitted us. This Curriculum will be designed by Mr. Berry as he is much acquainted in preparing study materials and conducting contact programs etc. This would be by distant education methodology with contact programmes, practical teaching evaluation and project works. It is ideal that we could wait for the interstate travel is cleared.

Recognition matter

The recognition matter still continues. Hope God will answer for all the efforts done by Mr. Lyric Abraham. In this connection we have already submitted the rules and regulations maintained by DTTC.

Conclusion:

I thank Dr. Priya John for the trust she had and entrusted the responsibility for the privilege to shoulder this responsibility. I thank Mr. Lyric Abraham, the secretary for AHP & CEB and Ms. Deepti Singh the Finance Manager for the smooth arrangements for the Bank transactions and guiding us from time to time. I thank Mr. Gopi for guiding us in financial matters. I also thank Dr. Rubhakaran for allowing the Morris Mathias Hospital staff to help us apart from their busy schedule.

With warm regards & Prayers.

Dr. Ninoo George

Convenor- DTTC- CMAI.

National Fellowship in Palliative Medicine (NFPM) and Palliative

Nursing (NFPN)

2020 - 2021 Annual Report to CEB - 26th June 2021

- a) The 17th annual report of the NFPM and 5th annual report of NFPN is presented by Dr Stanley C. Macaden, Convenor Management Committee of NFPM&N Programme
- b) We now have 20 centres all over India approved as training centres for the two clinical postings each of ten days duration. (Both Prospectus attached)
- c) Few additional training centres in New Delhi, Gujarat, Mumbai, Jharkhand, Uttar Pradesh, Andhra Pradesh, and Kerala are in the process of being added.
- d) The list of trained faculty from our Member Institutes is attached.
- e) The 2020 - 2021 batch first contact session was successfully conducted online and the same is planned for the 2021 – 2022 batch in September 2021.
- f) NFPM/N 2019-20 batch stage 1 examination online was conducted on Sun 22nd Nov 2020. The remaining will also have to be online and is being worked out.
- g) The last MOU between CMAI and IPM (Institute of Palliative Medicine) was signed in 2015 and is now being updated and renewed.
- h) **46** admitted for the NFPM and **9** admitted for the NFPN course last year (2020 – 2021).
- i) With the view to build capacity in all member institutes to provide palliative care services, the following training programmes were conducted for Church and community volunteers.

S.no:	Institution / Church & Contact Person	Dates	Nos: Trained	Remarks
1.	CMAI office Delhi Intimenla Aier	14 th Oct to 5 th Nov 2020	40	As part of 34 th Annual Course on PCSS Pastoral care training.
2.	CSI Cambell Hospital, Jamalnadagu Dr Augustine	15 & 16 th March, 2021	41	Palliative care 16 hour course (WHO) training for volunteers / Nurses/ pastors/health workers
3.	Hoskote Mission Hospital, Hoskote	22 nd & 23 rd March, 2021	63	Palliative care 16 hour course (WHO) training for volunteers / Nurses/ pastors/health workers
4.	International Church of Christ	2 nd May 2021	200 families (virtual)	The Church as a Healing Community was the topic.

	Mrs Jasmine Pichamuthu			
5	CMAI Member Institution Palliative Care Overview	4 th March 2021	70 Mission Hospitals	Dr.Stanley Macaden was the resource person, to help the MI's for Palliative Care initiative.
6	CSI Hospital, Bangalore	10 th March 2021	180	Staff Lenten retreat for staff and students for CSI KCD Hospital, Bangalore. RP were Dr.Stanley Macaden and Pastor. David Bernard.
7	Wesley English Church, Bangalore. Rev. Violet Cutie	1 st June 2021	50	Webinar on Pandemic Paranoia & Positivity. Dr Macaden spoke on Suffering due to Covid - 19

- j) Plans are being made to use the ECHO (**Extension for Community Healthcare Outcomes**) platform to speed up training and building capacity for effective Palliative care services in all our Member Institutes. A core 'Task Force' of about 10 Members will be made from the faculty list. ECHO is a cloud based, hub-and-spoke, tele-mentoring model to equip primary care practitioners in rural areas with knowledge and skills they need to provide high quality speciality care. Aims to moves knowledge instead of people. Can be used in almost every area of health care.
- k) Plan to publish a journal article about the NFPM&N programme.

Respectfully submitted.



(Dr Stanley C. Macaden)

Orthopaedic Technician Training Course(OrthoTTC)

Reporting period August 2020 – June 2021

Report submitted to Central Education Board Meeting on 26th June 2021

We consider it as a great honour & privilege to present the following annual report of OrthoTTC for the year 2020-2021 to this committee. At the outset we would like to thank the Lord Jesus Christ for all his abundant blessings and guidance for enabling us to make this year successful one for the training committee.

The Orthopaedic technician training course is a two year diploma course, started in the Scudder Institute of Allied Health Sciences- Ranipet, on 1st August 2018. Our first 2018 batch comprises of 13 students and 17 students in 2019 batch and 17 Students In 2020 batch. . Due to covid-19 our last academic year final exam were postponed and conducted on 27th, 28th august 2020. We announced the results on 3rd of September 2020.

By the grace of god our first batch students completed the course on 3rd September 2020 and from September 7th onwards started their internship and successfully completed their internship On March 5th 2021.

During the internship period they were exposed to various treatment areas in orthopaedic department. They gained more knowledge and practised skilful treatment procedures. Each month they were posted in different areas of orthopaedic department like dressing, **POP, OT, OPD, Casualty, Homecare, Wards.**

Each month different batches were posted for homecare along with piscus healthcare wellness team. Everyday the interns collect the details of the discharged patients from the ward, next day visit the patients in their home and provide post operative care like **Dressing, POP, Physiotherapy and Gait training.** Because of this infections were prevented and early mobilisation of patients were encouraged and the complications were prevented.

During this pandemic period their selfless care to the patients and community should be appreciated.

Everywhere their presence was appreciated. They go hand in hand with **Doctors, Nurses, Physiotherapists and POP technicians.** They played a vital role in assisting the orthopaedic team.

At the end of the internship the students were able to do all the treatment procedures by themselves without any supervision and manage to treat the patient effectively by themselves. We hope the orthopaedic technicians will be an asset to the orthopaedic team wherever they work.

At this juncture we thank god for the vision and all the support from CMAI.

On 29th August we started this academic year 2020 and we are taking online classes till 6th of February 2021 and after the relaxations by the government we started classroom teaching till March 25th 2021, from then reverted to the online classes till date.

Examination:

1. Weekend test were conducted regularly
2. Monthly evaluation was held under strict supervisions to assess our student's knowledge.
3. Revisions was going on, Model Examinations were scheduled in
4. We are planning to conduct our ORTTC final exams on

Due to Covid -19 we didn't organise any workshops, retreats and clinical postings.

Scholarship:

None of the students received any scholarship from CMAI.

Finance:

We are following the new centralized accounting and auditing system of training committees and the new standardized fee structure of CMAI. Recently opened bank account for OrthoTTC.

Follow up plan:

As the course was first started at SMH-Ranipet, we are looking forward to start OrthoTTC at various centres under CMAI.

CHAPLAINS SECTION

INTRODUCTION

The year 2020 started with the news of COVID 19 ringing to our ears. The outbreak and its effects affected millions of people creating immense mental health issues and wholistic crisis. As Chaplains section, there were sincere efforts made to make a little difference out of the many needs of the church and society. God is faithful and with that promise the section works with all other sections and departments in reaching out to MI's and churches. COVID has opened more space to work with other likeminded organizations and the reach is more. We also have lost many good souls to COVID and we will cherish their memories and remember their good works. The section was able to do its best and here is the report of the works done.

13th ONLINE NATIONAL CONFERENCE OF THE CHAPLAINS SECTION

The extraordinary virtual National Conference of the Chaplains Section held from 24th to 26th November 2020 had people attending from across the globe. The participants were graced by the presence of Rev. Dr. CB Samuel, Advisor for Micah Global and EFICOR who delivered the Keynote address during the inaugural service. In his words, I quote, "Seeing is the beginning of compassion for chaplaincy as a prophetic ministry. To look for individuals in the crowd having eyes of God. To listen beyond medical history, as Jesus, then start a discussion on kingdom values." The address was thought provoking with plenty of take away lessons for the listeners.

Each session started with 15 minutes of devotion every day led by Rt. Rev. Dr. Royce Manoj Kumar Victor, Bishop of Malabar Diocese took devotion on the first day; Rt. Rev. Dr. Timothy Ravinder, Bishop of Coimbatore Diocese on the second day followed by Rt. Rev. Selvadas Promoth, Bishop of Bible Faith Mission (BFM) on the final day of conference.

Rev. Dr. JP Sabbithi, Pastor, Joy of Christ Lutheran Church, Hawaiian Islands took up an interesting session on the importance of Clinical Pastoral Education (CPE) in theological education. He stated that "CPE is an avenue to engage in the Healing Ministry of the Church. CPE offer opportunities to seminary students to engage in the healing ministry/bedside theology. It complements (not contradicts) the class room experience with the clinical experience". The session was moderated by Ms. Onenlemla Imsong, Chaplain & Supervisor, Bangalore Baptist Hospital, Bangalore.

The second day had three experts in the field of Clinical Pastoral Education as the panelists, namely, Dr. Sunita Noronha, Dean of Christian Ministry Division, Union Biblical Seminary; Mr. Vilbert Vallance, Chaplains, Bangalore Baptist Hospital, Bangalore, and Dr. Sharon Ruth Israel, Clinical Psychologist, Victoria Hospital/Bangalore Medical College and Research Institute, Bangalore. The topic for discussion was "CPE from the Perspective of Theological Education, Chaplaincy and Clinical Psychology – Way forward." Rev. Paras Tayade, Faculty, Union Biblical Seminary, Pune set the right tone as the moderator of the panel discussion. During the discussion, Dr. Sunita Noronha stated that "Clinical Pastoral Education is and can be the life blood of holistic theological education. It is to be taken seriously by the Christian community at large. We cannot only rely on the clergy to provide pastoral care. It is undoubtedly, the task of the whole faith community and beyond. A firm and committed resolve is needed to turn this concern into a movement. The purpose is always the care of the people whom God has entrusted to our care." To this, Chaplain Vilbert added, "Chaplaincy is much more than spiritual caregiving."

Rev. Dr. Biju Chacko, Director of Clinical Pastoral Education (CPE) and Neurology Chaplain at the Baptist Health System in Jacksonville, Florida, was the Speaker for the concluding session on the topic “CPE – A Tool for Ministerial Formation”. The core of his message was “CPE is an opportunity to understand ministerial formation. It builds competence, reflection and identity. CPE offers a multi-disciplinary learning as we connect with God and connect people to God.” Dr. Chacko’s knowledge and intelligence on the subject gave more clarity to the audience.

Business session of the section was followed by a special thanksgiving service during which, Ms. Imtinenla Aier, Secretary, Chaplains Section thanked all the participants and resource persons for the fellowship and great time of learning throughout the conference. The three days conference had enlightening Praise and Worship sessions on a daily basis which was led by St. Stephen’s Hospital, New Delhi, Bangalore Baptist Hospital and Sungkomen Baptist Church Youth Department. The three days conference Dr. Joseph George, Dean of Doctoral Studies, United Theological College closed the memorable conference with prayer and benediction. The section is thankful to every individual, institutions and churches for all the prayers and support received. All glory and honor be to God.

EXECUTIVE COMMITTEE MEETING

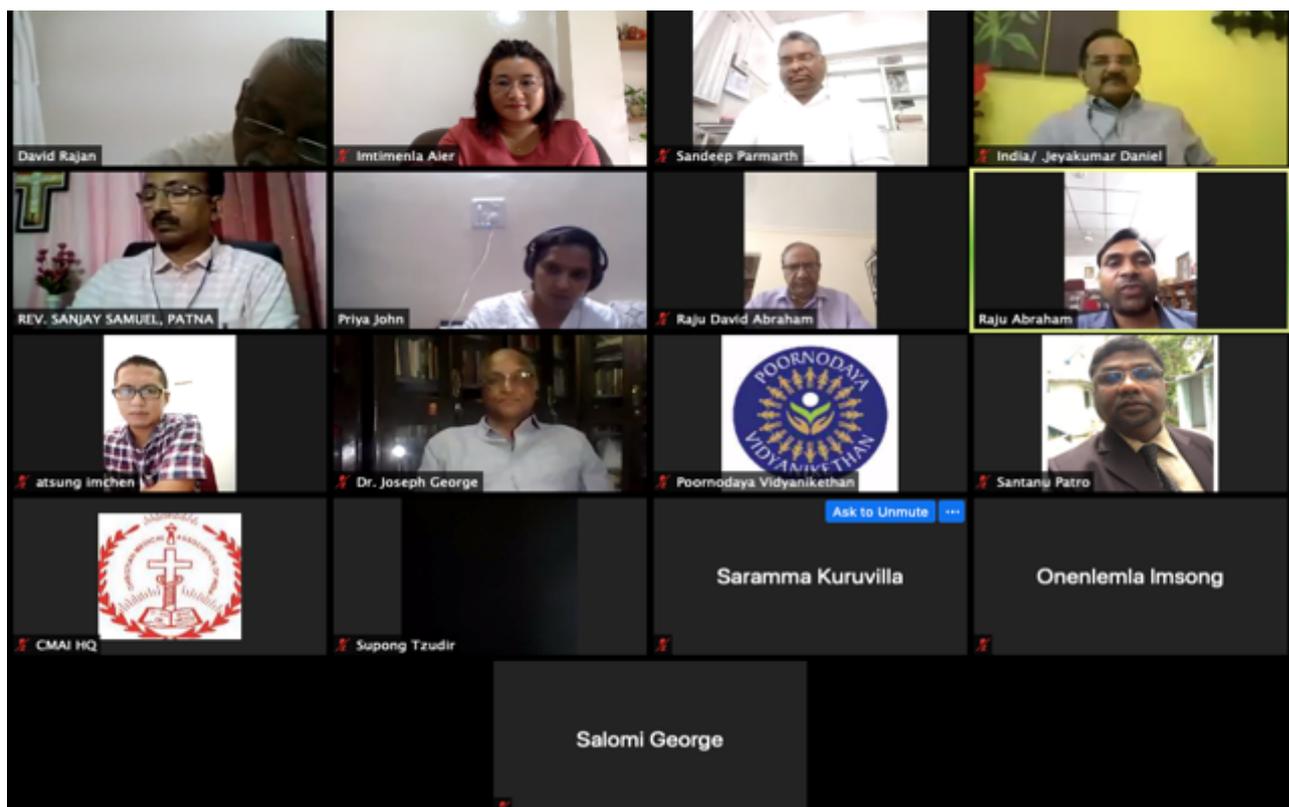
The section held its online executive committee meeting on 17th July 2020 with all its members attending the meeting except one member.

Members present:

1. Dr. Jeyakumar Daniel, President, CMAI
1. Dr. Priya John – General Secretary, CMAI
2. Rev. J.D. David Rajan – Chairperson, Chaplains Section
3. Rev. Raju Abraham, Vice Chairperson, Chaplains Section
4. Ms. Imtinenla Aier – Secretary, Chaplains Section
5. Rev. Sanjay Samuel
6. Dr. Joseph George
7. Mr. Atsung Imchen
8. Rev. Sandeep Parmarth
9. Mr. Anish K. Joy
10. Ms. Onenlemlalmsong
11. Ms. Saramma Kuruvilla
12. Rev. Raju David Abraham
13. Rev. Dr. Santanu Patro
14. Ms. Ravina George
15. Mr. Supong Tzudir – CMAI Staff

Agendas discussed:

1. The discussion included the announcement of Clinical Pastoral Education (CPE) coming under the banner of CMAI since January 2020 from Indian Association of Clinical Pastoral Education. Further Dr. Joseph George shared a report on CPE curriculum of CMAI, a three-month course on Personal Therapy etc.
2. It was proposed to collaborate with Senate of Serampore to offer CPE Course in Serampore’s M.Th course and in its Grass Root Ministers’ Training, Health & Healing Ministries. The possibility of Diploma program on CPE through distance education was suggested.
3. Two aspects of CPE as Career building and Capacity building were highlighted.



REGIONAL COMMITTEE MEETINGS

1. The Northeast regional committee meeting was held on 13th January, 2021 at 3.00 pm. All the sections represented to plan activities for the whole year. Each section brought its own needs to conduct webinars and trainings.
2. During the UP/UK regional committee meeting on 22nd February 2021, there were discussions about the need to focus more on the membership of CMAI in the north region. It was suggested to organize need based trainings for pastors and healthcare workers in the region.
3. UP/UK Regional Committee meetings held on 29th May 2021 to plan and discuss on the Regional Conference of the region. The committee decided to conduct online regional conference on 5-7th August 2021.

NORTHEAST REGIONAL CONFERENCE

CMAI Northeast virtual regional conference was held on 11th – 13th May, 2021 on the theme, “Renew & Restore” Jeremiah 30:17(a). The conference was organized for three days with participants representing School of Nursing, Pastors, churches and the Mission Hospitals. The conference started with inaugural ceremony with Rev. GHibson Marak, Director, Welcome ministry, Guwahati. Speakers were:

- a) Dr.VijayAnand, Surgeon, Makunda Christian Leprosy & General Hospital, Assam spoke on the Topic “Motivation for mission”.
- b) DrStarlin Vijay, Mythri, MBBS, DPM, MD Psychiatrist, Makunda Christian Leprosy & General Hospital, Assam, he spoke on the topic “Mental Healthcare.”
- c) Panel discussion was moderated by Dr Esther Liani on the topic “Challenges and Opportunities in the Mission hospitals ” the panelists were: DrAsolie Chase -Medical Director,Baptist Christian Hospital Tezpur, Assam and DrSedeviAngami -Director, Christian Institute for health science & Research (CIHSR), Dimapur, Nagaland.

- d) Devotional Speaker TejedorTiewsoh, Union of Evangelical Students of India.
- e) Rev SentisashiAier was the valedictory speaker who also offered dedication prayer for the newly selected committee members of the region.

HEALING MINISTRY WEEK 7TH – 14TH FEBRUARY 2021

The Healing Ministry Week was marked from 7th-14thFebruary, 2021. The theme for the year 2021, was “Renew and Restore”, taken from Jeremiah 30:17(a). The Healing Ministry Sunday was observed on 7thFebruary 2021 by some churches and institutions. During this Sunday different churches and organizations from across the country prayed for the ministry of CMAI and the Member Institutions. CMAI Day of Prayer was observed on Wednesday, 10th February 2021. The Week was celebrated in partnership with the National Council of Churches in India, the Catholic Health Association of India, and the Commission for Healthcare Apostolate of the Catholic Bishops’ Conference.

The Healing Ministry Week Celebration program was organized by the Chaplains Section on 12th February, 2021 from 9.00 am to 10.00 am. It was held online and CMAI along with various other organizations and churches attended for the service. Rev. Dr. Limatula Longkumer, Dean, SATHRI, Senate of Serampore College started the program with a prayer. Dr. Priya John from CMAI, Rev. Asir Ebenezer from NCCI, Sr. Victoria Narichiti from CHAI and Archbishop Prakash Mallavarapu from CHAI brought greetings on the very special program. Dr. SedeviAngami, the director of CIHSR, Dimapur offered the thanksgiving prayer. Various members representing The Leprosy Mission Trust India, EMFI, CSI, CNI, CCH, ICMDA, and others came together and interceded for various concerns. The people meeting online for the Healing Ministry Week celebration were lead into a meaningful time of worship through songs by the CSI Campbell Hospital – Andhra Pradesh, Padhar Hospital – Madhya Pradesh, Youth Department of Mokokchung Town Baptist Church, Nagaland and Christian Hospital Nabrangpur, Odisha.

Dr. Jeyakumar Daniel, President of CMAI delivered the Homily. Rev. David Rajan, the Chairperson of the Chaplains Section, CMAI gave the vote of thanks and Fr. Abey M. Chacko, the Chaplain of Madras Medical Mission Hospital, Chennai concluded the program with prayer and benediction. The contribution collected so far is Rs. 1,00,043/- only.

WEEK OF PRAYER FOR CHRISTIAN UNITY

The Week of Prayer for Christian Unity organized by the World Council of Churches was observed online on the 22nd of January, 2021 from 9.00 am – 10.00 am. It was based on the theme “*Abide in my love and you shall bear much fruit*”. Rev. Dennis Lall, The General Secretary, CNI Synod offered the invocation prayer and Dr. Priya John, the general secretary of CMAI gave the welcome address. Rev. Asir Ebenezer, the General Secretary of NCCI brought greetings to the participants. Fr. Dr. Mathew Abraham, the director of CHAI offered the thanksgiving prayer. Members representing different organizations and churches like CSI, CNI, NCCI, CHAI, ICMDA, and EFI came together and spent time in prayer.

Fr. George Kannanthanam from CHAI, Dr. Santosh Mathew from ICMDA, Rev. Anita JuliasKhristy from CNI, Ms. Elsy John from CMAI, and Rev. Dr. Abraham Matthew from NCCI interceded on behalf of the people for various concerns. Rev. VijayeshLal, the general secretary of EFI delivered the homily. Ms. ImtimenlaAier offered the vote of thanks and Rt. Rev. Dr. Sharma Nithyanandam, Bishop of Vellore Diocese, CSI concluded the service with prayer and benediction.

VISIT TO MEMBER INSTITUTIONS

Visited CIHSR, Dimapur with NE RCO. Mr Jamlanmang Kilong and Mr.Supong, Intern, Chaplains Section from 15th to 19th April 2021. The team met the Director, Dr SedeviAngami and the chaplain to discuss about CIHSR as a training center for CPE.

ONLINE ECUMENICAL YOUTH CHAPLAINS TRAINING

NCCI Youth Concerns Department and CMAI jointly organized a training for the youths in India under the banner, “Ecumenical Youth Chaplains Training,” from 21st September to 5th October 2020. It was a certificate course that included topics on mental health and wellbeing, death and dying, suicide, youth and spirituality, interpersonal relationship, addiction, grief counselling and others. Resource persons were: Dr. KimneiathVaiphei, Rev. Paras Tayade, Rev. Ch. Nischal Kumar, Rev. JuliasKhristy, Rv. AnithaKhristy, Mr. JianthaoulungGonmei, Ms. Wangshirenla, Mr. Supong, and Ms. ImtinenlaAier. Based on the topics discussed, a module is prepared for future use and references.

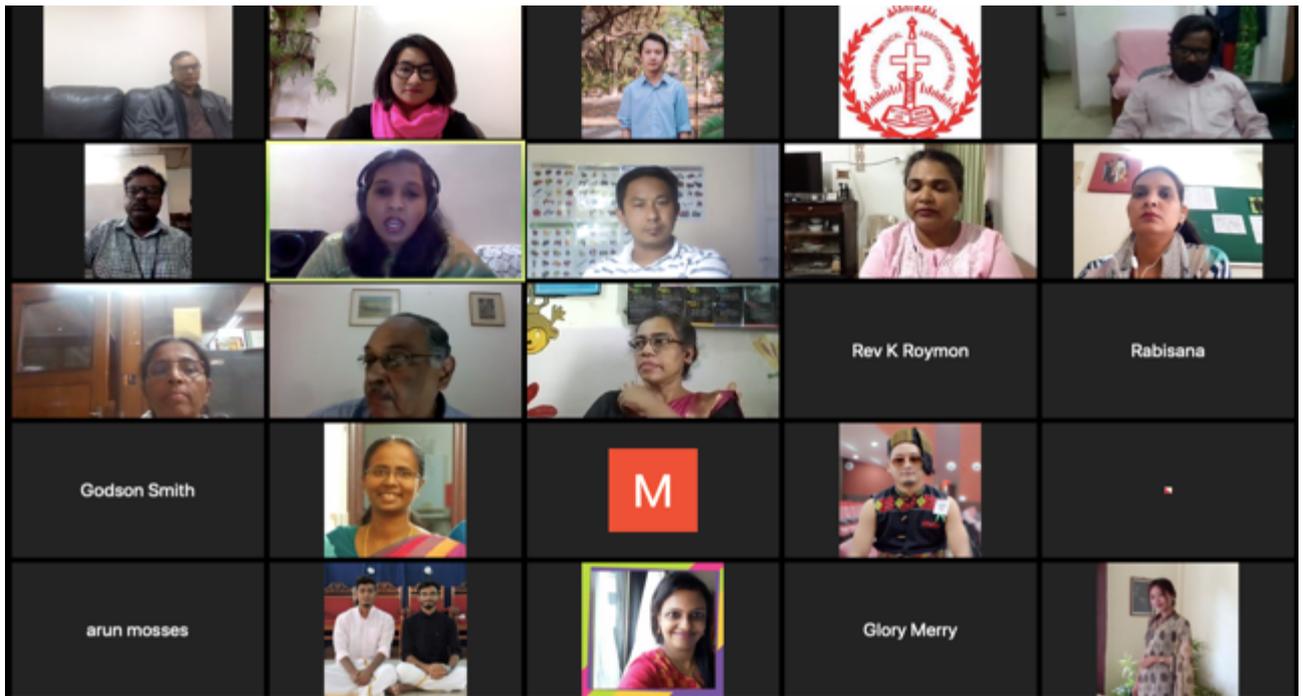


ONLINE 34th ANNUAL COURSE ON PASTORAL CARE FOR THE SICK AND SUFFERING

Online annual course on Pastoral care for the sick and suffering was held from 14th Oct 2020 to 5th November 2020. There were 45 participants from various parts of the country. The training started with the gracious presence of Rev. Dr. SantanuPatro delivering the inaugural address on the theme “Let us Consider...” The section offered the course in collaboration with the Indian Association of Palliative Care taking through the 16 hours Volunteers Training for pastors and church workers. The resource persons were Dr. Stanley Macaden, Dr. Amy, Dr. Ravi Livingstone, Dr. Jennifer Jeba, Sr. Shakila, Sr. Honey, Dr. Rohan Ramesh, Mr. Sentilong Ozukum, Ms. Prameela, Dr. Reena George, Dr. Sunita Abraham, Dr. Naveen Salins, Dr. Joseph George, Sr. Sabitha, Dr. Susithra, and Dr. Shanthi.

Feedback from participants:

1. Ms. Mintoo Peter – This course has been an eye opener for me where I learned so much about palliative care and counselling.”
2. Ms. Moarenla – My knowledge has increased, I have learned a lot of practical skills concerning palliative care, my counselling skills are strengthened and, my scope of ministry has enlarged.
3. Fr. AneeshKunjappan – I understood how to deal with patients and needy ones as a priest. I learned many practical skills from the resource persons.



CHURCH FOR SOCIAL ACTION (CSA)

1. One of the objectives of CSA is for Churches to be aware and responsive to the concerns of the community. With the COVID rise in the country, there is an increase in the number of people without daily basic needs. To help churches reach out to the existing community work, CMAI provided financial aid to four churches namely: Brethren in Christ Church Society, Purnea, Bihar; Christ Vihar Church, Patna, Bihar; Darchawi Baptist Church, Tripura and Sungkomen Baptist Church, Mokokchung.



WORKSHOPS AND TRAININGS

1. Impur Christian Hospital Staff and Students Retreat 8th – 9th February 2021

On the 8th and 9th of February, Ms. ImtinenlaAier along with Mr. JamlenmangKilong, NE region RCO and Mr. SupongmerenTzudir, Intern-Chaplains Section organized a retreat at Impur. There were about 50 staff and students attending the retreat. Mr. John Imsong, Missionary, Indian Evangelical Fellowship and Ms. ImtinenlaAier were the resource persons. Focusing on the mission mandate and vision of the hospital to promote the health of the people and improve quality of life were emphasized. Working in missions with compassion and love in remote rural was encouraged.



2. Seminar on Mental Health and Family Life 5th – 7th March 2021

Two- and half-day seminar was held at Longjang Baptist Church to primarily emphasis on the mental well-being leading to strengthening relationship within family and extending it to church and society. Mr. YangerAier, Missionary and Mr. T. SenkaAo were the resource persons. The seminar had a wholistic approach covering family, society, culture and church.



3. Alcoholics Detox Camp 8th – 14th March 2021

Alcohol detox camp held at Pilgrim Lodge, Impur was a great time of learning with 10 campers who are alcoholics from 8th to 14th March 2021. The campers belong to Tzusapang Baptist Church. The experiences each had was unique. There were devotions and spiritual input lessons, sessions on alcohol prevention, learning through games, literary activities and interpersonal relationship sessions.

WEBINARS

1. Webinar on “Preparing for Good Work: Pastoral Care in COVID Times” was conducted on 16th July 2020 together with NCCI office. Panel of experts were Justice (Rtd.) Kurien Joseph, Rt. Rev. Sameer Khimla, Dr. Santosh Mathew, Dr.Suviraj John, Ms.BharatiJaravta, Rev. Dr. Israel David, Ms. Jessica Richard and Rev. Vinod Victor (Facilitator). Different focus areas like medical, legal, psychological, social, pastoral care and counselling were attempted by the panellists.
2. Webinar on “Preparing for Good Work: Pastoral Care in COVID Times” was conducted on 16th July 2020 together with NCCI office. Panel of experts were Justice (Rtd.) Kurien Joseph, Rt. Rev. Sameer Khimla, Dr. Santosh Mathew, Dr.Suviraj John, Ms.BharatiJaravta, Rev. Dr. Israel David, Ms. Jessica Richard and Rev. Vinod Victor (Facilitator). Different focus areas like medical, legal, psychological, social, pastoral care and counselling were attempted by the panellists.

MEETINGS

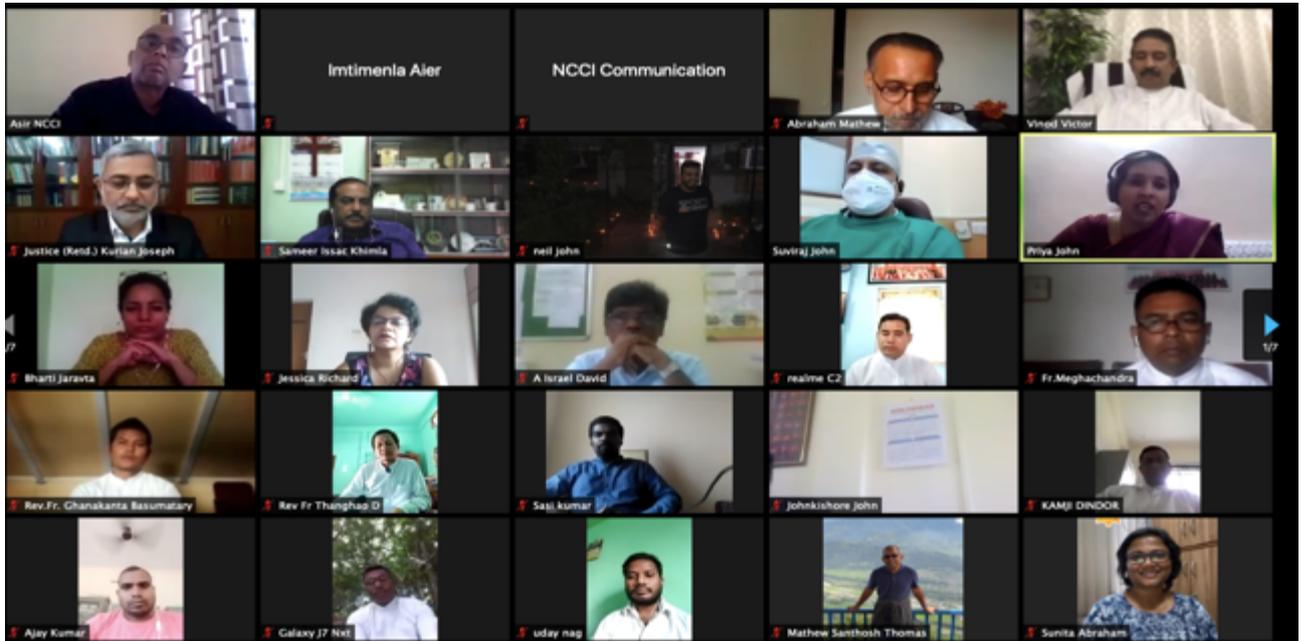
1. Formed a team of writers for ecumenical youth chaplains training module and had four virtual meetings to discuss on the pertinent needs of the youths in India on 26th June, 6th, 9th and 14th of July 2020. The training will roll out in the first week of August 2020 with NCCI Youth Concerns Department for Member churches.
2. Virtual Meeting with team of resource persons for Ecumenical Youth Chaplains Training on 6th July 2020 to plan on the training.
3. Attended training for Facilitators organized by World Council of Churches on 13th and 14th July 2020. Participants from Asia Pacific region attended with sessions focussed on communication and skills in facilitation.
4. Meeting with IHS Global on 11th August 2020 to discuss on matters concerning Saline training in MI's. Dr.Latha Mathew and team, Dr. Priya John, Dr.Sunita Abraham and Ms.Imtinenla Aier were present for the meeting.
5. Follow up meeting with alumni of 32nd and 33rd Pastoral Care for the Sick and Suffering were held on 27th and 31st August 2020 respectively. The aim was to connect with the participants of previous years course during the time of pandemic. The members shared good practices of each other and discussion on challenges and coping mechanisms were focussed.
6. Attended a Zonal Pastor's Seminar organized by District Administration of Mokokchung Town on 13th June 2020. Dr. Kilang Pongen and Dr. Akok Walling were speakers who talked and encouraged pastors about the SOPs in opening church building for worship. They focused on safety measures to be taken before congregation gather for community worship.
7. Meeting with Ashiponger Foundation, founded by recovery people who were alcoholics to discuss on the Alcohol Detox camp for Tzusapang Church on 9th January 2021.
8. Preached at Tzusapang Baptist Church on 20th January 2021 after which planning meeting with Mr. Supong, Pastor and deacons was conducted for Alcoholics detox camp.
9. Planning meeting for Impur Christian Hospital (ICH) retreat was held at ICH on 21st January 2021.
10. Preached at Sungkomen Baptist Church on 31st January 2021 during the Alcoholics anonymous meeting. There were about 30 families gathered.
11. Meeting with Mokokchung Town Baptist Church Pastors on 4th February 2021 to request for prayer and to observe Healing Ministry Sunday.
12. Meeting held on 8th February 2021 with executive members of Ao Baptist Arogo Mungdang (ABAM) at Impur. Around 24 people were present for the meeting. During the meeting, history of ABAM was re-visited and Rev. Dr. Mar Atsongchanger, the Executive Secretary highlighted on the upcoming event - 150 years celebrations of Christianity in Ao Naga soil in the year 2022. The members also discussed on how to revive and improve Impur Christian Hospital which is one of the Mission hospitals in Nagaland and also one of the Member Institutions on CMAI.

13. Participated at Alempang Baptist Church Youth service on HMS on 7th February 2021 with NE RCO.



14. Mr. JamlanmangKilong, NE RCO, Mr. Supong Intern-Chaplains and Ms. Imtimenla Aier participated at Christ Church, Mokokchung on 7th February 2021 as they celebrated HMS.
15. A meeting with the Faculty of Clark Theological College was conducted on 10th February, 2021 at CTC, Mokokchung. Ms. ImtimenlaAier, Mr. JamlenmangKilong and Mr. SupongmerenTzudir shared about the ministry of CMAI to the Principal and ten faculties present for the meeting. Strengthening of relationship between CMAI and Clark was discussed through internship program for students.
16. Fellowship meeting with staff of Dr. Imkongliba Memorial District Hospital was held on the 11th February 2021. Discussed on how Government hospitals can engage in mission activities. Concerns such as need for Human Resources in Mission Hospitals were being discussed and how best to contribute to the need as healthcare workers in government sector. Attended the EHA Institutional Ethics Committee meeting held on 18th February 2021 through virtual platform.
17. Meeting with HoD of Fellowship Department, CMC Ludhiana was held on 23rd February 2021. The main agenda was to discuss on their inability to renew the DCPC programme in the institution due to inability to fulfil the criteria suggested by inspection committee of the Senate of Serampore.Meeting with Ms. Imtinaro, In charge of Vocational Training Centre, Impur Christian hospital and Dr. Sashimeren, Chairman, Board of Trustees, ICH on 24th February 2021 at Impur. Matters and concerns regarding the hospital were discussed. Deliberation on capacity building of staff of ICH and training students to be better equipped in their field were made. ICH needs help and expertise from other institutions to get better to serve the community.
18. A session on “Leadership Qualities of Jesus” was conducted at the Advanced Leadership Training for Youth leaders of Sungkomen Baptist Church on 28th February 2021.
19. Preached at Women’s Fellowship, Mokokchung Town Baptist Church on the theme ‘renew and restore’ on 11th March 2021.
20. Organized three online meetings 22nd April, 11th June and 11th July2020 with CPE Advisory Team to discuss on the curriculum. The team members are: Dr. Joseph George, Rev. Job Jayaraj, Mr. Atsung Jamir, Rev. Dr. Arul Dhas, Ms.Onenlemla Imsong, Mr. Supongmeren (CMAI Intern) and Ms. Imtimenla Aier.
21. Virtual meeting with Ms. Angela Yeo, Communications Desk, International Council of Pastoral Care and Counselling (ICPCC) to discuss on the pastoral care during the pandemic in India. It also paved way for partnership and learning good practices from one another.

22. Formed a team of writers for ecumenical youth chaplains training module and had four virtual meetings to discuss on the pertinent needs of the youths in India on 26th June, 6th, 9th and 14th of July 2020. The training rolled out in the first week of August 2020 with NCCI Youth Concerns Department for Member churches.
23. The core committee meeting for Ecumenical Youth Chaplains Training was held on 3rd August 2020 to discuss on the plan to conduct the training.



24. Healing Ministry Week online Writer's Workshop was conducted on 1st and 4th September 2020. The writers were Rev. Paras Tayade, Dr. Spurgeon, Rev. Dr. Samuel Richmond, Fr. George Kannanthanam, Rev. Alex Peter, Mr. Jianthaoulung Gonmei, Ms. Imtinenla Aier and Mr. Supongmeren. Rev. Raju Abraham contributed towards the order of worship for Healing Ministry Sunday. The Bible studies are sent for translation.
25. CPE advisory meeting met online on 10th December and 14th December 2020 respectively to discuss on opening new training centres, especially in relation to CIHSR, Dimapur. The need to supervisory training was mentioned and for curriculum designing.

MEMBERSHIP: The section has 846 individual members as of 31st May 2021.

FUTURE PLAN

1. To roll out CPE at CIHSR, Dimapur
2. Plan for UP/UK regional conference
3. Publish Module on Mental Health and Youth with NCCI
4. Resource Book for CPE – writing and publishing

QUARTERLY SECTIONAL REPORT FROM APRIL TO JUNE 2021

REGIONAL COMMITTEE MEETINGS

4. UP/UK Regional Committee meetings held on 29th May 2021 to plan and discuss on the Regional Conference of the region. The committee decided to conduct online regional conference on 5-7th August 2021.

NORTHEAST REGIONAL CONFERENCE

CMAI Northeast virtual regional conference was held on 11th – 13th May, 2021 on the theme, “Renew & Restore” Jeremiah 30:17(a). The conference was organized for three days with participants representing School of Nursing, Pastors, churches and the Mission Hospitals. The conference started with inaugural ceremony with Rev. Gibson Marak, Director, Welcome ministry, Guwahati. Speakers were:

- a) Dr. Vijay Anand, Surgeon, Makunda Christian Leprosy & General Hospital, Assam spoke on the Topic “Motivation for mission”.
- b) Dr Starlin Vijay, Mythri, MBBS, DPM, MD Psychiatrist, Makunda Christian Leprosy & General Hospital, Assam, he spoke on the topic “Mental Healthcare.”
- c) Panel discussion was moderated by Dr Esther Liani on the topic “Challenges and Opportunities in the Mission hospitals ” the panelists were: Dr Asolie Chase -Medical Director, Baptist Christian Hospital Tezpur, Assam and Dr Sedevi Angami -Director, Christian Institute for health science & Research (CIHSR), Dimapur, Nagaland.
- d) Devotional Speaker Tejdor Tiewsoh, Union of Evangelical Students of India.
- e) Rev Sentsashi Aier was the valedictory speaker who also offered dedication prayer for the newly selected committee members of the region.

VISIT TO MEMBER INSTITUTIONS

1. Visited CIHSR from 15th to 19th April 2021 to discuss about the possibility of the institution as a training center for CPE. Mr. Jamlenmang Kilong, RCO of NE region was present at the meeting.
2. Visited Impur Christian Hospital on 1st April 2021. Met the staff and had fellowship with them.

VIRTUAL MEETINGS AND WEBINARS

1. Participated as one of the resource persons in a webinar organized by Christian Coalition for Health on 4th May 2021. I presented the work of CMAI in the area of tele-counselling during the pandemic.
2. The section organized a webinar on “COVID vaccine and its dilemmas” in collaboration with Students Christian Movement of India” (SCMI). Dr Jacob John, CMC vellore, Dr. Sowmya, CMC Vellore and Ms Shobana were the speakers. The Resource persons cleared the doubts of the questions asked by the participant.
3. Represented CMAI at the Farewell and Welcome programme of Executive Secretary of Ao Baptist Churches Council on 1st April 2021 at Impur.
4. Attended and participated at the virtual valedictory service of the first batch of CPE under CMAI banner on 1st April 2021. Three trainees completed level one of CPE.
5. UNAIDS project meeting was held on 29th April 2021 with NCCI.
6. Online meeting with Jesus Mary Joseph church, Raipur team on 9th May 2021. The discussion was about covid relief work towards the people living in Raipur in different areas. They needed help and advice to start telecounselling service for the church and people who needed it.
7. International Nurses day celebration was held on 12th May 2021 in collaboration with NCCI. The nurses in the country were thanked for their selfless service and offered special prayer of blessings for them.
8. Virtual meeting with Advisory committee of CPE held on 12th June 2021. Discussions on MoU with training centers and resource book printing were done.
9. Organized three online meetings 22nd April, 11th June and 11th July 2020 with CPE Advisory Team to discuss on the curriculum. The team members are: Dr. Joseph George, Rev. Job Jayaraj, Mr. Atsung Jamir, Rev. Dr. Arul Dhas, Ms .Onenlemla Imsong, Mr. Supongmeren (CMAI Intern) and Ms. Intimenla Aier.
10. The online BTESSC and SSC Meeting were held from 7th to 8th April 2021.

11. Represented CMAI at the Farewell and Welcome programme of Executive Secretary of Ao Baptist Churches Council on 1st April 2021 at Impur.
12. Attended and participated at the virtual valedictory service of the first batch of CPE under CMAI banner on 1st April 2021. Three trainees completed level one of CPE.
13. UNAIDS project meeting was held on 29th April 2021 with NCCI.
14. CPE advisory committee met on 26th April 2021 to finalize the affiliation fee to CMAI.
15. Virtual meeting with Advisory committee of CPE held on 12th June 2021. Discussions on MoU with training centers and resource book printing were done.
16. Online meeting with Jesus Mary Joseph church, Raipur team on 9th May 2021. The discussion was about covid relief work towards the people living in Raipur in different areas. They needed help and advice to start telecounselling service for the church and people who needed it.
17. International Nurses day celebration was held on 12th May 2021 in collaboration with NCCI. The nurses in the country were thanked for their selfless service and offered special prayer of blessings for them.
18. The section brought together BBH, CMC Vellore and CIHSR to a common platform to discuss to share good practices of ways and means to conduct CPE training in its centre as CIHSR plans to start CPE training. The meeting was held on 7th May 2021.
19. CPE advisory meeting held on 14th June 2021 discussed at length about resource book writing and printing.

CONCLUSION

It is my honour to have served God through CMAI as the Secretary of Chaplains Section. I am humbled and grateful. I thank all the individuals who were and are instrumental in taking the section to greater heights. I pray and believe that Chaplains Section can do so much to make a little difference in individual and collective lives in being the source of light and hope. I sincerely thank God for Dr Priya John's life, who inspires me every day and without her guidance, I would have been lost. I thank our dear President, Dr Jayakumar Daniel for being so supportive and understanding. Thanks to Rev David Rajan, Chairperson for being there whenever needed. I will always wish the best for the section and constantly pray for her growth. This faith journey continues despite the circumstances we live in at the moment but in prayer and faith, we would like to be obedient ministers in this ministry of healing.

Respectfully submitted by

Ms. Intimenla Aier

Secretary -Chaplains Section

CMAI

DOCTORS SECTION

It is my privilege to present the Doctors Section's report to the General Body of CMAI. The reporting period is April 2020 to June 2021. I am grateful to all the members of the Executive Committee, Board of Management and General Body for their guidance and support.

CONSTITUTIONAL MEETINGS

EXECUTIVE COMMITTEE MEETING

The Executive Committee Meeting of the Doctors Section was held on August 19, 2020 Virtually due to the Covid-19 Pandemic. Eleven out of thirteen members attended the Meeting.

This was the first times the Executive Committee was held virtually, that did not deter the participation of the Executive Members, even with the physical distance the discussions were fruitful.

The total Membership of the section as on Oct 31, 2020 is 1307

AGM OF DOCTORS SECTION

The AGM of the Doctors Section was held on Nov 14, 2020 during the National Conference cum ICMDA South Asia Conference Virtually due to the Covid-19 Pandemic. About thirty members attended the Meeting.

This was the first times the AGM was held virtually, it did not deter the participation of the members, even with the physical distance the discussions were fruitful.

The total active Membership of the section as on Feb 2021 is 1312.

WORKSHOPS AND CONFERENCES

CLINICAL ETHICS COMMITTEE

CMAI and The Centre for Bioethics collaborated to enable 10 Mission Hospitals in India, to set up functional Clinical Ethics Committees (CEC). It is a useful exercise to set up a CEC for Hospital to enhance patient care & satisfaction and to decrease grievances and litigation. It helps healthcare professionals to make decisions, in difficult cases.

To set up the committee, CMAI is helping to build the capacity of select staff with the necessary knowledge and skills through a two-day workshop for key decision-makers in-patient care, in the institution.

After initial delay in recruiting hospitals for this initiative, the Training has been conducted in CMC Ludhiana, Padhar Hospital, St Stephens Hospital. Trainings have been lined up for BCH Tezpur, Christian Hospital Chhatarpur, Makunda Christian Leprosy and General Hospital and Believers Church Medical College and Hospital enrolled hospitals.

TELEHEALTH WEBINAR

The Board of Governors of the Medical Council of India, Ministry of Health and Family Welfare in partnership with NITI Aayog on March 25th, 2020, has laid out Telemedicine Practice Guidelines to enable Registered Medical Practitioners to provide healthcare.

Over the past few weeks while we have been having discussions with our CMAI Member institutions CEOs region wise, we heard from several of our member institutions, who have been using some form of telehealth in order to make the services accessible to their patients.

It is therefore important that we as a network understand these guidelines and legal aspects of a Telehealth service, in response to this, Doctors Section of CMAI along with CCH brought together CMAI member institutions during a webinar on a Friday evening on the 26th of June 2020.

The objectives of the webinar are:

- a. To build awareness on Tele health and its permissibility in India
- b. To give an overview of the regulation and guidelines
- c. To list the various opportunities that tele-health would provide in terms of, Tele-medicine, Community Tele-health and Tele-education.

The panellists were Dr Joy Mammen and Dr Balu Nair from CMC Vellore, Dr Rebekah Zechariah HOD –Distance Education Department CMC, Vellore, Dr Santhosh Mathew, former Director of EHA and Ms Anuvinda Varkey – Executive Director, Christian Coalition for Health.

Prior to the Webinar several preparatory meetings were held along with the Panellist to finalise the content and the way forward post webinar.

We had organised a poll during the Webinar to understand the needs of the membership. The poll revealed that the

- 57% were following some form of telemedicine practice
- Most common methods/tools used to practice telemedicine were Phone and WhatsApp
- Only 13% of the hospitals were using any form of Telemedicine Software platform
- 15% had a tele-education course that were offer from their hospital
- Only 15% hospitals had some form of Telemedicine practice policy
- 67% said that tele-medicine practice in the community would be possible in their hospital
- 98% said they would be able to contribute in building the standards for the collaborative registry for not-for-profit
- 80% hospitals said they would be willing to be a part of a Telemedicine initiative
- 96% hospital would be able to begin a course using tele-health
- All the participants are willing to be a part of a telehealth collaborative Registry for not-for-profit

As part of the follow up of the Webinar, the way forward

1. CMAI to get a group together to look at tele education and how its courses could be looked at.
2. CMAI could look at what Distance learning department CMC could offer.
3. For the collaborative Tele registry
 - a. CMAI to take the tele-education to go forward by getting a group of people together to look into this issue.
 - b. CCH to work on the registry proposal and the details to be presented to the CCH board for its inputs and take forward.
 - c. CCH along with CMAI will begin working on the tele health policy for hospitals
4. Begin collating the platforms that are available
5. Look at the possibility pilot a tele-health community initiative in one of CMAI member hospital's Community health programme

DOCTORS SECTIONAL NATIONAL CONFERENCE

The National Conference of Christian Doctors was held from 13-15 November 2020. Since the ICMDA South Asia Regional Conference was also due in 2020, both the Conferences were organised jointly. The initial plan was to organise the conference in the City of Ahmedabad in Gujarat, but due to the on-going Pandemic, it was decided to take the Conference virtual.

Being virtual the Conference was able to reach beyond the South Asian region. We had received registration of over 700 participants from 15 countries with half of them from India.

The Plenary speakers were Dr Arul Anketell from HCF Sri Lanka who took the devotions and Dr Peter Saunders who spoke on the theme of the Conference, "Understanding the Times" taken from 1Chronicles 12:32.

There was choice of Breakout sessions for participants to choose from on various topics Technical to Spiritual.

- Cults and Christianity - Mr. Cyril Georgeson
- Purpose of my life: Does personal satisfaction/happiness define my goal? - Dr Nitin Joseph
- Gender identity and Sexuality: A Christian perspective - Dr Shanti Davidar
- My faith and my Medical work: Is balance the answer? - Dr Prabhu Joseph
- Choosing life partner - Mrs and Mr. Manoj & Anju
- Godly parenting - Dr Ashok Chacko
- Racial and Caste based discrimination: What does Bible say? - Dr Sam Siddartha
- Medical Profession and local churches perspective - Mr Philip Samuel
- COVID19 Crisis: Recent update and future - Dr Mark Zimmerman
- Mental health: Why does it matter? - Mrs Rupa Pradhan Chettri
- Mental health: Coping with stress, anxiety and burn out - Dr Johann Ebenezer & Dr Praveen Alexander
- Ethical and Evidence based practice: Is it a possibility for a resource limited setting? - Dr Les Dornon
- Learning to learn - Dr Rebekah Zachariah
- Money management - Mr. K T Paul
- Religion and Culture: Where is the borderline - Mr. Satya Chakrapani
- Spiritual formation Recognizing and recovering a spiritual crisis - Dr Bruce Hayes

Apart from Breakout sessions, there was Thematic series which were mainly to build perspectives and have in-depth understanding and discussions on the topics:

- Bioethics - Dr John Wyatt
- Discipleship - Dr Rajan Rajasingham
- Leadership - Dr Vinod Shah
- Saline Process - Dr Latha George
- Medical Mission - Dr Vijay Anand

By virtue of being Virtual Conference, we were able to get excellent speaker from different parts of the world which would have not been possible if the conference was organised physically.

This was the first time for we were organising something so huge virtually and we had no previous experience to learn from. As we planned and executed, we learnt several things on the way and were able to document it for future use and improvement.

One of the best things that worked out while planning for the conference was the critical teams that were created and defined. We are thankful to the group of people (more than 50) who worked behind the scenes to ensure that the participants have a seamless experience.

OXYGEN USAGE IN COVID-19 WEBINAR

Since the start of the pandemic, affordable and sustainable access to oxygen has been a growing challenge in low-and middle-income countries.

COVID-19 has put huge pressure on our health systems, with hospitals in many parts of the country running out of oxygen, resulting in preventable deaths and families of hospitalised patients paying a premium for scarce oxygen supplies.

Oxygen is an essential medicine, and despite being vital for the effective treatment of hospitalised COVID-19 patients, access in has been limited due to supply, infrastructure, and logistical barriers. Health facilities often cannot access the oxygen they require, resulting in the unnecessary loss of lives.

Recognising the central importance of sustainable oxygen supply Doctors Section of CMAI organised a Webinar on the 15th of May 2021 for its Member Institutions with the objective to answer the following questions around Oxygen usage in Covid 19.

- What are the best sources of Oxygen supply? What should the hospital invest in?
- What are the costs and requirements?
- How to calculate the demand or need of a hospital?
- How to innovative to minimise the consumption?

The Speakers for the session were:

- Dr Vijay Anand – Makunda Christian Leprosy & General Hospital, Assam
- Dr. Sanjeeth Peter – DDMM Heart Institute, Nadiad, Gujarat
- Dr. Dr Kishore Pichaimuthu – CMC Vellore, Tamil Nadu

Dr Vijay Anand spoke about oxygen sources, costs of various sources of oxygen, setting up of oxygen sources and what works best as per the need and the scenario.

Dr Sanjeeth Peter spoke about the various NIV interfaces and the innovations by which he was able to bring down the oxygen consumption by 50%.

Dr Kishore Pichaimuthu spoke about the oxygen demand and Ventilation of Covid 19 severe patients.

The live webinar was attended by more than 280 participants. The recorded session which was uploaded in CMAI YouTube channel has about 650 views. The sessions were followed by a Q & A session where several questions asked by the participants were answered by the Speakers. The participants found the webinar very timely and useful.

One of the outcomes of the webinar was that two documents were produced a. Oxygen sources and aligning to hospital set up required, b. Oxygen Audit Checklist. The documents were shared with all the CMAI Member Institutions.

INVOLVEMENT IN CMAI GENERAL ACTIVITIES

CMAI MEMBERSHIP SOFTWARE

With the recent changes in the membership fees criteria and annual subscription model, there is a need for upgraded membership management software. Keeping in mind the changes, Doctors Section has been working on the designing the features and requirements of the membership software.

In order to develop the software, we have met several Software developers to assess their capability to deliver as per our requirement. We have shortlisted a Bangalore based vendor, the same team which has worked on several IT projects for CMC Vellore.

The Membership software is currently in testing phase and cleaning up of the existing data is in progress. The software has several modules, the online CMAI Membership form is currently active in CMAI website, interested individuals can visit the website, fill the membership form, if all the criteria are met, the online payment link is generated and sent to the individual for the membership fee.

The software will allow the existing members to update their personal details including change of job and address etc.

TECHNOLOGY UPGRADE FOR COLLABORATION

As the world grappled with the Covid-19 pandemic and organisations were forced to find alternate ways to operate and function. It became important that the organisations remain effective and productive.

Online team collaboration is the new norm as we work from home amidst the lockdown. As we look beyond relying primarily on group emails to communicate and collaborate at real-time. There are several technology platforms where teams can now work together in real time using an instant chat-style interface, no matter where they are. Doctors Section was involved in researching different platforms for CMAI for remote working and making recommendations for CMAI to adopt communication and collaboration technology. It involved needs assessment, looking at different platforms, Cost analysis etc, following which recommendation was made to finalise Microsoft 365.

The Doctors Section initiated the procurement process and initiated Technology donation of Microsoft 365 from Microsoft, facilitating Organisational Verification and liaising and following up with Microsoft Verified Partner. Once the license was acquired, Doctors Section was involved in configuring Microsoft 365 for CMAI, migrating CMAI Email IDs to Microsoft Server from the existing provider. Doctors Section along with IT department creating IDs for all Staff and assigned licenses for all.

Since the platform was new for all the staff, Doctors Section along with IT Department held Orientation for Staff on Microsoft 365, Microsoft Teams and OneDrive. Regular Tech Support were also extended to all Staff for help them migrate to the new platform. Doctors Section was also involved in setting up of the PMEL Systems using Microsoft 365 and streamlining booking of Tech Services for smoother flow of work.

Currently all official communications happen through Microsoft Teams, each Department has their own Channel for internal communication. There is no to-and-fro of documents, everyone collaborates in the same document online. Smaller team meetings are held regularly through Microsoft Teams. There are shared calendars for better planning.

CMAI CEO'S MEETING

During the current pandemic situation, many hospitals have faced infrastructure, material, and financial difficulties along with inherent HR related and regulatory issues.

Within the Christian family of organizations, there are many of us working in the areas of 1) motivating health professional students 2) Advocating for and with CMAI and other similar Christian institutions in the network 3) Providing technical training.

In the time of the pandemic the CMAI secretariat has organised meetings with the CEOs of the member institutions as part of its role in supporting the institutions.

Purpose of the meeting:

- Opportunity for the CEOs and Christian sister organisations to meet with each other.
- To share and find possible solutions for problems faced by the CMAI member institutions.

Till date 26 such virtual meeting has been held and covered more than 150 MIs, and Doctors Section has been part of each of these meetings and whenever there was a requirement, inputs and suggestions were provided.

46TH BIENNIAL CONFERENCE

The 46th Biennial Conference of CMAI has been tentatively planned for 11 to 14 November 2020.

Keeping in mind the mandate of CMAI and the importance of the biennial conference and pandemic and its waves looming over us, a survey has been sent out to all the members seeking response to help us decide about the 46BC.

Three options have been offered to choose from

- a. have the Biennial Conference virtually in Nov 2021, Membership can meet as per protocols in multiple locations region wise (Hybrid Biennial)
- b. have the Business Meetings and the Assembly virtually this year in Nov 2021 and if the situation permits have physical get together in 2021 for fellowship.
- c. postpone the Biennial Conference for next year with the possibility of having physical meeting next year.

A tentative plan has also been drawn out keeping in mind the possibility of a virtual conference with special emphasis to incorporate fellowship and participant's interaction.

The staff members met and had preliminary meetings to discuss the 46BC and formed several Teams to organise the Conference virtually. The respective Teams meet individually, and we have a combined meeting to update each other of the progress every Friday.

Several formats have been designed to coordinate and manage the conference virtually.

PROJECT ACTIVITIES

DEVELOPMENT OF LOCAL ORGANIZATIONS NETWORK (LON) PROPOSAL

The Tuberculosis Local Organizations Network (LON) is a key component of the USAID Global Accelerator to End Tuberculosis. LON focuses on the countries with high burdens of TB in which USAID already has existing partnerships to fund local communities and partners to deliver performance-based results.

LON focuses on locally generated solutions that tailor USAID's TB response to patients and communities to address the diagnosis, treatment and prevention needs, addressing stigma and discrimination.

CMAI has developed a Concept Note and submitted for the LON Grant of USAID; CMAI will engage and leverage member hospitals, civil society, communities by partnering directly with local entities to provide accessible services, resulting in increased diagnosis and treatment success rates.

The CMAI proposal is titled, "Faith in action for TB Elimination (FATE)" and will be working on the following areas in Nagaland, Assam and Manipur:

- Improved access to high-quality, person-centred TB, DR-TB, and TB/HIV service
- TB service delivery platforms strengthened
- TB disease transmission and progression reduced

CDC PROPOSAL

CMAI has been approached by FHI360 to partner in submitting a CDC Proposal on Accelerating Sustainability of Public Health Systems in India to Prevent, Detect, and Respond to Infectious Disease Outbreaks and Other Public Health Emergencies. The purpose of Funding Opportunity was to strengthen district, state and national public health systems in India to sustain and continue advancement of Global Health Security Agenda. Doctors Section was part of the proposal development team and contributed mainly in preparing the budget and the budget narrative besides contributing to the discussion on the project strategy.

HU-COV STUDY

CMC Vellore is conducting a study to assess the health outcomes and financial status of hospitals during the Covid-19 pandemic. There are many lessons to be learned from the secondary hospitals which were open during the lockdown despite the immense challenges. The study is hoping to assess the impact of Covid-19 on healthcare utilization, patient-outcomes and financial effects for hospitals across India. The study also plan to qualitatively collate the experiences and initiatives taken by these centres to improve patient care and mitigate difficulties during these times.

CMC Vellore is planning to study CMAI network hospitals who are planning to share their experience. The plan is for this study to be a platform for future collaboration in health-systems improvement through research, knowledge, and technology sharing.

Doctors Section along with CHD is coordinating the study among the CMAI member institutions.

USAID TIFA Proposal

USAID (United States Agency for International Development) India office approached CMAI to apply for grant under the TIFA (The Tuberculosis Implementation Framework Agreement) initiative.

TIFA is a key component of the USAID Global Accelerator to End Tuberculosis. To accelerate action, TIFA leverages additional resources from priority countries in order to meet the UN target of treating 40 million people by 2022. TIFA focuses on the countries with high burdens of TB in which USAID already

has existing partnerships, and where the Agency could reprogram funds to better align with host government partners to deliver performance-based results towards the global target.

This change in approach is to ensure USAID is fighting to end TB effectively and efficiently in a sustainable manner. TIFA focuses on locally generated solutions that tailor USAID's TB response to patients and communities to address the diagnosis, treatment and prevention needs, addressing stigma and discrimination.

TIFA, a key component of the USAID Global Accelerator to end TB and the Journey to Self-Reliance, develops and manages partnerships with local government entities, and other local partners, to implement locally generated solutions to improve TB services in USAID priority countries. The overarching goal for TIFA is to strengthen and sustain country ownership and accountability.

John Snow, Inc. implements the TIFA Project, with National TB Programs in 23 priority countries around the globe.

To strengthen host government commitment in the fight against TB, TIFA Project through JSI and USAID develops and negotiate fixed amount awards, known as TB Commitment Grants (TCGs). It uses a phased approach with country partners to develop TCGs. National TB Programs and USAID identify country priorities; TIFA then works closely with them through a grant co-design process. TB Commitment Grants are implemented—completed milestones are submitted to and verified by USAID and TIFA.

We have had meetings with USAID India and JSI Global team to discuss the way forward. CMAI will be submitting three Concept notes to be developed further into a Grant with inputs from JSI and USAID. The three Concept Notes are submitted on behalf of Arogyavaram Medical Centre, AP; Umri Christian Hospital, MH; and Nireekshana ACET, TS. We are also exploring role for CMAI as Project Monitoring Agent in India for TIFA Project.

Doctors Section is working with Community Health Department to take this forward.

INVOLVEMENT WITH NETWORK PARTNERS

SHILOH 2020

Shiloh is the annual students' medical missions conference organised by CMC Vellore; this year it has been planned from 1st-4th October 2020. This is the 13th year of Shiloh and the 150th birth anniversary of Ida Scudder.

CMAI is one of the Organising partners of Shiloh. However, this year is also an exceptional year due to the pandemic and the global economic crisis. Social distancing norms and travel restrictions are in place and are likely to remain for at least the next couple of months if not more, affecting the organising of physical Shiloh.

All the organising partners of Shiloh came together virtually on the 29th of May 2020 to explore various options with the current situation at hand. The format and the medium of the conference is yet to be finalised.

ICMDA WORLD CONGRESS 2022

The ICMDA World Congress 2018 was hosted in India and organised by CMAI, it was one of the well organised ICMDA World Congress logistically as well as financially. The following World Congress has been planned for 2022 in Tanzania and the organisers have approached CMAI for support and ICMDA has reached out to CMAI for official analysis of the budget prepared by the National Organising Committee and provide insight and recommendations to improve for the ICMDA Board to review.

EMFI NATIONAL CONFERENCE

After the successful implementation of virtual ICMDA South Asia conference and Doctors Section National Conference, EMFI approached CMAI to assist in planning and taking the lead in providing technical support for their National Conference. Doctors Section took the lead and supported EMFI in organising their National Conference. Several of CMAI Staff and Members were part of the Conference as Resource Persons and Volunteers.

CCH TECHNICAL ADVISORY GROUP

Christian Coalition for Health (CCH) in order to address the issue of commercialisation of health and to be the voice in the corridors of policy making by engaging on issues of health that affected the poor and the marginalised formed several Technical Advisory Committee to identify issues and engage with government to work towards achieving its objective of health for all. Through the TACs CCH expects to devise a plan built on consensus to engage with government on providing quality affordable healthcare that would benefit the nation.

Doctors Section has been part of Technical Advisory Committee for a. Medical Education, b. Health Policy, Research and Advocacy (TAC-HPRA) and c. National Board of Education.

For each of the thematic advisory groups the areas of focus are the building blocks of health systems as given below.

1. Leadership, governance, and management
2. Financing
3. Human resources
4. Medicines and technology
6. Service delivery
7. Information

COVID RESPONSE

WAVE 1

Covid Data Collection & Preparation of Hospital Requirements

With the onset of the Covid pandemic, we as CMAI wanted to ensure that our member institutions were prepared to respond and had adequate level of preparedness. We started with collecting data regarding the existing resources that each of the MIs had that could be dedicated to Covid care and the requirements each one of them had regarding the PPEs.

We were able to analyse the data collected and categorise the MIs according to their level of preparedness and existing resources. The hospitals were categorised as:

- a. Category A - Respond immediately – Adequate HR, Infrastructure, Equipment and PPE
- b. Category B - Respond after receiving PPEs – Adequate HR, Infrastructure, Equipment
- c. Category C - Respond after receiving Equipment – Adequate HR & Infrastructure
- d. Category D - Respond after training of HR – Adequate Infrastructure & equipment but no specialist.
- e. Category D – No infrastructure or HR – could work towards creating awareness in the community.

The data also helped us to analyse the requirement of PPE for each hospital based on the no of beds, location of the hospital and the no of cases in the state.

CSR Fundraising

With the data we collected, and the analysis done, we prepared state wise proposals which were submitted to several Corporates namely:

- Accenture
- Sttava
- Sony Picture Network
- South Central Communications
- State Bank of India
- Tata Trust
- Azim Premji Philanthropic Initiatives (APPI)

We got mixed responses from the Corporates, most of the Corporates were working with their existing CSR Partners to respond to Covid. One of the Corporate had shown interest, after initial positive response, they were not able to commit to support us because of certain limitation from their end.

We got positive response from Sony Pictures Network, they wanted to support our Institutions in Maharashtra to help them procure PPEs. Out of 14 institutions from Maharashtra, we received response from only six institutions. We were able to procure PPEs for these six institutions. We extend our gratefulness to SPN for their support and trusting is us.

We also got positive response from Tata Trust for the state of Odisha and 6 hospitals got PPEs from the Foundation. We extend our gratefulness to Tata Trust for their support and trusting is us.

Procurement of PPEs

Doctors Section along with the Admin Department initiated the procurement of PPEs. The Doctors Section explored several vendors and collected quotations. The important criterions we laid down for vendor selection were:

- National presence
- Ability to source all the items as per our requirement
- Robust logistics network
- Strong tracking system
- Adequate Certification of each of the PPE items
- Competitive cost

Based on the above criteria, we were able to shortlist a vendor which fulfilled all our requirements, following which the orders were placed and monitoring of the deliveries were done along with the help from Regional Facilitators.

Of the total 270 Member Institutions, we had received data from 115 institutions and deliveries were made to all of them. In case there were any issues with the product or delivery, Admin immediately raised the concern, and the Vendor resolved the issue.

This exercise was a pure joy as we were able to provide high quality PPEs for our Member Institutions and that too at a time when the supply of PPEs were scarce and several institutions had lost money trusting local vendors for supply.

Covid 19 Response Section on CMAI Website

“Salute to our healthcare teams for going beyond the call of duty to ensure safety for all. They have taken the shortage of PPE as a challenge and come up with tremendous solutions. They are tired. They are stretched. They are at risk. But they will not stop.”

Quote from our website dedicated to the all the healthcare workers in our Member Institutions.

With the onset of the pandemic, lots of information started appearing and flooding our inboxes and phones. This was an opportunity for CMAI to curate the important information and latest guidelines for

our members and share with the world how CMAI and our Member Institutions were involved in the fight against Covid pandemic.

The Doctors Section was involved in designing the structure and layout of the Covid 19 microsite, creating content and share.

With the innovations pouring in from different member institutions, we created a dedicated Innovations page to share with the world of all the innovative measures from indigenous PPEs to Face shields to Sanitisers. The Doctors Section collected different innovations from the MIs, created the write up, processed the images, videos and uploaded in the CMAI website. This has helped other MIs to learn and pick up innovations and prepare themselves for the pandemic.

The innovations by the MIs were widely circulated in the CMAI's social media channels by the IT Department and have received several views and likes and appreciations.

Social Media campaigns to generate support for CMAI's Covid-19 response

In the absence of Communication head, the Doctors Section worked along with Communication Consultant to design and develop several fundraising materials like:

- Fundraising Flyer - English
- Pitch Deck Package
- Pt Support package
- HCW Support package
- Counselling Poster package
- RF Message Package

The above materials that were produced were used for Social Media Campaign along with the IT Department to generate support for CMAI's Covid response. We were able to generate several individual donations through these campaigns.

Part of the National Level team of Christian Hospital's Response to Covid-19 through CCH and coordinating with MoHFW on CCH's behalf.

National Task Force for Christian Hospital's response to Covid 19

With the letter support from the Christian Coalition for Health (CCH) to the Prime Minister of India which was also signed by the General Secretary of CMAI got nationwide visibility and generated lots of interest from the authorities and other sectors. As a result of this the Christian Hospitals were invited by the PM for discussion on the Covid response by Faith based organisations.

Representing CMAI along with the General Secretary, the Doctors Section was part of the National Level Task Force of Christian Hospitals response to Covid 19 along CHAI Network through the Christian Coalition for Health. The Doctors Section was liaising especially with MOHFW on behalf of the Task Force. The Doctors Section was also responsible for collection and analysis of Data from MIs on Covid Response, which contributed to the support letter to MoHFW on behalf of the Christian Hospitals asking for collaboration at the local level and support from Centre for the hospitals in form of grants and infrastructures.

WAVE 2

The second wave of coronavirus that hit our country this year was significantly different from the first spike of cases that we saw in 2020. The second wave differed in terms of the infectiousness, the symptoms as well as the severity. The disease severity at admission and mortality rates were overall higher in the second wave.

The second wave also witnessed an increase in unusual bacterial, fungal and viral infections, along with a spike in cases of Mucor mycosis (Black Fungus), and this has been the case even without diabetes and steroid therapy.

Medical oxygen is the single most important intervention for moderate and severe cases of COVID-19. Hospitals suffered a shortage of medical oxygen due to increased demand and inadequate, interrupted supply.

CMAI's response to Covid-19 pandemic also changed according to need. In the first wave, we were responding by preparing Members to respond by equipping them with trainings, PPEs and hygiene products, for the second wave, our response was more on equipping the member institutions by supporting them with equipment to treat moderate to severe Covid-19 and Oxygen sources. Some of the involvement of Doctors Section in Covid response is listed below:

PROPOSALS TO EQUIP CMAI MEMBER INSTITUTIONS

As our country witnessed a surge of a highly infectious strain of COVID-19 infection which had overwhelmed the government and the citizens leading to a health and economic crisis of unprecedented proportions and a collapse of the health infrastructure. The second wave of the COVID-19 pandemic which spread rapidly across the country.

With the sudden surge of critically ill COVID-19 cases which has led to a shortage of diagnostic kits, vaccines, medications including antiviral medications agents, equipment, PPE, oxygen supply, hospital beds and ICU beds and equally importantly leads to fatigue of health care personnel.

The situation has unmasked the growing disparity in the capability of the smaller and middle level not-for-profit hospitals including our mission hospitals which normally run on slim margins.

In order to the adequately equip the CMAI member hospitals CMAI has submitted several proposals to various donors ranging from PPE kits to Oxygen plant. The list of the Donors and the no of beneficiary member institutions are listed below.

The Doctors Section worked along with Community health Department to prepare these proposals under the guidance of the General Secretary.

Donor	No of Beneficiary Hospitals	Grant Amount	Proposal Status
Kerk in Actie (along with NCCI)	9	40 Cr	Proposal submitted; response awaited
Health Serve Australia	8	3.6 Cr	Partial amount raised in tranches
Tata Trusts	5	6.2 Cr	Two proposals accepted, Donation in kind
Sony Pictures Network India	3	29 Lacs	full amount disbursed
Presbyterian World Service & Development	1	25.5 Lacs	Proposal accepted
Barnabas Fund	10	1.5 Cr	Proposal accepted. 1st instalment already released

Besides the above proposals several equipment were mobilised locally through known contacts and organisations and made available as in-kind donation for Member Institutions.

COVID WARD MANAGEMENT APP

CMAI Member hospitals treating Covid-19 patients shared about the different formats that they need to fill to report to Government and requested for Mobile Application which can be used during Ward rounds to collect information.

Doctors Section took the opportunity to work along with few hospitals to develop the Mobile Application. The Application is currently being used by three hospitals and feedbacks are being collected and the App is being improved before being finalised for general use.

COVID HELPLINE

When the country was reeling under the 2nd wave of Covid-19 with people falling sick, unavailability of hospital beds and medicines, shortage of oxygen, etc., a group of healthcare professionals came together to start a National Helpline as a voluntary response to address the rising number of cases requiring urgent medical advice and support. This started functioning from the third week of April 2020 within 2 to 3 days of conceptualisation.

This helpline served the people who tested positive for Covid or developed symptoms but could not access any healthcare at that given point of time. With the healthcare system collapsing all around the country this was a blessing for many. We were able to help patients from all socioeconomic status manage their illness at home.

The Clinical protocol was developed for treating mild to moderate Covid-19 cases along with CMC Vellore. Over 50 healthcare professionals (Nurses and doctors) gave their time to receive calls during specific time slots from 8:00 am to 11:00 pm.

During the peak of the wave, which was about one and half month, the Helpline received more than 3000 calls (national and international) and more than 2000 prescriptions were dispensed and hundreds of patients on home-based care were followed up with appropriate medical advice. Several patients who needed immediate medical attention were directed to seek hospital admission and post hospitalisation care was also provided through the helpline.

The Doctors Section was part of the initiative from the beginning and had been managing the Helpline from the backend and providing support.

While the call volume has reduced drastically owing to the outgoing wave, the helpline is still on - the healthcare professionals are still available to take ongoing calls. As a group, the decision is to regroup if there is a third wave. We are considering converting the Helpline into a Chronic illness care Helpline. And other further options are - Second opinion for doctors – the be available to give opinion to other doctors who need help or convert this Helpline into a Second opinion helpline – to give a second opinion for patients.

STORIES FROM MEMBER INSTITUTIONS

CMAI is starting a new section in website to highlight stories from the hospitals and the community they serve and highlight the impact the institutions have made in the community and highlight their needs, to seek new partners, stakeholders, funders and to highlight the Institution itself.

The stories will be a Core Purpose /Legacy Story, Needs Story, Challenge Story, Origin Story, Patient Stories, Employee Stories, Success Stories, Evolution Stories, Change Stories etc.

CMAI will be using the stories/ documentation for the following:

- Add value to a Project proposal for the hospital.
- To appraise the Donors and stakeholders.
- To demonstrate that funds are well spent.
- To make the target population aware of the project/hospital.
- To help mobilize resources.
- To highlight the needs of the hospital/region.

The Doctors Section is coordinating the effort along with an external Consultant.

CONCLUSION

In conclusion I would like to thank God for his wisdom and guidance. Sincere thanks to Dr Priya John General Secretary and Chairperson, Dr Nitin Joseph, for all their guidance and support. I am also thankful to my colleagues throughout the country for their support and help to carry forward the activities.

Respectfully Submitted,

Dr Abhijeet Sangma
Secretary, Doctors Section

NURSES LEAGUE

Introduction

At the outset I want to give all glory to God for His faithfulness and mercies in the midst of all challenges. It has been a difficult time, yet by His grace we could achieve many things which I would like to present before the respected Executive committee of CMAI.

NL Core committee Meeting

A virtual NL core committee meeting was held on 12th June 2020 to discuss the conversion of the existing Ward Manager's training into a blended model. Nine Nurse leaders participated in the meeting. Committee suggested for the amendment of the existing module in the light of COVID pandemic. Modules have been assigned to different authors for the needed modifications. The new batch will start by the first week of August 2020. The visit to Institute of Excellence for hands on skills will be scheduled in the aftermath of the pandemic.

Meeting with NL Board Secretaries of CMAI

A meeting was organised along with the Board Secretaries of Nurses league and General Secretary of CMAI to discuss on the future of Nursing boards in the light of phasing out of GNM. White paper on the future of the Nursing Boards of CMAI has been prepared and submitted to be circulated among the Board members of CMAI

Proposal submission

It was suggested by the NL core committee and the Executive committees of the NL boards to submit a proposal to INC to initiate different courses by the boards to improve the quality of Nursing education in the country and also to start a Bridge program for the existing GNMs to upgrade themselves to BSC Nurses. Proposal has been prepared and submitted to INC for consideration.

NL Executive committee meeting

A virtual NL Executive committee meeting was held on 24th June 2020

13 out of 16 members attended the meeting.

Suggestions:

- To hold Nurses League National conference virtually.
- Formed search committee for the selection of Nurses league secretary as Mrs Jancy Johnson will be retiring by 25th July 2021
- Members of search committee-
- Mrs. Mercy John- Representative from MIBE
- Mrs. Leena Lourdhswamy- Representative from BNESIB
- Mrs. Ophelia – Representative from Northeast
- Dr. Priya John- General Secretary, CMAI
- Mrs. Jancy Johnson – Invitee

Consultation meeting on NNMC bill

A consultation on the bill to draft and submit the Christian Healthcare Networks response and comments to the National Nursing and Midwifery Bill, 2020 was held on 1st December 2020. Nurse leaders and Doctors from CMAI Network actively participated. The response was drafted by Ms Anuvinda Varkey, Executive director of CCH and submitted to MOHFW.

Memorial service

A memorial service was organised via zoom in remembrance of past President and Nurses League Secretary Ms. Aley Kuruvilla, on Monday the 21st of December 2020. Past General Secretaries and BOM members have attended the meeting and shared their experience with this great leader.

Ward Managers 'training

The online classes for the fourth batch of Ward Managers training was conducted virtually from 25th August to 9th October 2020. Twenty eight participants from eleven mission hospitals attended the training. The classes were held every Tuesdays and Fridays via zoom from 3pm to 5.30pm. The participants were satisfied and gave a very encouraging feedback. They have been given assignments for every week based on every topic which they have to submit it to CMAI office by 1st of December 2020 for evaluation. The onsite training will be planned once the pandemic situation improves.

Simulation training for the Nursing tutors

Facilitated for conducting simulation training for the tutors of our Nursing board schools by Pronto international. The virtual training was completed for MIBE schools, and the onsite training was carried out from 8th of March 2021

Leadership training for Nurse leaders and tutors

Survey questionnaire was prepared with the help of both Boards and circulated among the Nurse Leaders and educators to assess the gap in order to prepare the curriculum for fellowship courses in Nursing leadership and education.

National Conference of Nurses League

The 71st National Conference of the Nurses League, CMAI was conducted virtually from 17 to 19th of November 2020. More than 2000 participants had registered including students, staff and faculty.

The Praise and worship was led by three institutions viz, CON BBH Bangalore, CMC Vellore and Bel Air College of nursing, Panchgani.

The devotional speakers were Ms Kamla Benjamin-Faculty Haggai Institute, Dr. John Oommen, Deputy medical superintendent of Christian Hospital, Bissamcuttack, and Dr. Kuruvilla Varkey.

Panel discussions were held on all the three days on topics: Crisis call, Striving for Excellence in clinical Practice and Challenges in providing teaching and learning experience for students in times of Covid 19.

Students from CH Herbertpur, CH Bissamcuttack Odissa, Jubilee mission hospital Kerala and CH Dimapur Nagaland expressed their views and challenges in times of COVID 19

A special session was held for the students and the speakers were Mr. Durai Jasper, Public Relations Officer, CMC, Vellore & Mrs. Teresa Ravi Kumar, Nursing Superintendent Madhipura Christian Hospital.

Mr. Durai Jasper gave a beautiful talk on the importance of resilience. Ms. Teresa brought tears to the listeners as she spoke of how inequity and inequality has robbed the various tribes of India from the comfort of good health care.

Bible quiz was also conducted for the students and staff and prizes were announced.

The names of the various awardees from the Nursing Boards were also announced during the conference.

Pre-recorded Videos of the cultural events by students were played between the sessions.

AGM of NL was also held on the second day. MS Manjula Deenam chaired the session.

Rev. Glynis Williams, the assistant secretary of the International Ministries of the Presbyterian Church in Canada was the Chief Guest for the valedictory session.

Ms. Intimenla Aier, Secretary of the Chaplains' League concluded the conference with a beautiful prayer and benediction of hope.

International Nurses Day

In collaboration with NCCI, NL of CMAI has honoured the nurses all over the country by organising a virtual International Nurses Day celebration on 12th of May 2021. Many senior Nurse Leaders from different parts of the country and abroad, President and General Secretary of NCCI and CMAI, felicitated the Nurses. Dances, Skit ,songs were presented by the students and staff of our member institutions. The program was attended by more than 400 nurses.

Selection of NL Secretary

CMAI advertised for the post of NL Secretary as per the specifications given by the search committee. We received 8 applications and after the scrutiny the search committee recommended to invite 4 of them for the interview which was held on 17th June 2021. Only two of them appeared for the interview and out of which Ms Shimy Mathew scored the highest and the interview panel submitted her name as the new NL Secretary.

Project update

By God's grace AMANAT jyoti project is going on in full swing in 38 districts of Bihar despite all odds. Thirty NMs resigned from the project. Virtual as well as face to face interviews were held and all the 30 vacancies have been duly filled. Frequent efforts have been made through telephonic calls and emails through which many resignations have been averted. Many NMS were tested positive for COVID. They have been quarantined at their homes and district facilities. The project has been extended till September 2021. The work is going on in full swing even in the midst of all challenges.

Webinars/Zoom Meetings

Two webinars were organised on the topics: Protocols to be followed for COVID and on Prevention of dehydration. A separate Zoom meeting was organised for the NMS along with Care team, General secretary of CMAI and AMANAT project staff of CMAI during which the challenges faced by the NMS at their field were discussed and decisions for effective solution were taken. The main challenge was on the scarcity of quality PPEs for the NMS and CMAI has addressed this issue by supplying adequate numbers of quality PPEs to all 110 NMS in 38 districts.

Online classes

NL Secretary attended 5 days virtual classes on online teaching and evaluation tools from 1st to 7th July 2020.

Conclusion

There comes a time in the life of every person, when one has to pause, reflect, be grateful and move on. Such a time has come for me as I am leaving CMAI after the completion of 13 years of joyful service. I take this opportunity to thank each one of you for your love and support. I would like to place on record my sincere gratitude to all the Presidents, Executive committee members and GB members of CMAI, General Secretaries, Secretaries of Nursing boards, Chairpersons of NL, and Executive committee members of Nurses League during my tenure as NL Secretary.

My heartfelt gratitude to the whole CMAI Family for your love, care and trust you have showered upon me. I cherish all the moments which I had spent with each one of you. You all will be remembered in my prayers. My good wishes and prayers to the newly appointed NL Secretary.

Respectfully Submitted

Jancy Johnson
Secretary, Nurses League

THE BOARD OF NURSING EDUCATION, NL, CMAI (SIB) BNESIB

INTRODUCTION:

I thank the Lord for the opportunity to present this report as the Secretary of the Board of Nursing Education of the Nurses League of C.M.A.I. South India Branch. I would like to take this opportunity to highlight our performance during the year gone by.

This year we have admissions from 12 GNM Schools, 4 ANM Schools, 3 PBD Schools and 1 CGHC School. The schools and colleges are distributed in Tamil Nadu, Karnataka and Andhra Pradesh.

I. ADMISSIONS:

Sl.No	Courses	2019-20	2020-2021
1.	GNM	346	304
2.	ANM	76	87
3.	PBD	109	32
4.	CGHC	12	09

Note: There is decrease in admissions for GNM due to Covid-19 and the reverting decision of phasing out of GNM did not reach the public yet.

II. GRADUATES

Sl.No	Courses	2018-19	2019-2020
1.	GNM	327	328
2.	ANM	53	83
3.	PBD	44	75
4.	CGHC	06	06

III. EXAMINATIONS:

A. SUPPLEMENTARY EXAMINATIONS:

- The board conducted a supplementary examination for the II year GNM students in the third week of September 2020.
- The successful candidates who completed the requirement of 3rd year were permitted to appear for the Regular exam
- **This decision was taken as a one-time measure as per INC guidelines** on academics and examinations during Covid 19 Pandemic and Lockdown (dated 14 May 2020 Reference No. F.No. 1-6/2020-INC & 10 July 2020 Reference No F.No.22-10/2020-INC)

B. REGULAR EXAMINATIONS:

I YEAR AND II YEAR THEORY EXAMINATION:

- As per the INC Guidelines, School examination was conducted for the GNM I year, II year & ANM I year in the 2nd week of October 2020, results were announced on 20th October 2020.
- Students were promoted to next academic year and it was informed that the missed clinical experience to be compensated during the time of their internship.
- The schools were informed to complete the clinical requirement virtually and conduct online classes for the theory.
- For the I years and II years the practical examination were conducted through online by giving scenario's / video
- The calculated marks of theory and practical were sent to the board, and the board of Nursing announced the results.
- The Board prepared the guidelines and send it to all the institution.
- Principals meeting were conducted to address all the queries with regard to curriculum and examinations during Pandemic.

- For the PBD Course, the regular examinations were conducted during the second week of September 2020, OSCE Pattern of Practical examination was conducted due to rise in Covid-19. The OSCE Examinations were arranged in a hall in their own Colleges. The duration of Exam and pattern of examinations was changed and followed as per INC Guidelines. 3 students were identified to have Covid during the screening process- weeks before the examinations were started. Those 3 students were allowed to appear in the next exam.

IV. MEETINGS OF THE BOARD (Virtual):

DATES	MEETINGS
01 st June 2020	Examination Committee Meeting
02 nd June 2020	Curriculum Committee Meeting
09 th June 2020	Curriculum Committee Meeting
15 th June 2020	Sexual Harassment of women at workplace –ICC Meeting
18 th Sept 2020	Principal's Meeting
10 th November 2020	Examination Committee Meeting
11 th December 2020	TOT- Simulation Meeting
21 st December 2020	Ms. Aleyamma Kuruvilla- Memorial Meeting
02 nd February 2021	Scholarship Committee Meeting & Admission Committee Meeting
03 rd February 2021	Curriculum Meeting
04 th February 2021	Executive Committee Meeting
05 th February 2021	Board Meeting
08 th & 22 nd February 2021	Meetings with newly elected Chairman
25 th & 26 th February 2021	Meetings with Various Committee Chairpersons
10 th March 2021	Orientation for New Principal, Vice Principal & Class coordinator's
17 th March 2021	Meeting with New Chairman
23 rd March 2021	Emergency CMAI meeting with Board the Nurses Boards

V. OTHER MEETINGS/WORKSHOPS/ CONFERENCES/ INSTITUTIONAL VISITS BY THE SECRETARY:

DATES	Webinar/ Conference
17 th to 19 th Nov 2020	NL Conference
11 th December 2020	TOT- Simulation Meeting
21 st December 2020	Ms. Aleyamma Kuruvilla- Memorial Meeting
11 th to 13 th January 2021	Teaching Online methods by GEN Z
25 th January 2021	Orientation on Implementation of NPM Programme
28 th January 2021	Institutional Visit to Catherine Booth Hospital, Nagercoil
02 nd February 2021	B-CHON Meeting (at BBH, Bangalore)
16 th to 19 th February 2021	CNE- Neurological Conditions & Management by CON, CMC, Vellore
24 th February 2021	Institutional Visit to CON, CMC, Vellore
05 th March 2021	Institutional Visit to MLL Hospital, Madnampalle
05 th March 2021	Institutional Visit to Arogyavaram Hospital, Madnampalle

VI. MS. CHERIAN AWARD & ACADEMIC- GOLD, SILVER & BRONZE MEDAL AWARDS: ANM

REG.NO	NAME OF THE STUDENT	%	NAME OF THE SCHOOL	AWARD
5107/18	DANUSYA G	91.1	SON, CFCH, AMBILIKKAI	GOLD & Ms. CHERIAN
5111/18	EZHILARASI M	89.5	SON, CFCH, AMBILIKKAI	SILVER
5115/18	JOTHIGA M	89.6	SON, CFCH, AMBILIKKAI	BRONZE

GNM

REG.NO	NAME OF THE STUDENT	%	NAME OF THE SCHOOL	AWARD
13395/17	YAZHINI B	84 %	CON, CMC, VELLORE	GOLD & Ms. CHERIAN
13384/17	SHERLEE SNEHA A	82 %	CON, CMC, VELLORE	SILVER
13348/17	KAVITHA E	81.5%	CON, CMC, VELLORE	BRONZE

The above awards will be given in the Biennial Conference of CMAI in Oct/Nov 2021.

VII. INSPECTIONS AND AFFILIATIONS:

A. BI-ANNUAL INSPECTION:

The Biannual inspection for all the schools is due for this year 2021.

B. DISAFFILIATIONS:

Omayal Achi CON, Chennai got disaffiliated because, they couldn't admit students for the PBD course for 2 years.

VIII. NEW INITIATIVES:

A. REVISION OF TEXTBOOKS OF OUR BOARD

- BOOKS REVISED:** The New Text Book for Nurses in India, Vol. II – Fundamentals of Nursing was revised and it is implemented from this academic year. A Text Book for the Health Worker –ANM- Vol 1 & 2 is revised in English and it will also be implemented from this academic year.
- THE FOLLOWING BOOKS ARE UNDER REVISION.**
 - A Text Book for the Health Worker –ANM- Vol 1 & 2
 - Community Health Nursing by Dr. Kasthuri Sunder Rao

B. MEETINGS FOR THE VARIOUS COMMITTEE CHAIRPERSONS:

The roles and responsibilities of each committee were informed to all the Chairpersons. The following were the decisions taken during the meeting:

- To conduct orientation program for the New Principal, Vice Principal & Class Coordinators on 10th March 2021.
- Conduct the Curriculum committee meeting 29th June 2021.
- Also to conduct the Curriculum Meeting on 05th July 2021.
- Conduct OSCE practical examination for this April -2021 supplementary examination.
- To organize workshop on question paper setting.

- To request all the schools to write their recommended list of Textbooks books for the Textbooks List.

C. MEETINGS FOR THE VARIOUS COMMITTEE CHAIRPERSONS:

The roles and responsibilities of each committee were informed to all the Chairpersons.

The following were the decisions taken during the meeting:

- To conduct orientation program for the New Principal, Vice Principal & Class Coordinators on 10th March 2021.
- Conduct the Curriculum committee meeting 29th June 2021.
- Also to conduct the Curriculum Meeting on 05th July 2021.
- Conduct OSCE practical examination for this April -2021 supplementary examination.
- To organize workshop on question paper setting.
- To request all the schools to write their recommended list of Textbooks books for the Textbooks List.

D. ORIENTATION FOR NEW PRINCIPALS, VICE PRINCIPALS & CLASS COORDINATORS:

The Orientation for New Principals, Vice Principals & Class Co-ordinators was conducted on 10th March 2020 through Virtual. A questionnaire was circulated to all the Principals to share the questionnaire to all the members who will be attending the meeting – the questions were assess the knowledge level of the participants and render quality improvement services by the Board. There were 60 participants. The topics taken were on a. Overview of workshop, b. Role of BNESIB in Planning and Implementation of Curriculum, c. Planning & Implementing Curriculum- how to prepare master plan, time table, course plan, clinical rotation plan, teaching and learning methods, d. Evaluating the Curriculum: Methods and Process, e. Board requirements: Responsibilities of Principals.

E. NEUDOERFFER MEMORIAL SCHOLARSHIP:

In the Criteria for deserving candidates for Neudoerffer scholarship, it was RESOLVED to consider single Parents/ orphans.

F. REVISED LIST OF REFERENCE BOOKS:

The list of books for students to refer as textbooks and for the teachers to use as reference was updated as per the latest edition books and circulated to all the schools.

G. GNM DIARIES:

The GNM Diaries was Revised and Implemented from this Academic Year.

H. ISSUING OF MARKLIST BY ANGEL OMR SOLUTIONS:

The ANGEL OMR Scanning Solutions firm has started printing the mark list and it is sent to all the schools, earlier it was prepared by the Board manually.

IX. FUTURE PLANS & CHALLENGES:

- ❖ New pattern of Certificate to be initiated after approval from INC.
- ❖ Organize Virtual Workshops/Webinars and Conferences 2021-2022
- ❖ Conduct Inspections & Quality Improvement Services for schools having issues after the pandemic ends.
- ❖ Software for the board to store all student's data.
- ❖ Construction of Learning Resource Centre for the Board

- X. CONCLUSION:** As I conclude I thank all the CMAI Board Members, BNESIB Executive Committee Members, BNESIB Board members, CMAI staff and all the CMAI & NON CMAI affiliated institutions, Government officials and Church leaders and all the staff at BNESIB Office for their unstinted support. With gratitude I record my deep appreciation and thanks for the Encouragement and constant guidance from everyone at CMAI.

Respectfully Submitted by,

Mrs. Helena Meurial Hilkih,
Secretary BNESIB

MIBE SECRETARY'S REPORT – APRIL 2020- MARCH 2021

In all these things we are more than conquerors through Him who loved us (Rom 8:37)

Mid India Board of Education of NL of CMAI was started in 1926. Today 18 GNM schools and 7 ANM schools from seven States in Central India are affiliated to the Board. **1372** students are at present studying under the Board. Last year brought in unexpected challenges which initially looked like a unexpected huge storm that hit right into each one of us- as individuals, institutions and Board. Initially all our institutions were dumb founded not knowing how things are going to unfold in the forthcoming days. Slowly we collectively realised that this storm is going to stay for a longer time and we need to find ways to work and deliver in-spite of the challenges. Major transition took place in the way teaching and learning activities were delivered. So our focus remained in supporting our institutions and equipping them to cope with the new changes and challenges and ensure that our mandate for quality is not compromised and the future of the students are not affected. The pandemic and lockdown had brought new challenges as well as opportunities for close networking, guiding and supporting our institutions.

Given below is a brief report of MIBE for the last year 2020-21-

I. Distribution of MIBE affiliated Schools in Central India:

	STATE	No of Schools	
		GNM	ANM
1	Odisha	4	1
2	Chhatisgarh	3	-
3	MP	2	2
4	Jharkhand	5	1
5	Bihar	2	2
6	Maharashtra	1	-
7	UP	1	-
	Total	18	6

II. No of Students admitted and passed out from MIBE from 2017- 2020

YEAR	ADMISSIONS		PASSED OUT	
	GNM	ANM	GNM	ANM
2017-18	389	176	287+271	151
2018-19	391	114	323	147
2019-20	351	123	388	103
2020-21	365	114		

III. MIBE Meetings:

1. Executive Committee Meeting- Aug 7, 2020 & Feb 10, 2021
2. General Body meeting- Feb 11, 2021
3. GSN committee meetings- Aug 6, 2020, Jan 4, 2021 & Feb 8, 2021.
4. Principals Meetings- May 21, July 21, Aug 17, Oct 7, 2020.

Important resolutions taken in these meetings:

A. MIBE Graduate School for Nurses:

- 1. Resolution GSN 20-15:** Resolved to explore the possibility of the formation of a Trust for GSN under CMAI to be registered at Indore. It was decided to take a legal opinion regarding this and then present it to the Board of Management of CMAI.
- 2. Resolution GSN 20-16-** Resolved to proceed with the proposal of starting the Basic B.Sc (N) in GSN based on the improvement in the clinical experience at Christian Hospital Indore.
- 3. Resolution GSN 20-17-** It was decided to withhold admissions for the year 2020-21 in GSN.
- 4. Resolution Ex- 21- 06-** Resolved to appoint Mr. Vivek Joseph on regular basis w.e.f March 1, 2021 on contract basis as per GSN Salary scale for M.Sc Faculty.
Update: Mr. Vivek Joseph resigned in April since regular appointment could not be given due to lockdown and affiliation issues.
- 5. Resolution Ex 21-16-** Resolved to approve the edited scholarship policy for GSN.
- 6. Resolution Ex 21-22 -** Resolved to pay the dues of Rs 2,46,000/- for the Security guard services from MIBE. MIBE to give this amount to GSN as a loan

B. Mid India Board of Education of NL of CMAI:

- 7. Resolution Ex 20- 24-** Resolved to withhold the admissions in School of Nursing, Christian Hospital, Jhansi for the academic year 2020-2021 since a detailed compliance report and evidences were not received from the School.
Update: School had requested EC to reconsider the decision and sent necessary reports and evidences. Permission was granted for admission but the school did not receive adequate candidates for admission.
- 8. Resolution Ex 20- 25-** Resolved to appoint Mr. Navin Waghmare on a regular basis as Accountant cum Executive Assistant on contract for one year as per CMAI Grade and scale.
- 9. Resolution Ex 20- 26:** Resolved to ratify the decisions taken in the Principals meetings regarding changes in the examination and curriculum requirements as per INC notification and is applicable only for the current academic year.
- 10. Resolution Ex 20- 27:** Resolved to use the endowment fund to start the construction and then replace the fund after the sale of the land.
- 11. Resolution Ex 20- 28:** Resolved to consider the construction of a 500 seated hall based on the funds available from the sale of the land after the construction of office building.
- 12. Resolution Ex 21- 05-** Resolved to recommend to CMAI to go ahead with the NA conversion of 2.5 acres land for construction of the MIBE office. To convey the reason behind this decision to the property committee.
- 13. Resolution Ex 21-09 -** Resolved to increase Rs 500 on the building fund collected. i.e Rs 1500 for GNM and Rs 1000 for ANM with effect from the next academic year October 2021.
- 14. Resolution Ex 21-11-** Resolved to return the balance of the advance paid of Rs 70,000/- to Christian Hospital Mungeli since the institution is going through a financial crisis.
- 15. Resolution Ex 21-13-** Resolved to recommend to the BOM for the regularization and confirmation of the appointment of Ms. Prabeena Kumari Bibhar with effect from Jan 15, 2021 with appropriate scale and Grade.
Update: Appointed with effect from April 1, 2021 and grade J2.

16. Resolution Ex- 21- 23: Resolved to conduct a Board Examination in lieu of School examination conducted in September 2020, considering the issues related to Registration and jobs of candidates passing out from MIBE Schools.

IV. Principals' Meetings: Virtual meetings of the Principals of the schools affiliated to MIBE were conducted during the last one year to understand the challenges faced by the schools and the institutions at large. Discussions on changes to be made in the teaching learning activities, requirements and syllabus completion, Planning for examination, formats prepared by the Board and procedure for annual Board Examination were discussed in these meetings.

V. Pre Nursing Test:

Pre Nursing test was not conducted as per INC Notification. Criteria for selection was prepared from the Board and sent to Schools.

VI. Examinations:

Supplementary exams were planned in the month of April. Question papers were dispatched in March. As per State government directives many of the schools had to send students home. Meanwhile INC issued notification that students could be promoted based on internal assessment except final years. So the schools were asked to conduct a simple exam online and also calculate internal marks of the students and send to the Board. Formats were prepared from the Board and sent to the schools. This process was done in the month of August. The final year students (GNM III & ANM II years) appeared for exams in the month of November. Examiners were sent from nearby schools by hospital vehicles. Board paid part of the amount and rest of the expenses were borne by the school. The schools were instructed to follow SOPs issued by their respective State governments for conducting examinations, personal protective measures and social distancing. practical exams were conducted by OSCE.

The number of students who appeared and the results of the final year examinations which was conducted in November 2020 is given below:

Annual Exams November 2020:

Class	Number appeared			Results		Pass %
	Regular	Supp	Total	Pass	Supp	
GNM III	412	416	428	388	40	90.6%
ANM II	104	5	109	103	6	94.4%
Total	516	421	537	491	46	

VII. Workshops and Trainings:

S.No	Topic & Date	Resource person	Details of participants
1	Virtual training on online tools for teaching and learning: Teaching Gen Z. July 1 to 6, 2020. Funding from Bread for the World.	In collaboration with VIGEO International. 90 minutes session for 5 days	122 Faculty from 23 institutions and 4 CMAI staff
2	Training on 'Sexual Harassment-Prevention and redressal. 11th June 2020	Ms. Deepti Singh, Presiding Officer of the Internal Complaints Committee of CMAI	GSN and MIBE Staff

3	Pronto Simulation Facilitation Training for Nursing Faculty. First phase - virtual training- Feb 15 to 19, 2021.	Pronto International	38 participants from 29 mission hospitals in Central, North and North East India.
4	Pronto Simulation Facilitation Training for Nursing Faculty. In Person training- Jharkhand Bihar region. March 8 to 10, 2021	Pronto International	9 participants from 9 institutions.
5	Training on Leadership Essentials for Christian health care Professionals. <i>Topics covered:</i> Purpose driven work, Beat Procrastination, Emotional Intelligence, Deep work, Compassionate work spaces. March 15 to 20, 2021.	VIGEO International, Lucknow.	174

VIII. Inspections: Inspections were not conducted this year due to pandemic. Compliance report has been obtained from all schools for the inspections conducted last year.

IX. Special programmes: Virtual Christmas programme was organized by MIBE for the Schools affiliated to MIBE on 29th Dec from 2 PM to 5 PM. Faculty and students who were present in the schools participated with much enthusiasm with a variety of programmes like song, dance, choreography, nativity play etc. These programmes were exhibited in different regional languages. The costumes of the students from different schools with a regional spirit added flavour to the programme. Dr. Priya John, General Secretary of CMAI shared the special Christmas message. Mrs. Jancy Johnson shared a short message as a felicitation. Each institution shared how they celebrated Christmas this year in their respective institutions. This discussion was facilitated by Mrs. Mercy John, Principal, Christian Hospital, Bissamcuttack. It was a lovely time of fellowship and enjoyment.

Special meetings and visits by MIBE Secretary:

a. MIBE & CMAI:

1. BNESIB Executive Committee meetings & AGM, Bangalore - 10th Aug & 31st Aug 2020, 4th & 5th Feb 2021.
2. BNESIB Principals' meeting 18th Sep, 2020.
3. CMAI General Body meeting, New Delhi - Aug 20 & 21, 2020.
4. NL Executive Committee Meeting - June 24, 2020.
5. NL Core Committee meeting- 12th June, 2020.
6. NL Planning Committee meeting for the Virtual NL conference - 17th Sep, 28th Sep, Oct 9, Nov 2, 2020.
7. MIBE Secretary and Assistant Secretary were actively involved with NL Secretary in organizing the National Nurses league Conference- Virtual - Nov 17 to 19.
8. MIBE helps Nurses league in coordinating webinars especially with CNE dept, of College of Nursing , CMC , Vellore.
9. Regular staff meetings of CMAI
10. Regular CNE programmes for GSN Faculty and planning meetings.
11. We provide guidance to mission hospitals outside MIBE network related to Nursing Education.

b. Other trainings and meetings:

1. Global and National webinars on Nursing other related topics.
2. 'Teaching Gen Z: online tools for teaching and learning' by VIGEO International, from 15 to 20 June, 2020.
3. Resource Person for "*Webinar on OSCE for Nursing Faculty*" organised by Maharashtra Nursing Teachers Association on August 15, 2020.
4. Leadership training organised by CMAI & Moringa , UK from 21-25 Sep, 2020.
5. Short course on Research Methodology , conducted by CNE dept, CON, CMC, Vellore from Dec 7 to 12, 2020.

c. Other Boards & Hospital Visits

1. Member, General Body and Board of Management of Christian Hospital, Bissamcuttack. Joined virtual for the GB Meeting held on
2. Member , MP Nursing Council General Body Meeting.
3. Member, Internal Complaints Committee of CMAI.
4. Peer Review Committee of IJCNE of the CNE dept, CMC Vellore.
5. Area Representative for the Alumni Association of College of Nursing , CMC , Vellore for Maharashtra.

d. Meetings & Workshops attended by MIBE Staff:

1. Staff attended the 'Training on prevention of Sexual harassment at workplace' organised by MIBE on June 11, 2020 . Ms. Deepti Singh was the Resource person.
2. Ms. Prabeena attended online training organized by MIBE on 'Teaching Gen Z - online tools for teaching and learning' by VIGEO International from July 1-7, 2020.
3. Ms. Prabeena attended the Pronto Simulation Facilitation Training for Nursing Faculty- virtual Training from Feb 15 to 19, 2021.
4. Ms. Prabeena attended the Online Training on Leadership Essentials for Christian health care Professionals from March 15 to 20, 2021.

XI. Finance: MIBE had a surplus of Rs. 2,91,863 for the financial year 2019-20. MIBE has obtained online banking system for both accounts.

XII. Land for MIBE:

1. **NA conversion:** The work order with the lawyer has been closed. It has been decided to convert 2.5 acres of the land since the property cannot be sold if the whole property is converted.
2. **Electricity Connection:** Transformer has been installed and connection obtained. Meter has been installed for residential connection.

XIII. Work schedule during Pandemic:

MIBE Secretary and Assistant Secretary continued regular duty throughout the Pandemic and lockdown. Other staff joined duty in second week of June 2020. Three days a week for 15 days then regular duty since first week of July 2020. Lockdown was again implemented from March to May 2021 .Two of the staff worked from home. Secretary and Assistant Secretary were available in office.

XIV. Sustainability of the Board:

1. **Bridge programme:** We have submitted a proposal for bridge programme for GNM nurses to INC.
2. **Proposal for NPM:** A proposal will be submitted to INC seeking permission for conducting the NPM course where MIBE will be the examining body and can conduct these courses in mission hospitals in Central, North and North East India.

Conclusion:

MIBE affiliated Institutions have been facing constant challenges because they are affiliated to MIBE . We need to stand together, support each other and work prudently to keep going and sustain our institutions and schools. We need to constantly brainstorm and find new opportunities for the sustainability of the Board.

We have a few projects and dreams for MIBE-

- To enhance quality of nursing education and practice of our affiliated institutions.
- To have our own office building.
- To add new courses and explore other new opportunities for MIBE.
- To conduct SEED programmes region wise.

MIBE wishes to thank CMAI office bearers (President, General Secretary, and NL Secretary) all the Committees at CMAI and CMAI staff for all their Support and Guidance. We express our heartfelt thanks to the MIBE Executive Committee, GSN Committee for the constant guidance and support. I would like to thank Ms. Rekha John, our former Chairperson and Mrs. Mercy John our current Chairperson for all their love, support and guidance. A big thank you to the Principals and Faculty of our MIBE affiliated Institutions for all their love, support and prayers.

We thank the GSN team for their cooperation and hard work. Our Office staff Ms. Prabeena - Assistant Secretary, Mr. Mathew and Navin Waghmare for all their help in the smooth functioning of the Board activities.

And of course, last but not the least my family- my husband and children for their love and support. My near and dear ones for upholding me with love and prayers.

Respectfully submitted,

**Shimy Mathew,
Secretary, MIBE**

MIBE GRADUATE SCHOOL FOR NURSES NL OF CMAI, INDORE

Introduction:

MIBE Graduate School for Nurses was started in 1945. It has grown and expanded over the years and also in the meantime GSN has been facing various challenges, and striving for improvement in terms of student admissions and sustainability. In the Last two academic sessions 2020-21 & 2021-22 we have not enrolled any students in the PBB.Sc Nursing course due to issues related to affiliation with the State Nursing Council. We have been brainstorming and thinking about various programmes that can be started in GSN. Given below is a brief report of GSN for the April 2020- March 2021.

Following Clinical experiences are available for students:

1. Christian Hospital, Indore.
2. Government Mental Hospital, Banganga.
3. Palia village & Pavanpuri for Community Health experience.

I. Faculty:

Currently there are two MSc faculty. Mrs. Rachana Walter & Mr. Shadab Ali.

- #### II. Business Manager:
- New Business Manager Mr. Nithin Babu joined from 25th of August 2020 and Mr. Thomas Mathew who had worked for 31 years in GSN retired from his services with effect from 10th December 2020.

- #### III. Students:
- Currently there are a total of 35 students. (21 second years and 14 First years). Final year and Annual University exams have been delayed due to the Pandemic for both the batches. The syllabus for the second year students have been completed and they will be coming to GSN only for their exams. The second year classes has been started for the 2019-20 batch.

- #### IV. Classes:
- Online classes have been going on since April 2020. Online platforms like ZOOM, Google Meet and Google Classroom are being used.

V. Online Trainings & Webinars:

Faculty and students attended webinars organized by CMAI and CMC Vellore, Indian Nursing Council and various other organizations

S.No	Topic & Date	Organized by	No of Faculty attended
1	'Sexual harassment at workplace' 11th June, 2020.	MIBE and CMAI Internal Complaints committee	3
2	'Teaching Gen Z- online tools for teaching and learning' July 1-7, 2020.	VIGEO International	3
3	"Navigating and leading the future of Nursing" 25th September 2020.	Apollo College of Nursing, Chennai.	2
4	"Quality Assurance in Nursing Education" 3 rd October 2020	Apollo College of Nursing, Chennai.	1
5	Virtual Capacity Building Program for midwifery. December 1 to 8, 2020	INC and received 15 CNE credit hours	2

6	Short course on Basics in Research December 7 th to 12 th , 2020	Department of CNE & Research, College of Nursing, Vellore	3
7	NPM orientation and Implementation programme. 25 th January 2021.	INC	2
8	4 days webinar on "Neurological Conditions & Management. 16 th to 19 th February 2021.	CNE department of CON, CMC Vellore & NL of CMAI	2
9	online training on Leadership Essentials for Christian Health Care Professionals. March 15-20, 2021	VIGEO International	3
10	World Health day programme . 7 th April 2021	INC	1

VI. GSN Committee Meetings:

- GSN committee meeting was held on 6th August 2020 which was done virtually on zoom online platform.
- Emergency GSN committee meeting was organized on 4th January 2021 virtually regarding the issues related to affiliation with State Nursing Council and admissions of year 2020-21 GSN committee meeting was conducted virtually on 8th February 2021.

VII. Finance:

As per the audit report of the financial year 2019-2020 GSN had a deficit of Rs. Rs. 9,38,874/-. MIBE and CMAI had supported GSN for salaries and other expenses. Audit report for the year 2020-21 is awaited.

VIII. Admissions: GSN Committee had decided not to take admissions for this academic year (2020-21) due to changes in regulations from the Madhya Pradesh Govt.

IX. Results:

Academic year	Class	Distinction	First Division	Second Division	Supp	Total
2016-17	First year	7	26	-	4	25
	Final year	8	19	-	-	19
2017-18	First year	5	7	-	-	7
	Final year	16	25	-	-	25
2018-19	First year	8	21	-	-	21
	Final year	7	3	-	-	7

X. PROJECTS OF GSN

- a. **Tin roofing for the school building** has been completed in month of December 2020. It was funded by the Women's Missionary Society of the PCC.
- b. **PCC Fund Status:**

XI. Conclusion:

S.No	Utilisation	Opening Balance 1.4.20	Amt.Recd in 2020-2021	Total Amount Rcd	Amount Utilized	Closing Balance 31.3.21
1	Salary for Faculty	8,38,686.00		8,38,686	6,70,872	1,67,814
2	library building	65,424.00		65,424	0.00	65,424
3	Teaching Aid	3,25,892.00		3,25,892	0.00	3,25,892
4	Received through CRBHS for Taids	29,200.00		29,200	0.00	29,200
5	Scholarship	64,000.00		64,000	63,000.00	1,000
4	Bank Charges			0	649.00	-649
5	General Purpose	77,174.00		77,174	27,000.00	50,174
6	WMS tin roofing project (mar 20)		10,93,600.	10,93,600	10,93,584.	16
7	PCC fund for school building repairs and guest house repairing (Dec 2020)- yet to be transferred from CMAI		10,38,983.	10,38,983		10,38,983
	Total Rs.	14,00,376	21,32,583	35,32,959	18,55,105	16,77,854.

We thank the Management of GSN for their kind and generous support, for their co-operation and help during past year in management of GSN, hostel and mess. We also thank CMAI office bearers and staff for all their support and guidance and thank MIBE Secretary and staff for providing us guidance and support from time to time.

Respectfully submitted,

Mrs. Rachana Walter
Acting Principal, GSN.

GENERAL ADMINISTRATION

It is with a heart of gratitude that I present the report of the General Administration for the period, from 1st April 2020 to 31st March 2021.

Introduction: With the sudden outbreak of the COVID- 19 pandemic and the resulting restrictive orders issued by the Govt. of India enforcing strict lockdown rules and procedures for workplaces, it was a challenging experience for us to immediately organize the necessary SOPs and rules in place. Had prepared and executed the required protocols and SOPs based on the precautionary measures and advisories issued by the Gol and the Ministry of Health to keep the employees, the workplaces and the premises of CMAI free of Covid – 19 diseases.

It was His mercy that we the CMAI staff could work during this pandemic and lockdown situations. Observing strict lockdown rules and procedures for workplaces, staffs have well-adjusted to the new norms and are effectively contributing to the job requirements.

The new application software, Office 365 was procured to enable employees to work from anywhere, have group meetings and to collaborate as Teams. Administration has ensured that the employees have the necessary work equipment to perform remotely. The attendance APP Cosec Apta was installed and is being used to get real-time, daily attendance from the employees from anywhere.

The following were the immediate response and actions taken:

1. A strategy was developed with which employees could start working from home from mid-March, at the start of the first lockdown.
2. Ensured that the employees have the necessary IT equipment and network facilities to work remotely.
3. Work from Home weekly schedule was implemented for employees from 27th April.
4. The Admin Action Plan did allow limited staff to work from office, observing social distancing when the lockdown was relaxed in the first week of May.
5. Initiated SOPs and Protocols for employees, visitors, and tenants of the office premises.
6. Formulated and implemented the Work from Home Policy 2020.
7. An allowance is given to ensure that all employees are well connected through internet and the work will not be suffered.
8. The new application software, Office 365 was procured to enable employees to work from anywhere, have group meetings and to collaborate as Teams.
9. Attendance APP Cosec Apta was installed and is being used to get real-time, daily attendance from the employees from anywhere.

A. MEETINGS & CONFERENCES: The daily morning devotions with all staff across the offices are being held through Zoom application. In addition to this, several other meetings, webinars, and training programmes had been facilitated during the reporting period. Monthly Management Committee meetings were conducted regularly.

B. PROPERTIES: All properties of CMAI, including lands were looked after for its regular maintenance and timely upkeep. These properties are also the means of income generation as we rent out some vacant portions. We have a few offices functioning on the properties that are leased out by us. Building insurances were renewed and property taxes had been paid.

a) Repair work at our buildings

Preventive maintenance works are undertaken on regular basis to keep the properties in good condition. Some major repair work at the South Extn, Shankar Garden and Pratap Nagar flats have been done during this reporting period. The General Secretary's office and Board room are renovated, fixed broken staircase in basement and completed fence grill work in ground floor.

b) GSN, Indore: Tin roofing for school building

The tin roofing work was completed at the MIBE Graduate School at Indore with the help of funds received from Women's Missionary Society of the Presbyterian Church of Canada.

c) Electrical renovation at HO

This renovation work was started on 23.12.2019 by M/s Panesar Electric Works, a Govt. approved Contractor. The scope of work included, re-drawing of electrical cables from the elevator shaft, shifting of panel and wiring, installation of a new panel, earthing and other miscellaneous electrical work. The work has been completed, fixed two electrical panels on each plot with all the requirements as per the work schedule.

d) Verification of Property documents

During the OD compliance check-up process, the CIM advised us to verify the original documents of CMAI properties for its legal validity and acceptability. Accordingly, the available documents had been shared with our legal advisors and they have advised us that since the sale deeds are already registered, there is no need for re-registration of these existing documents, which are in order. CMAI property documents' filing, and listing has been re-done as per CIM recommendations.

e) Fetri land, Nagpur

Has applied for Non-Agricultural conversion for the whole property with final Land layout plans. However, once the entire property is converted, sale of part of the land in future will not be possible. It has been suggested that half of the property (2.5 acres) could be converted now for development process and rest of the property be converted when a buyer is finalised. The needed finances for the conversion and development of the entire property are also not available at present. Transformer installation is completed for electricity connection to this land.

f) Saduperi land, Vellore

Land measuring about 1.27 acres, situated at Saduperi, Vellore was purchased in October 2018. A Property Construction Planning Committee was constituted with representation from all the five Sections of CMAI to discuss and present a purpose for this land and the construction plan. The Committee met on 21st February 2021 and has made its recommendations.

Through 'Rectification of the Deed', executed on 08.02.2021, the sale deed is corrected for an error that had occurred at the time of purchase of the Saduperi land. Paid property tax for the current year and cleared all the dues.

The Vellore office is functioning from a rented property at Sathuvachari.

g) Shankar Garden property:

Shankar Garden flat repair work is done, where one flat is given on lease and the other flat is occupied by a staff.

h) Pratap Nagar flats

Presently, out of the six flats three are vacant. The Board of Management had advised that all vacant properties of CMAI, including the Pratap Nagar GF flats can be rented out to earn income for CMAI.

While looking for good tenants to occupy the flats, we are open to extend these facilities for short-term use on special requests from staff/friends and network. Request for 15 days or 30 days stay, will be granted with a rent agreement signed with CMAI for 15 days and 30 days, based on the guidelines formed.

C.ACTIVITIES:

CDC Project Office:

The CDC project activities have been completed on 30th May 2020 and hence have vacated the leased project office at CNI bhavan on 30th May 2020. All the assets, furniture and equipment from this office and staffs have been shifted to the Head office/Bangalore office for further use.

Guest House:

Followed by the decision of the Management Committee and the Board of Management, the services of the CMAI guest house have been suspended w.e.f 1st April 2020.

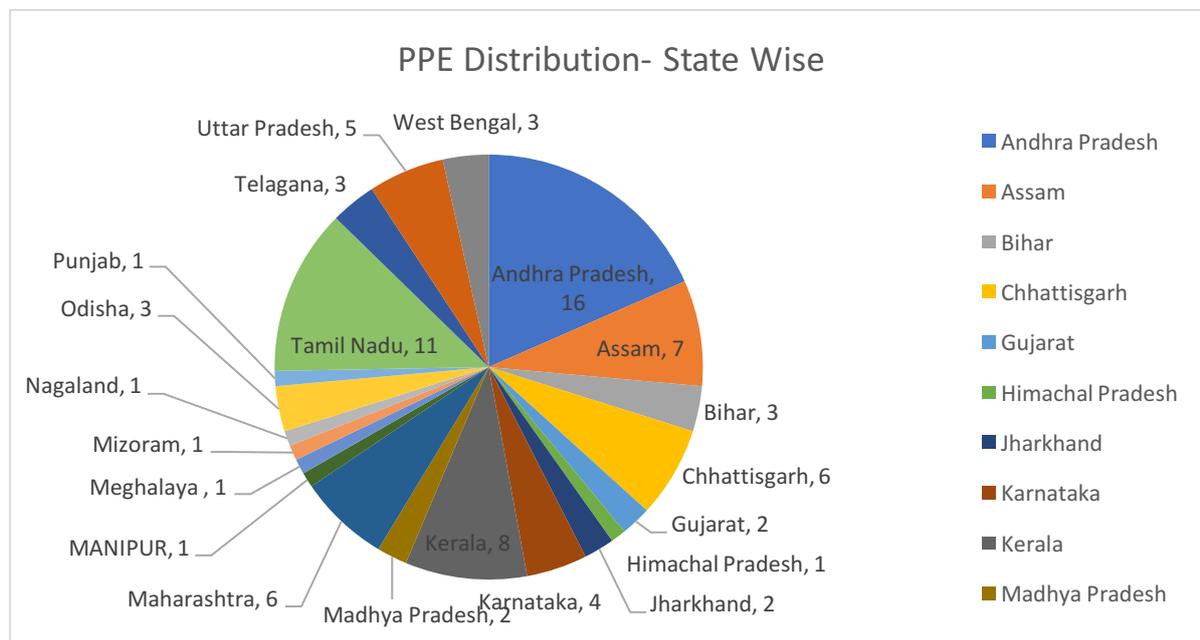
From IT Desk:

Server room is shifted from 2nd floor to 1st floor. Software - HR, payroll, attendance have been installed and is operational from 1st April 2020. The new Microsoft 365 was purchased and installed in all CMAI users' desktops.

Health Insurance: CMAI staff and their immediate family members are covered under the Group Health Insurance policy which has been renewed for the financial year 2020-2021. Covid-19 is also covered under this Policy, in case of hospitalization.

Covid-19 Relief work: Being part of the relief initiative, Mr. Ivin Johnson, Admin Executive is involved with the Procurement and Distribution of PPEs to Mission Hospitals, being organized by the Secretary, Doctors' Section.

Procured and distributed to total 87 hospitals.



HR Audit by CIM and HR Policy for CMAI:

The HR Audit is being carried out by the Christian Institute of Management (CIM) to help develop a comprehensive HR Policy and systems for CMAI. Workload analysis was conducted and the job responsibilities of all the staff had been reviewed by the Reporting Officers. The Staff Service Rules and the related HR procedures and protocols are also being restructured.

Christmas 2020: Christmas get together, and fellowship dinner could not take place due to the pandemic situation, but virtual Christmas programme was held and all staff and children up to the age of 15 years have received their gifts. The money charted for staff Christmas dinner 2020 was used for providing free meal to destitute in Delhi street through DMCI (Distress Management Collective India) and for giving Christmas gift to inmates of an orphanage in Bangalore.

Healing Ministry Sunday 2021: Mrs Elizabeth Mathew, Administrative Manager has participated at the healing ministry celebrations of the Calvary CNI Church, Vikaspuri and spoke on the theme, 'Renew & Restore'.

Books: Reprinted 350 copies of the DMLT book to meet the immediate demand.

Minimum wages: Wages of the contracted personnel have been revised as per the new government order on revised minimum wages.

Renewal of Insurance/AMCs:

- Renewed Insurances for all CMAI buildings in Delhi.
- Staff Health Insurance renewed for the year 2021-2022.
- Insurance renewed for CMAI Vehicle- New Dzire & EECO.
- Renewed General Pest Control AMC for CMAI HO.
- CMAI website hosting renewed through Big rock and is valid till 13.05.2022.

Dispatch:

Year Planner 2021- Dispatched to all member institutions, Members above 60+ yrs, GB members and to all CMAI offices.

Healing Ministry Materials- Dispatched to all member institutions, Regional-Coordinators, Bishops & Churches and to all CMAI Offices.

New dispatch system and protocol has been developed and implemented with tracking numbers available online.

D) LEGAL COMPLIANCES: Mandatory taxes and fees to the government have been paid on time.

Internal Committee (IC): Based on the guidelines of Prevention of Sexual Harassment of Women at Workplace Act 2013, the Internal Committees are in place for our offices and tenants. Meetings held and reports have been submitted regularly to the Sub Divisional Magistrate offices. A regular meeting of the IC was held on 10th June 2020 through the virtual medium.

The present Internal Committee 2018-2021 will be finishing its term in June 2021 and a new committee to be formed.

Staff Service Rules & Policies: CMAI has a clearly defined staff service rule book and various policies that guide the employees in their overall functioning. LTC Scheme is abolished and new TRS 2020 is in effect from 1.4.2020.

Registration of CMAI Brand name: CMAI Trademark Registration application has been accepted by the Trademarks Registry and CMAI is authorized to use ® symbol with our brand name, CMAI'. This Registration is for a period of 10 years from the date of application and then be renewed for a period of 10 years and also at the expiration of each period of 10 years. Received Legal certificate of "CMAI" and now trying to get the logo registered with the wordings in it.

Compliance of structural/fire safety: To ensure structural/fire safety of the CMAI buildings and premises in Delhi, Engineering Ministries International (EMI) India office was engaged. EMI team had carried out the study visit on 5th and 6th March 2020 and inspected the HO building, Pratap Nagar staff quarters and Shankar Garden flats.

Received the final report and findings from EMI on 23rd April. In summary, EMI finds no structural issues which would give rise to concern for normal occupation as office and residential buildings, respectively. Some modifications are needed to improve the fire safety. The assessment report outlines EMI's observations and includes recommendations for immediate and ongoing action to maintain the safety of the building.

Fire safety compliances: The study done by Engineering Ministries International (EMI) India has observed that some modifications are needed to improve the fire safety at head office. Procured and installed basic fire safety items at the head office.

For obtaining expert advice on fire safety measures, compliances and NOC, consultants from St. Stephen's Hospital Delhi, referred by our Treasurer, visited the hqrs. Having inspected the premises thoroughly and understood the building plan, they will be sending their reports and recommendations.

Taxes and fees to Govt: Mandatory taxes and fees to the government have been paid on time.

E: HUMAN RESOURCES: The present staff strength of CMAI is 172. Head office has 29 staff, Bangalore office 10, Nagpur 5, Bihar 1, Regional Coordinators 11, GSN Indore 11, Consultants 3 and CARE Amanat Jyoti Project 102.

i)Work from Home Policy 2020 (for emergencies):

A new 'CMAI Work from Home Policy 2020' was framed for dealing with emergency situations like the Covid-19 pandemic. The General Body approved this Policy at its meeting held on 20th & 21st August 2020 for implementation. The Administrative Manager has introduced this policy to all staffs across the CMAI offices on 8.10.2020 through a Zoom meeting, for their understanding and observance.

Due to the pandemic situation, the Management has allowed all staff to work from home, till 31st March 2021, with the permission and supervision of their respective Reporting Officers.

ii)Senior Staff Training by Moringa:

A one-week online training programme - 'Leading and Managing People' had been attended by 12 senior Managers/HODs of CMAI, which was conducted by Moringa, U.K. from 21st to 25th September 2020 (3:30 – 5:30 pm).

iii)HR Audit by CIM and HR Policy for CMAI:

Christian Institute of Management (CIM) has been engaged for an HR audit and to help develop a comprehensive HR Policy for CMAI. Scientific analysis of the workload of all staff be conducted to determine the optimum number of staff required for the execution of core activities of CMAI. As the first step towards this, the job responsibilities of all the staff have been reviewed by the Reporting Officers.

Scientific workload analysis:

Scientific analysis of the workload of all staff be conducted to determine the optimum number of staff required for the execution of core activities of CMAI. Christian Institute of Management was engaged for this task. A comprehensive HR policy is to be formulated for CMAI.

iv)Staff Appointment:

Mr Christopher N Peter, joined CMAI as Communications Lead w.e.f 1st June 2020.

Mr Bhaskar Tiwari joined the CMAI- ICMDA Project as Training Administrator w.e.f.19th Oct.2020.

Mr Nitin Babu: Business Manager, joined GSN, Indore w.e.f 25th August 2020.

Mr Vivek Joseph, Tutor, joined GSN, Indore on Adhoc basis for 3 months w.e.f 1st September 2020.

v) Renewal of Contract: The following contracts were renewed during this period.

1. Mr Blesson Samuel – RF Northwest, 30th April 2020
2. Mr Santhoskumar P – RF Tamilnadu, 30th April 2020
3. Mr N Gabriel James - RF- Odisha/WB, 14th May 2020
4. Mr Stanley Thomas – RF Karnataka, 18th June 2020
5. Mr Jamlenmang Kilong – RF North East, 19th June 2020
6. Mr Sumit David - RF- U.P/Uttarakhand, 19th June 2020
7. Mr S.Vijay Kumar - RF- Andhra Pradesh, 19th June, 2020
8. Mr Sanjith Abraham - RF- Kerala, 19th June,2020
9. Mr Rakesh Pradhan – IT Manager, 12th April 2020
10. Ms Anita Prabha – Cleaner w.e.f. 01st Oct.2020
11. Dr Santhosh Mathew – Training Dept. Coord. CMAI-ICMDA Project w.e.f.01st Dece.2020.
12. Mr Rohan Das – Regional Coordinator w.e.f. 02nd January.2021
13. Ms Deepti Singh – Finance Manager w.e.f. 4th January 2021
14. Mr Asher Immanuel – Academic Consultant w.e.f. 05th January 2021
15. Ms Prabeena Bidhar – Assistant Secretary MIBE w.e.f. 15th January .2021
16. Dr Sunita Abraham – Head CHD w.e.f. 05th Feb.2021
17. Mr Gopi S – Consultant, Vellore office w.e.f. 01st Feb 2021
18. Mr Buddhadas Maniram Motghare, Gardner-Watchman, MIBE w.e.f 12th July 2020
19. Mr Spongmeren Tzudir, Assistant to Chaplains Secretary, w.e.f 15th July 2020
20. Mr Raju V G, Asst. Finance Executive w.e.f 12th August 2020
21. Mr M Ranjan, Service Asst. Bangalore office w.e.f 1st August 2020
22. Mr Navin Kiran Waghmare, Asst Finance Executive, MIBE w.e.f 1st September 2020

vi) Resignation/Retirement/Completion of services:

Mrs Indira Kurapati, Manager, Development & Special Projects has resigned and was relieved of her services on 30th April 2020.

Ms Jeena Rachel Reji, Jr. Executive Assistant's term of contract ended on 30th June 2020.
Mr. Glen Mathew, Jr. Admin. Executive completed his term on 29th December 2021.

Mr Thomas Mathew: Business Manager at GSN Indore has retired from the services of GSN Indore on 27th November 2020. Mr. Mathew was presented with a memento and cash award on completing 30 years in MIBE GSN.

vii)Change in designation: Regional Facilitators are redesignated as Regional Co-ordinators, w.e.f. 1st December 2020.

ix) Medical check-up for men:

For the FY 2020-2021, medical check-up facility has been extended to male staff and spouses of female staff in CMAI. This is being done in line with the similar scheme that is functional for female staff and spouses of CMAI male staff.

F. ACHIEVEMENTS

- Completion of the electrical renovation work in HO.
- Procurement and installation of new software.
- Enabled staff to work from home during the pandemic and lockdown period.
- Developed SOPs, safety measures and new policies related to Covid-19.
- Procurement and delivery of supplies related to Covid-19 Relief work for mission hospitals.
- Remote Attendance system, APP Cosec Apta is operational.
- Facilitated EMI study on structural and safety assessment of our buildings.
- Admin team members participated in online training sessions to update themselves.
- Received trademark registration ® for 'CMAI' after regular follow-ups.
- With GB approval, has introduced the new WFH Policy 2020 (for emergencies) to all staff through Zoom and is being implemented across the CMAI offices.
- Procurement and installation of new software – Relyon
- Mrs. Rebecca Benjamin has completed 4 months' online CIM Course on HRM.
- Guidelines formulated for short stay at Pratap Nagar flat.
- The money chartered for staff Christmas dinner 2020 was used for providing free meal to destitute in Delhi street and for giving Christmas gifts to inmates of an orphanage in Bangalore.
- Extended the Health check-up facility for Male staff and spouses of female staff for FY 2020-21.
- New dispatch system and protocol have been developed and being implemented.

Conclusion: I thank God Almighty for CMAI and for sustaining all of us through this difficult time. We are grateful to our General Secretary, staff and all my Team members for their support and co-operation.

Respectfully submitted,

Elizabeth Mathew
Administrative Manager

DEPARTMENT OF COMMUNICATION

The main function of CMAI's Communication Department is to disseminate information to the CMAI membership. It informs members of the past and prospective activities, discusses views on various issues related to health and healing ministry. It is the voice of CMAI to people who are interested and committed to promote holistic healing to all.

OVERVIEW

In order to share information, CMAI's Communications Department works as a news hub, and a focal point for all relevant information to the membership. CMAI, through its publications, website and Facebook tries to reach its readers on contemporary news and issues. All channels of communication go out with in-house capabilities such as reporting, editing and designing. Printing and software solutions are outsourced.

i. Christian Medical Journal of India (CMJI)

The CMJI is CMAI's official publication, which has a good readership in India as well as abroad. The print run 2000 to 2500 from the quarter Jan-March 2019 due to increased demand from Regional Facilitators and training institutions. The soft copy is available on our Website and Issuu.com. It could be accessed by students in libraries, and by Facebook members.

CMJI accepts primarily original articles written by those who are closely involved with the theme in some way or the other.

During this period, the issues that were published:

1. Violence in Medical Field – Issue 35.2
2. Emerging Health Threats – Issue No 35.3
3. Environment & Health Conservation – Issue 35.4

ii. Life For All

Life for All (LFA), the quarterly newsletter of CMAI knits our network together with news, reports from the field and important announcements. It is a summary of the activities, highlights of events, interviews with leaders and a notice board of future activities. It has regular columns by the heads of sections who express their views and inspire the members on various topics under the healing ministry. In every page, LFA portrays CMAI's vision and mission in action. It also carries news about the achievements of individuals and institutions during the quarter. The newsletter gives an update of the projects and training programmes.

S.No.	Publication Title	Issue No.	Period	Year
1.	LFA	195	April – June	2020
2	LFA	196	July - September	2020
3.	LFA	197	October - December	2020
4.	LFA	198	January - March	2021

During this period, the issues that were published:

iii. Footsteps

Footsteps is brought out by Tearfund, London. CMAI reprints the English edition and creates a translated edition in Hindi. This is for the Indian readership and for local distribution. This publication is very easy to read and understand and is popular with people working at the grassroots. However, during the reporting period, due to lockdown Footsteps was not printed.

We bring out two editions, English and Hindi.

- **English Edition print run – 12,000**
- **Hindi Edition print run – 1000**

iv. Website (www.cmai.org) and Facebook

The CMAI website *cmai.org* is a public platform of CMAI's history, structure, news and its publications. It details various projects, news updates about its workshops, network activities, and announcements of vacancies and provides a portal for membership registration. The site has downloadable past issues of CMJI and LFA, Healing Ministry Sunday devotional materials and other documents.

CMAI Facebook page has more than 5K+ followers and often our announcements are boosted to a targeted audience of over 30,000 viewers in key geographical zones. The Facebook page, which pegs on to the *cmai.org* website, is the cheapest advertising medium to reach maximum audience. We have also used other web-based portals such as *Devnet* and *LinkedIn* for announcing vacancies.

v. Inside CMAI:

Inside CMAI is an internal staff newsletter, published on the 10th of every month listing the activities of the staff, their movements, and announcements of forthcoming activities. Birthdays are celebrated based on this newsletter. Other news such as introducing new staff and farewell to those staff who are leaving are also mentioned. It is a chronicle of events and an album of memories. It is an e-publication that unifies CMAI family which has offices in various locations.

vi. Creative Studio:

CMAI has an in-house creative studio for designing print and electronic media materials. Our designers use software such as Coreldraw, Photoshop and Indesign. During this reporting period, the department has designed and printed the following items for various sections and departments:

General Items

S. No.	Item
1.	Brochures
2.	Banners
3.	Certificates
4.	Posters
5.	Flyer
6.	Badges

Revenue through advertisements:

CMJI

S. No	Advertiser	Amount
1.	Emmanuel Blind Relief Society, Nilgiris	2000
2.	Prem Sewa Clinic	4000
3.	CSI Campbell Hospital	4000
4.	Eastern Regional Board of Health Services Society	2000
5.	Prem Sewa Clinic	4000
6.	Arogyavaram Medical Centre	4000
7.	CMC, Vellore	4000

LFA

S. No	Advertiser	Amount
1.	TLM	4000
2.	CMC, Vellore, Chittoor Campus	4000
3.	College of Nursing, CMC, Vellore	4000
4.	Eastern Regional Board of Health Services Society	2000
5.	Umri Christian Hospital, Maharashtra	4000

We have sent CMJI and LFA to more than 3000 members of CMAI through email. The mailer dispatch is done by the CMAI Resource Department and the Administration.

We are deeply indebted to our Editor Rev. Dr. Arul Dhas T for their active involvement and guidance in bringing out the CMJI issues. We also thank Mr Jacob Varghese, Consultant for CD for his creative ideas and all his efforts and support.

Our special thanks to all CMAI colleagues, for their inputs and suggestion.

Sincerely submitted by,
Christopher Nathaniel Peter
Lead – Department of Communication

COMMUNITY HEALTH DEPARTMENT

The Community Health Department with two staff and overseeing 12 Regional Co-ordinators made the effort to contribute to the Objectives of the association in spite of the pandemic related lock down.

PROJECT UPDATE –

MOTHER AND CHILD HEALTHCARE & DEVELOPMENT PROJECT PURNEA (APRIL 2018 TO MARCH 2021):

The Mother and Child Healthcare & Development in Purnea District, Bihar supported by BftW ended on 31st March 2021. The BIC Church Purnea, which was the holder of the project, plans to take forward some of the initiatives of CMAI with ETANI and Mennonite Central Committee.

TRIPLE M (MATERNAL HEALTH, MALNUTRITION & MENTAL HEALTH) PROJECT THROUGH SHG:

The Project Goal builds on earlier gains of a project which was involved in building SHGs and federations in the area. The Goal is for Community Collective groups to understand and participate in the improvement of care related to Mental Health, Malnutrition and Maternal Care in Tribal villages of Ghodadongri block in Betul district over a period of 3 years.(2020 to 2023)

IMPACT OF COVID – 19 ON THE PROJECT:

Within a month of the project starting, the lockdown was enforced in the area due to the pandemic. From April 2020 to October 2020, there were no activities in the project area. The project teams were able to connect with the communities only over the phone. The Community Health Workers were also not welcome in the villages as the population was scared that people coming from the hospital would spread disease. The project had made plans to work with a mobile lab and spread awareness through community radio. However, these plans were dropped due to technical and budgetary issues.

The project team engaged in stitching PPE Kits and Masks for Hospital staff, and some of the staff followed up with mental health patients over phone as per the Doctor's prescription and guidance and also followed up with frontline health workers. All the 6 Crèches where around 90 children with malnutrition were enrolled for nutrition also closed down due to fear of infection and has still not opened.

The project started functioning from November 2020 with the original project activities. Identification of patients with mental health issues, trainings related to malnutrition, immunization, hygiene and some community meetings were held before the start of the 2nd wave lockdown.

From March 2021 to till date, the project teams are again busy in the Covid -19 wards of Padhar Hospital and making PPE kit and mask for the hospital staff. Male staff as well as female staff had duties in the covid – 19 wards as Covid Volunteers. The project staffs were not able to visit the mental health patients personally due to complete lock down restriction.

65 patients (official) were diagnosed to have Covid 19 and 11 deaths took place from the target community. All the villages are sealed and have no entry in the villages to the outsiders due to spread of covid - 19.

There is no certainty that crèches can be opened again in the next six months to provide care and nutritional support to malnutrition children in the area.

UPDATE ON TRAINING ON PALLIATIVE CARE:

A zoom introduction to Palliative care and training was organized in April 2021, 70 member institutions attended. Dr. Stanley Macaden shared the importance of CMAI member institutions becoming involved in palliative care to meet the need of the community where we are placed. The purpose of this webinar being to cultivate interest as well as make known the training programs that exist in the country.

Several institutions expressed interest. The WHO module which is a 16-hour course training for pastors, health workers, Nurses, Paramedical, social workers and students was conducted at two institutions.

The two institutions were CSI Campbell Hospital Andhra Pradesh on 15th & 16th March 2021 and Hoskote Mission Hospital, Karnataka on 22nd & 23rd March 2021. Around 103 persons participated in the two programs. The resource persons were:

Dr Stanley Macaden, Mrs. Alice Stella, Dr Sandeep Bevoor and Dr Ramya. While covering the necessary topics, participants were also engaged through role play and group discussions.

The reasons that these two institutions expressed interest was 1) Presence of an old age home in Hoskote which has people in advanced age and debility 2) Home for HIV positive persons again in Hoskote 3) The need for students to be aware of Palliative care in CSI Campbell Hospital.

The CSI Mission Hospital in Bangalore also conducted their Lenten Retreat for their Staff and Students (total- 180 members) Dr. Stanley Macaden and Pastor David Bernard spoke on palliative care and the need in society.

Palliative care training was also conducted at the International Church of Christ, Bangalore virtually on the topic of The Church as a Healing Community. 200 families attended the meeting.

FUTURE PLANS:

- A. Many church members do have their family and community members who are in need of palliative care, it is the role of the church to take this training and equip the members, whether it is for their own family or community. The reach of palliative care need to be to every corner of the country and it is an area of need where too many gaps exist.
- B. Projects submitted for approval
 - Concept to address HIV in the state of Mizoram
 - Concept to address tuberculosis in three hospitals (support to Doctors' section) – USAID.
 - Concept note to Empower Tribal Women in Rural Jharkhand for Improving Access to Health and Development” at Mohulpahari Christian Hospital
- C. Documentation of Community Programs
- D. Exploring possibilities of palliative and mental health programs in Member institutions.
- E. Contributing to research through the Christian Consortium for health.
- F. Along with co-ordination of some covid projects

Sincerely submitted by,
Dr Sunita Abraham
Head - CHD

FINANCE DEPARTMENT

Dear Members,

In the wake of pandemic and subsequent lockdowns many NGOs were grappling with the new concept of Working from Home (WfH). We took up this challenge as we were not going to let this be a contention to disrupt our flow of regular work.

1. Infrastructure:

The online biometric attendance and leave management system which feeds into the payroll software has indeed been a boon. This was backed up by internet banking services.

The finance team were physically remote and yet we worked in tandem virtually. Grateful to every member of my team, IT Specialist and the Admin team who took this up as a challenge and honed the required skills to Work from Home. The inclusion of the payment gateway in the website facilitated funding from various sources within India. The bi-weekly department meeting has filled every gap and strengthen the systems is real time.

2. Funding:

We are grateful to the donations and CSR funding received during the year which has gone a long way in combating Covid through our Member Hospitals. We appreciate our Donors who have been consented to amend activities to meet the need of the hour.

3. Statutory Renewals:

2021 is the year of revalidation of our registration with the Income Tax Authorities – 12 A and 80G and renewal of registration with MHA for FCRA. We have been successful in submitting the required application in good time. In addition, we have registered with the MCA for CSR funds.

4. FCRA Inspection by MHA:

We were subject to a inspection by a team from MHA. This was for the years 2015 to 2018 and lasted for 5 days. The report from MHA is expected.

5. Finance Compliance Check:

Christian Institute of Management conducted a Finance compliance check physically at the Head office for 2 days. Few suggestions have been made which has been considered by the Management.

6. Main Projects:

- Amanat Jyoti Phase II Project with CARE USA, commenced in November 2020 for INR 4.9 Cr. The project has been extended for a period of 6 months – April to September 2021 for INR 6.4 Cr.
- Cooperative Agreement with The Bread for the World, Germany (2018-21) came to an end in March 2021. New Agreement has been signed up for the period 2021-24 for INR 8.9 Cr for 3 years.

7. Gratitude:

The General Secretary, Finance and Property Committees have been a support and guide in helping us in executing our responsibilities. Special thanks to Dr Abhijeet Sangma and Mr. Rakesh Pradhan who help us cross over from manual to virtual media of working. Finally, I thank our Lord for His guidance and abundant providence, The General Body, Members of the Executive & Membership for your support and goodwill.

Sincerely,
Deepti Singh
Finance Manager

INTERNAL COMMITTEE REPORT

Internal Committees:

During the lockdown, the Internal Committees in Delhi, Bangalore and Indore met virtually. The Internal Committees have undergone change in membership on completion of the tenure of 3 years. New Internal Committees have been constituted for Delhi and Bangalore.

Workshops:

No workshops were conducted during this period.

Complaints:

There have not been any complaints lodged with any of the Internal Committees for the period 2020-21.

Annual Reports:

Combined Annual Report (2020-2021) along with Minutes of the meeting held on 20th May 2021 will be submitted to the District Magistrate Authority.

Am grateful to the members of the Internal Committee whose combined effort has helped understand the provisions of the Act and communicated the same to the employees by means of workshops and awareness programs.

Thankful to the Management for the opportunity given to me to chair the Internal Committee as Presiding Officer and to the members of the IC for the period 2018-21.

Respectfully submitted,

Deepti Singh
Presiding Officer
(2018-21)

CHRISTIAN COALITION FOR HEALTH

Introduction

During the reporting period April 2020 to March 2021, we have experienced a pandemic of an unprecedented nature. Covid-19 pandemic is going to go down in History as a significant occurrence as the way people engage with one another, study, conduct their daily lives and even the practise of the way healthcare is provided has changed. Wearing masks is *de jure* and work from home has become common practise. Life as we knew it has changed forever. The fear of the illness and the sudden lock down of the country caused widespread hardship to migrants. It led to people being isolated and major challenges to the healthcare system in our country. It has exposed the fault lines and brought healthcare front and centre to the collective consciousness of the country and the world. The Christian Coalition for Health, has worked with CMAI to explore what needs to be done to engage with government at various levels to make sure that healthcare is available to all.

It is fair to say that when the pandemic first hit the world not much was known about Covid19, this caused great anxiety and hardship for people across the class and caste structures. However, through all this anxiety and fear it was so gratifying to see that Mission hospitals across the country stayed open and looked after those who needed their services. God has been merciful and has given the doctors, nurses, allied healthcare service providers and the establishment staff of these hospitals the courage to keep the hospitals open and look after those who knocked on their doors for medical care. It is important to record that during the first wave of the pandemic apart from the government hospitals it was mostly the Christian Mission Hospitals that remained open during the first phase of the pandemic when private hospitals especially in semi urban and rural areas closed their doors. By Mission hospitals remaining open to look after those who needed their care, they have demonstrated the love of God for His people. This has been the witness of our mission hospitals over the past year when the pandemic has ravaged the world. This is a testimony to the commitment and courage of Christian healthcare institutions and the professionals who risked their lives to take care of those who were ill, under the most difficult of circumstances.

The end of March 2021, saw the beginning of the peak of the second wave of the pandemic, The challenges that healthcare institutions faced were manifold. With the paucity of beds, oxygen and medicines healthcare professionals and institutions have been stretched to their limit. It has been but for the grace of God that our Mission hospitals have been kept safe and provided the much-needed resources to care for those that needed it the most.

The report of CCH will be based on the following objectives.

Objective 1.

Bringing together Christian Healthcare networks in India to work together towards a shared vision of Health for All in India.

Objective 2.

To be the voice of the Christian Health Networks on matters of public health, health care and training.

Objective 3.

To engage pro-actively with health policy design in India bringing to bear the Christian perspective and the voice of the marginalized.

It is imperative that this year's report has a separate section on Covid19 and how the Christian Coalition for Health (CCH) responded to the pandemic.

Covid19

Letter to the Prime Minister of India

The board members of CCH, came together to see what we could do to provide support to the government. It was decided to send a letter to the Prime minister of India expressing our solidarity with the country in its fight against Covid19. As a result of this letter to the Prime minister the president of CCH, Rev. Dr. Mathew Abraham was invited to a meeting hosted by the Prime minister of India. CCH President was able to put forward the requirements of our hospitals to enable the government to support the country in its fight against Covid19, the main requests were: -

- a. Provision of PPEs by the government
- b. Cover of Healthcare workers of private institutions under the insurance scheme for the.

The outcome of this meeting was that the two requests mentioned above were immediately acted upon with the Ministry of Health and Family Welfare (MoHFW) of the Government of India (GOI), brought out two notifications as a direct response to our requests.

1. Personal Protective Equipment (PPE) should be provided by the states to private hospitals.
2. The insurance scheme covering government health personnel known as the Pradhan Mantri Garib Kalyan Yojana, would be extended to the private sector healthcare workers as well.

MOUs and Letters to District Authorities

To combat Covid19 several state governments issued notices to Christian hospitals stating that they would be taken over by the government for Covid care or were ordered to be Covid Care centres, Designated Covid Hospitals or quarantine centres. All these notifications were being issued under the Disaster management Act. On the advice of the legal consultant to the Holy Family Hospital, Bombay, CCH drafted MOUs and a letter that was then sent to its members to distribute to its hospitals that were being taken over by the state governments or being ordered to be designated covid hospitals or covid care centres, to request the government for the reimbursement of services and buildings etc. taken over by the government under the National Disaster Management Act. These are the requirement under the act and the organisations are expected to be paid for the same.

It is to be noted that though in most districts the administration were not willing to sign an MOU, however hospitals which were being taken over are aware of what they can ask for and have put the same on record with the local authorities.

When the second wave hit our hospitals and there was a shortage of oxygen supply, CCH informed the media regarding the same in Delhi and requested the Prime Minister's office to intervene. Help was forthcoming thereafter and by the Grace of God the hospitals received the much-needed oxygen.

Needs Assessment of Migrant Workers in Bihar

In Bihar, the CHGN, which is a network of healthcare institutions and social work organisations in Bihar, got together and do a needs assessment of the returning migrant workers. The lockdown of the country has led to devastating consequences for the migrant works and their families. CCH was part of the group that developed the survey and the writing of the report of the survey. The results of the report were disseminated to all the participating organisations which comprise of healthcare institutions as well as social service organisations. The organisations were able to respond to the needs of the migrant workers by including the results of the survey into their proposals for funding for their work. Several organisations received funding for the same.

CCH drafted letters to be given to local and state political parties on the basis of the survey before the elections to ask political parties to address the issue of migrant workers in their manifestos before the elections.

Objective 1.

Bringing together Christian Healthcare networks in India to work together towards a shared vision of Health for All in India.

Tele-Health

With the notification of the Telemedicine Guidelines on the 25th of March 2020, there has been a huge rush for corporate hospitals and software companies to capitalise on this mode of healthcare delivery. CCH has attended and been part of the CMAI, meeting on building awareness of Tele-health, the CHAI meeting on telemedicine practise and also a number of webinars. CCH is proposing the setting up of a Central Tele-health Repository (CTR). The proposal is to bring together telehealth facilities or solutions of not-for-profit healthcare institutions to be able to build, awareness about such a practice, facilitate compliance with the guidelines, and to engage with policy for appropriate technologies that would be accessible and affordable especially in difficult to reach areas. A proposal has been sent to CCH members to take a decision on the same.

The issue of Accessibility and affordability has been brought to the notice of the MOHFW officials through the attendance of a telemedicine webinar. The matter has been brought to the notice of Ms. Kavitha Narayan who is a consultant to the MOHFW.

CCH is going through its strategic planning process. It has been heartening to see the engagement of members who have been taken part in a meaningful manner. The technical inputs have been vast and varied, is important.

Objective 2.

To be the voice of the Christian Health Networks on matters of public health, health care and training.

Over the reporting period CCH has been able to engage with policy makers and state governments to put forward the challenges to healthcare delivery especially in rural areas.

NITI Aayog

CCH, had forwarded a study by graduates of Warton School of Management on the Makunda Model of Healthcare to NITI Aayog. We were informed that the NITI Aayog decided to do a study on the role of not-for-profit hospitals in the provision of healthcare in the country. Dr. Vijay Anand of Christian General and Leprosy Hospital, Makunda Assam and Executive Director, CCH were invited to a meeting to discuss the report and the role of Not-For Profit Hospital Models of health provision and possible policy interventions by Government. The following issues were discussed with the NITI Aayog functionaries and their consultants Price Waterhouse Cooper Health. The following points were presented to them.

1. Finance
 - a) PM JAY - authorization protocols should not affect privacy of the patients.
 - b) The protocols for ensuring timely payments should not be cumbersome.
 - c) There should be minimum delay in payments.
 - d) Put into place an objective method to assess requests for grants and making government grants available to hospitals doing excellent work in needy areas.
2. Regulation
 - a) Certain requirements of the Clinical Establishment Act and the standards there under are unrealistic to expect in rural areas and sometimes even in semi-urban areas. There should be a rationalisation of these standards for rural, semi-urban and remote rural areas.
 - b) Relaxations to blood bank requirements as well as PNDT is essential for small hospitals. MBBS doctor with short duration training should be sufficient for a Blood Bank - there can be a good inspection and certifying system in place. Similarly, MBBS doctor with a training certificate in ultrasound should be sufficient in a remote area (instead of a radiologist).
3. Human Resources
 - a) It was suggested that service in rural mission hospitals could be considered equivalent to service in rural government hospitals for educational service obligations.
 - b) The requirement of GNM and B.Sc nurses could be relaxed for remote rural areas (and ANMs allowed) - in situations where it is difficult to hire sufficient nurses.
4. Training
 - a) Healthcare training (including DNB and nursing courses) should be possible by Christian hospitals selecting Christian candidates under the NCMEI (instead of a common entrance exam) - this will enable highly committed staff being trained and sent to the neediest places.

- b) Unique registration numbers for all healthcare professionals allowing them to practice across the country.
 - c) Recognition of diploma courses (paramedical) run by CMAI CHAI and other reputed not-for-profit healthcare organisation should be looked into for accreditation.
5. Policy making
- a) Involvement of NPO representatives (especially those working among the neediest people of the country) in policy making bodies.
 - b) Understanding reality in grass-roots situations before making policy on information technology etc. (such as the NDHB).

In early July 2021, NITI Aayog published its study on the not-for-profit hospital model in India. Out of the 12 hospitals in the study two were Christian Hospitals, CMC, Vellore and Makunda. The study is available on the NITI Aayog website <http://niti.gov.in/node/1543>. The outcome of this exercise is the study has highlighted the challenges to healthcare delivery especially in rural areas. The study has accepted a number of the suggestions put forward by the not-for-profit sector. The ability now to engage with the government on these policy issues is strengthened by this study.

Prime Minister's Jan Arogya Yojana (PM JAY)

The PM JAY scheme of Ayushman Bharat, has been given a major role in working with private hospitals to provide treatment for Covid19. CCH was contacted by PM JAY's General Manager (Hospital Networking and Quality Assurance), to encourage Christian Hospitals to join the scheme. CCH's executive members met with the PM JAY officials to understand how they would like to take the matter forward. To this end CCH had set up a committee to

- a) Understand the engagement that PM JAY would like with hospitals.
- b) Facilitate any engagement between the hospitals and PM JAY.
- c) Disseminate any information that members would like from PM JAY.
- d) Explore the possibility of the terms of engagement with hospitals.

CCH, members met with the General Manager of PM JAY of the National Health Authority mentioned herein above and discussed the following.

1. Empanelment of Christian Hospitals. As the NHA would like to empanel the Christian Hospitals and wanted to know how we could go about doing the same.

It was suggested, that NHA send CCH a list of their priority areas (District/states) where there are gaps in NHA coverage of the PM JAY scheme, it would make it easier for CCH to identify members from those areas to discuss the possibility of empanelment of those hospitals with PM JAY. Thereafter we could explore the possibility of empanelling those hospitals in the areas of need. NHA functionary stated that he would provide us with a list of states in the order of priority where there were gaps in coverage.

Till date we have not heard back from the NHA as to their priority areas. CCH, has not pursued this issue further as our hospitals have been overwhelmed with the pandemic and want to stay focused on the same.

2. Empanelment of the CMC's. NHA is wanting to empanel the CMC's

It was stated that it would be best if CMC Vellore was directly contacted regarding its empanelment with PM JAY. The Director's office no. would be shared with Dr. Meena. This was after discussing the same with the CMC, Vellore Director.

Ministry of Health and Family Welfare

CCH was contacted by the Communication Manager National Media Rapid Response Cell (NMRRC) MoHFW, GOI to look at the possibility of engaging with this cell for dissemination of information regarding the Covid19 Vaccine.

Working with State Governments

CCH was contacted by members of the Chhattisgarh CCH who have been facing problems with the State equivalent scheme as PM JAY called the Dr. Khubchand. Baghel Swasthya Sahayata Yojana (DKBSSY). CCH facilitated a meeting with the Minister of Health – Chhattisgarh’s representatives and presented issues before them regarding the following,

- a) Package pricing: Our hospitals in the state were finding it extremely hard for our hospitals to be sustainable due to the low prices of the packages being offered by the state under the scheme as these prices were not even covering the costs of the treatment and the procedures as these prices were very low.
- b) Delay in payments: Hospitals informed the state officials of the delay in payments.

Members of State CCH-CG would follow up on the same.

Objective 3.

To engage pro-actively with health policy design in India bringing to bear the Christian perspective and the voice of the marginalized.

Over the past year the MoHFW has come out with various draft legislation and policies. CCH has responded to these issues.

Responding to Draft Regulation

Draft National Nursing and Midwifery Bill, 2020

The Draft National Nursing and Midwifery Bill, 2020 was placed in the public domain for the public to respond to the bill by submitting their comments and suggestions to the MoHFW. After rigorous consultation with stakeholders within the Christian Healthcare networks, CCH submitted its response to the Draft Bill. It has also requested members to circulate the bill to the local MLA/MP so that they know the issues that the bill presents and how it will affect the delivery of healthcare and nursing education in the country.

Social Sector Stock Exchange

In response to the Finance Minister of India’s budget speech where she talked about the funding of the social sector, the Security and Exchange Board of India (SEBI) has come out with a report on the setting up of a Social Sector Stock Exchange (SSSE). Several seminars and webinars have been held for the same. A response for the same was compiled by CCH and we responded to the document. This SSSE is going to have major impact on the manner in which funding for the social sector is going to happen in the future. It is important for our institutions understand and prepare for the same.

Engaging with Like Minded Organisations

Atmanirbhar Resource Centre, an NGO started by alumni of Birla Institute of Technology, Pilani, Rajasthan in 2008 approached CCH to engage with its members to develop various prototypes of medical equipment for rural settings at minimal cost and minimal maintenance and spare part cost. CCH has been engaging with them and has introduced them to members and has made some suggestions on their prototype of a ventilator and has suggested that the work on an oxygen concentrator which is the need of the hour.

Working with Members

Over the last 2 months CCH has been providing training on the Sexual Harassment of Women at the Workplace (Prevention, Prohibition & Redressal) Act, 2013. What Employers Need to Know, for CMAI member institutions of the Kerala, Andhra – Telangana and Bihar-Jharkhand regions.

CCH has continued to support CMAI and other members on various legal issues and provided legal inputs on contracts, agreements and policies for them. CCH, is committed to continuing such support to CMAI.

Conclusion

The past year has been one of the most challenging years in recent History especially for the medical fraternity. The Covid-19 pandemic in the early stages especially, caused unprecedented fear and anxiety. The response to shut down the country at the end of March 2020 to protect citizens from the impending danger had its repercussions. Though all this God has been merciful and given the Mission hospitals across the country the courage to remain open and provide healthcare services to those who needed compassionate, quality, accessible healthcare. We Thank God for providing the courage and the strength to our mission hospitals to stay open during these difficult times and for giving them the strength to be the salt of the earth and the light of the world.

Over the reporting period, CCH has worked towards its motto "Towards Health for All". By working with government institutions and providing inputs on the challenges of providing healthcare in resource poor areas be it finance, Human resources, equipment and the like. Further by examining and commenting on draft legislation CCH is working towards fulfilling its vision of Health for All in India.



Anuvinda Varkey
Executive Director
Christian Coalition for Health

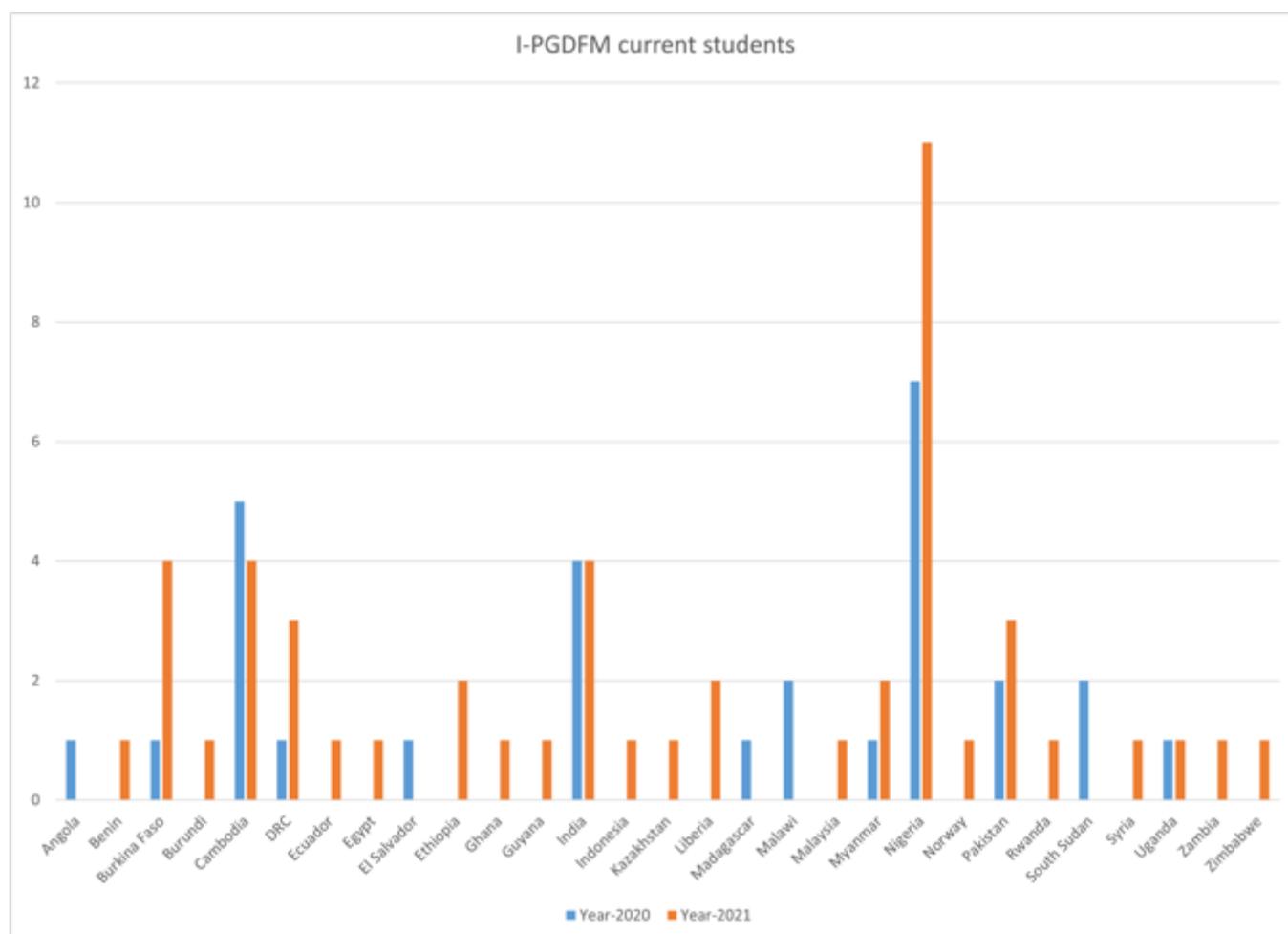
TRAINING UNIT OF ICMDA

A. The Family Medicine program – I-PGDFM

The Family Medicine team takes forward the blended model of the 2-year International Postgraduate FM program that was initiated in partnership with CMC and Loma Linda University.

Current status – 29 candidates from 14 nations started the course on 4 May 2020. The first year was completed by the end of March 2021, and 28 candidates appeared for the 1st year examinations. All passed.

19 candidates were awarded scholarships amounting to 50-80% of 1st year fees. A few candidates were allowed staggered payment of fees in view of the challenges associated with the pandemic. The first face to face contact program planned for September 2020, was conducted online. The Faculty Development program also had to be cancelled but was facilitated online. Monthly online contact sessions have started from January 2021.



The 2021 batch started with 50 candidates on 24 May 2021. There are candidates from 24 nations. 19,10 and 1 candidates were offered 75%, 50% and 25% scholarships respectively.

Our hope is that both cohorts can meet face to face for contact programmes at our six contact centers in Africa (Egypt, Uganda, Nigeria) and Asia (India, Pakistan, Cambodia). If the pandemic context does not allow for the same, alternative plans will be explored.

We have started exploring options of offering I-PGDFM in other languages. Discussions with French, Spanish and Russian doctors, are currently ongoing. In the 2021 batch, there are nine francophone but bilingual doctors, who will become champions for taking forward the French language program. We are exploring partnerships with hospitals from the three language regions for establishing contact centers.

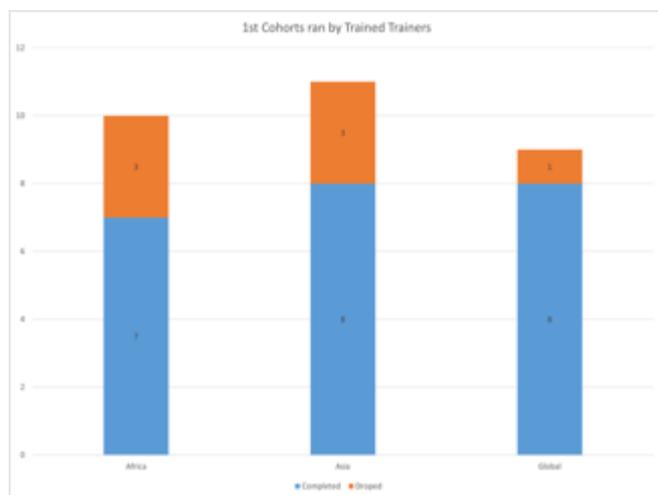
B. The online training unit

The online training unit has multiple ICMDA video resources, three partner-provided formal courses and other resources. The well utilised ones are five ICMDA resources on Governance, Confident Christianity, Worldviews, Bioethics and Gender ideology. Another new course on Basic Foundations is currently being finalised and uploaded. The partner provided ones are on Leadership, Mentoring and Spiritual formation and an upcoming one on Strategic planning. All the ICMDA video resources have subtitles in 7 languages (English, French, Portuguese, Russian, Mandarin, Arabic and Spanish)

The training platform has moved on to a new website and LMS at <https://training.icmda.net/> The conversion of bioethics videos into a self-learning module is currently on.

C. Training of trainers (ToTs)

a. Bioethics



A ToT on Bioethics with Prof John Wyatt as the primary mentor and trainer, started on 29 July 2020 with 8 candidates as a 12-week online ToT. 7 of these trainers started 3 cohorts of new training across three world regions.

7 from Africa, 8 from Asia and a further 8 from other nations were on the African, Asian and Global cohort, respectively. In total 31 trainers (8+23) have been trained. Weekly training sessions were supplemented with teaching videos, relevant reading material and reflective questions and discussion on the 'Slack' platform.

Future plans include an Alumni get together every two months, a medical educator bioethics subgroup to explore ways forward in medical colleges, Spanish, Portuguese, Korean and French ToTs, and five English ToTs.

b. Sydenham

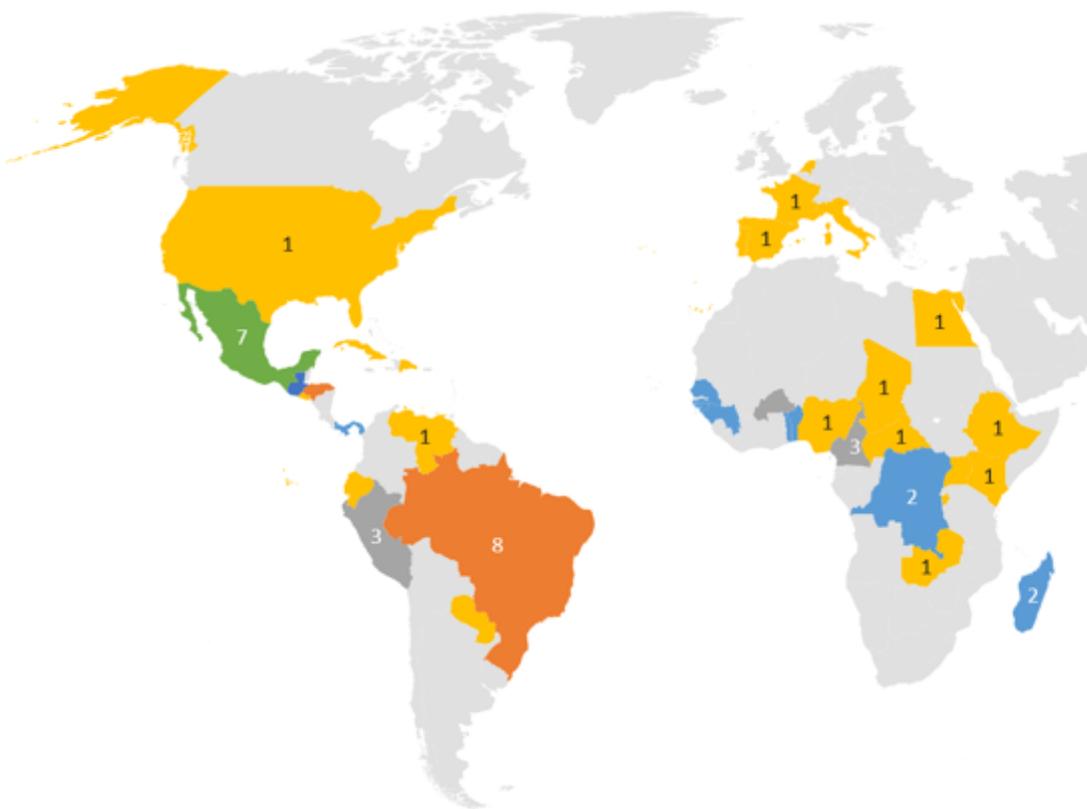
This course is based on CMF UK's very successful Sydenham leadership training weeks for student and junior leaders which has run in the UK for over 20 years and trained hundreds of leaders of movements worldwide. This year one online training of trainers was done.

Two ten-week online ToTs, each with 8-10 participants, were run by Peter Saunders throughout 2020 and early 2021. The recorded teaching videos were then provided with additional subtitles in the other six world languages (see B above). Starting in April 2021, these trainers along with support from some of those who had undertaken the same training residentially in the UK started four new cohorts in English, Spanish, French & Portuguese languages with total strength of 75 participants from 38 different countries facilitated by 12 trainers.

As for the Bioethics programme above, weekly training sessions were supplemented with teaching videos, relevant reading material and reflective questions and discussion on the 'Slack' platform.

Future plans include more cohorts in English, Portuguese, Spanish and French and a new ToT programme for Russian, Chinese and Arabic speakers.

Sydenham Participants



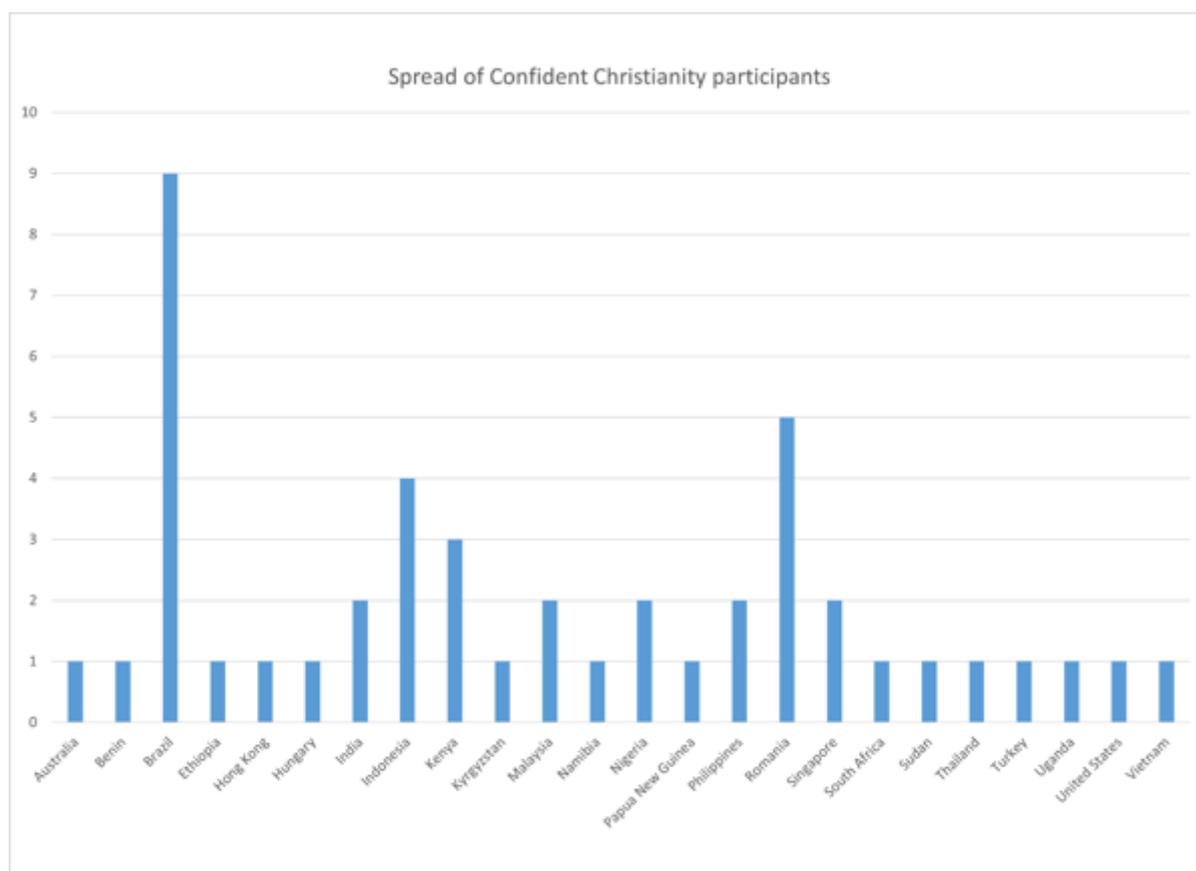
All written resources are translated in the respective languages by the facilitators.

c. Confident Christianity

Confident Christianity is a training programme in evangelism and apologetics initially developed by CMF UK and used to train thousands of doctors and students to share their faith over the last 30 years.

Peter Saunders ran an online ten-week ToT course for ten trainers in least 2020 and early 2021.

Nine of these initial trainers have started three more cohorts, America's & Europe (19), Africa & Asia (13) & East Asia & Oceania (14) for a total of 46 participants (from 24 countries) being trained as of now. All cohorts are now nearing the midpoint of the training. As for the Bioethics and Sydenham programmes, weekly training sessions are supplemented with teaching videos, relevant reading material and reflective questions and discussion on the 'Slack' platform.



All cohorts are currently running in the English language, with expected plans to branch out into regional languages in the next cycle. The videos still need to be subtitled in the six main languages.

d. Volunteer training

We have supported Dr. John Greenall, Associate CEO of CMF-UK in running two six weeklong training programs, focusing on equipping people in raising and motivating a volunteer force to assist in times of needs.

14 representatives from 14 different countries have completed the training (8 in first batch, 6 in second batch).

Dr Greenall has encouraged them all to start training in their countries for next circle of leaders and promised full support. Countries participating in the training are: Australia, Bolivia, Burkina Faso, DRC, Ethiopia, Gambia, Indonesia, South Korea, Madagascar, Malawi, Nigeria, Oman, United States, Zambia.

e. Saline Process Coordination and TOTs

ICMDA is a member of the International Saline Partnership (ISP) which is committed to rolling out evangelism training using the training tool 'Saline Process' (SP). About 200 ICMDA people had been trained as 'Witness Trainers' (WTs) over the last ten years but few of these were still doing any training and none had progressed to the level of 'Multiplying Trainers' (MTs) (able to train and mentor WTs) or coaches (able to train MTs).

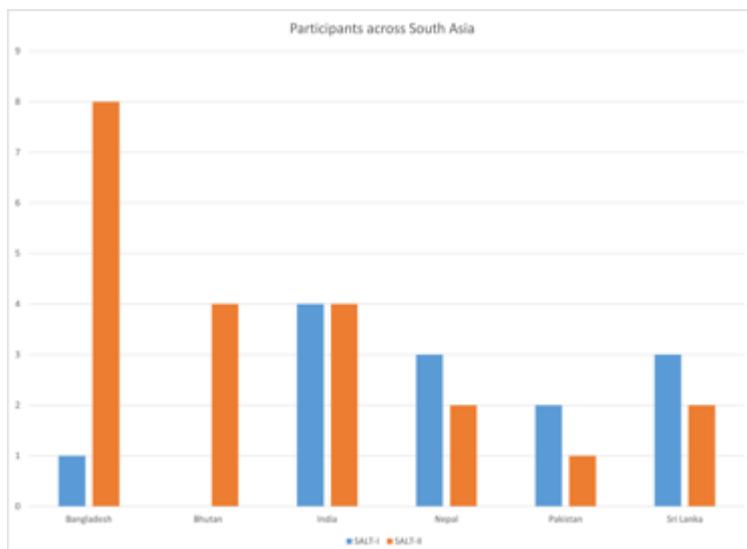
As a result, very little SP training was taking place in ICMDA groups except for the UK and Australia. We therefore set up an ICMDA global saline coordinating group early in 2020 to develop the ministry with Peter Saunders as chair/coordinator. In the last twelve months we have trained 15 ICMDA MTs and training events have taken place in South Korea, Hong Kong, Australia, East Asia, South East Asia, Africa, Romania and Latin America. The Pan African Academy of Christian Surgeons (PAACS) has just approached us to train their 120 current residents throughout Africa.

We are seeking to appoint a global Saline coordinator in the next 18 months. There is no obvious candidate currently, but we are working with International Health Services (IHS) who coordinate the global programme to put in place a system for training, mentoring and accrediting MTs and WTs worldwide.

D. COVID19 training

53 health care professionals in Africa and Asia identified through ICMDA were trained in partnership with CMC Vellore and Tata Trust, in critical care of Covid19 patients last year.

E. Leadership programs



a. Young Doctors leadership program

15 young doctors in South Asia underwent a weekly online leadership training coordinated by Santhosh Matthew on basic aspects of leadership. This was completed by early March 2021 after 12 sessions. A new cohort with 20 participants from six countries started on 19 May 2021.

13 participants (from 5 nations) in the first cohort completed the training.

This training will be offered on a global platform from September 2021.

b. Thought Leadership Program

Ministry Area	Course
Leadership Development	Sydenham and Young leaders programme
Advocacy	Bioethics Course
Volunteers/Country champion	Volunteer Development
Evangelism/Apologetics	Confident Christianity and Saline Process
Resources (Publications/training)	
Corporate governance/Finances	CMDA Governance Course
Regional partnership	
Outreach/missional	CMF Global Track, EMFI Missions Course
Student ministries & Doctor's group/Young professionals	
Support /Fellowship/mentorship/discipleship	DMM and Doctors Life of Faith

7 young professionals underwent an online 12 week Thought leadership course facilitated by various ICMDA and other leaders coordinated by Santhosh Matthew. This was completed by the end of March 2021. A new cohort will start in July 2021. Plans are being finalised to explore offering this globally.

F. Mission Hospital Database

ICMDA set up a database of over 1,000 church and mission hospitals in Africa and Asia in 2020 for training, support and advocacy. This has now been taken over by the training department with plans to make it more easily usable and accessible.

G. National Organization Capacity Assessment tool and plans

A National organization capacity assessment tool was developed, and the data collection is currently on (35 responses so far). This will be used for training needs and resources assessment and planning future training programs. The tool assesses national movements based on ten ministry areas in the acronym LAVERCROSS. Each

H. Discipleship Making Ministry (DMM)

A course on disciple making has been developed by HCFI President Christ Steyn. This has been developed into 42 weekly sessions – 7 on the 'great 7' of Jesus Christ, 21 on the Kingdom of God, 7 on integral healing and 7 on the 'I am' statements. Chris has rolled tis out largely in HCFI and there are now 150 disciple-making groups in total involving 600 people.

These include about nine ICMDA groups – five in Europe and four in Eurasia. There are plans to develop more groups worldwide. The work is being spearheaded in ICMDA by Nurgul Mamyrova and Esther Frei, two of our AEOs. The study guides have been double-branded HCFI and ICMDA.

H. Others

The training team is involved in providing on-going support for virtual conferences, i.e., EMFI national conference that was concluded in February 2020. and supporting the Pan-Africa ICMDA conference 2021. The team also supports ICMDA wide other activities, as and when needed.

Mathew Santhosh Thomas and Bhaskar Tiwari

CMAI VELLORE OFFICE REPORT

No	Month	Work done Report
1	April 2020	Finishing touches and Proof reading (3 times) of Coder' Digest book of 250 + pages and coordination with book printers + Vellore office maintenance, Visit to Sadupperi land.
2	May 2020	Working on ICD Directory, Normal ranges for common lab reports and Answer keys for Coder's Digest Book
3	June 2020	Preparing academic year beginning communications, Questions setting for DMRT, liaison with printers on Coder's Digest book.
4	July 2020	Conducting online classes, writing Anatomy & Physiology book & collection of anatomic pictures and diagrams.
5	August 2020	Conducting online classes, giving finishing touches to Anatomy & Physiology book & coordinating with Communications Department.
6	September 2020	Writing Hospital Administration Questions & Answers booklet, coordinating with printers & Despatch of printed booklets to centres.
7	October 2020	Writing Medical Record Science & Health Information Admin Questions & Answers booklet, coordinating with printers & Despatch of printed booklets to centres. Working on Biostatistics Questions and Answers for DMRT
8	November 2020	Writing of Coder's Digest Book, visiting Sadupperi land and VAO's office.
9	December 2020	Attended "VIGEO Teaching Genz training", Despatch of textbooks to all centres, Preparation of DMRT marks Statements, and despatches.
10	January 2021	Vellore office maintenance + CMAI DMRT Registrations processing, Conducting online Medical Terminology classes Proof reading Coder's Digest book.
11	February 2021	CMAI DMRT Registrations processing, Conducting online Medical Terminology classes Proof reading Coder's Digest book + Packing and dispatching of Anatomy & Physiology books to all DMRT centres. Conducted contact classes in Medical Terminology for CMAI – DHA students at CMC, Vellore office maintenance.
12	March 2021	Completion of Marks statements & Preparation of all Diploma certificates and dispatching to respective DMRT centres. Sadupperi land inspection and tax payments, Vellore office maintenance.
13	April 2021	Conducting Medical Terminology online classes, Organizing all admission papers, Vellore office maintenance.
14	May 2021	Conducting online Medical Terminology and ICD classes. Preparing Questions for CMAI – CMC DHA Medical Terminology paper and assignments for students.
15	June 2021	Conducting online classes from home till 18 th June 2021. Conducting online classes from office from 21 st June 2021. Following up printing of Coder's Digest book, visiting Vellore office twice a week during complete lockdown.

REGIONAL CO-ORDINATORS

Introduction:

12 CMAI regional co-ordinators work in 13 CMAI regions with the guidance of their respective Regional teams and the Sectional Secretaries. The Regional Report is presented by the Regional Secretary.

Here below is a summary of the activities done by the Regional Co-ordinators during the reporting period.

Work with Institutions:

1. Meetings were co-ordinated in in each region among the CEOs of member institutions, during the covid -19 pandemics to understand the ground reality and to hear about their successes, challenges and formulate a plan to support them.
2. Shared safety information on Covid 19 with Institutional and individual members through various webinar series on covid – 19 topics conducted by Institutions related to CMAI such as CMCV, EMFI, NCCI & ICMDA
3. CMAI provided PPEs and some medical equipment's (Oxygen Concentrator, pulse Oximeters, Oxygen concentrator, Cardiac monitors, ICU Beds, NIV – CPAP etc to the Member Institutions by raising donations during the course of the epidemic. This was co-ordinated between CMAI Administration and the hospitals by the Regional Co-ordinators.
4. RC coordinated with donors like Action Aid and Save the Children to link them to Institutions in the region to provide Covid19 emergency equipment in Bihar & Jharkhand region
5. Gujarat & Rajasthan regional committee decided to recognize Christian health profession in the region. Find out more than 500 health professionals those are involved in the covid pandemic -19 services. The certificates were created with the support of CMAI communications and sent.
6. Collected information about hospitals which became vaccination centers.

Work with Churches:

1. RCs personally involved in distributing Groceries to needy people. And helped some of the pastors in cash.
2. RCs worked with their churches and distributed food, groceries to the needy.
3. RCs organized Covid – 19 awareness programmes with churches in rural congregation.
4. Worship and intercession prayers was conducted exclusively for Medical professionals working in Mission hospitals and other sectors.

Learning from the Covid -19 related activities:

- In spite of lack of funds or human resources, CMAI member institutions were involved in providing care in a scenario where even some of the large corporate hospitals struggled.
- Mis were suddenly taken over by the government and needed support to make changes and communicate.
- Some regions felt need for and importance of Mental Health in this Pandemic.
- Able to create relationships with Churches, Individual Members, NGOs through following up for COVID

- Learned about PPE and other medical equipment's it's need.
- Churches stepped out strongly and did many community works like: Dry rations distribution, Free meals to the labourers, distribution of Mask, hand sanitizers etc.

Results of the activities:

- CMAI was able to support some Member institutions in each region by provided them PPE kits, Hand sanitizer, and other equipment.
- Being a new disease, Covid Awareness webinars, trainings enabled members to become UpToDate with the evolving information.
- Many people / families benefitted from food, groceries etc.
- During the Covid – 19 pandemic MOU was shared with our Member Institutes who needed guidance in legal processes.
- Though the RCOs couldn't travel, were able to meet and greet members through several online platforms.

Challenges:

- Hard to contact some of our Member Institutions at this time.
- Some of the Member Institutions in the regions were shut down due to Covid among the staff.
- Covid Fear among staffs / healthcare professionals.
- Most of the churches are faced problems to meet the need of congregation and to the community during pandemic

AUDITOR'S REPORT

We have audited the attached Balance Sheet of **CHRISTIAN MEDICAL ASSOCIATION OF INDIA** as at **31st March 2021** and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Management. Our responsibility is to express an opinion on these statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in India. The auditing standards generally accepted in India require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes, examining on test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

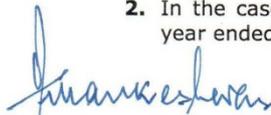
1. Further, we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- (ii) In our opinion, the institution has kept proper books of account as required by law so far as it appears from our examination of those books.
- (iii) Balance Sheet and Income & Expenditure account dealt with by this report are in agreement with the books of account.
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view in conformity with the accounting principles generally accepted in India:

1. In the case of the Balance Sheet, of the state of affairs of the institution as at 31st March, 2021

And

2. In the case of the Income & Expenditure Account, of the Surplus for the year ended on 31st March, 2021



Ashwin Mankeshwar
Partner
Membership No. 046219
For & on behalf of
K.K.Mankeshwar & Co.,
Chartered Accountants
FRN: 106009W
UDIN :21046219AAAADJ3032



Place : New Delhi
Date : 28th July 2021

CHRISTIAN MEDICAL ASSOCIATION OF INDIA

BALANCE SHEET AS AT 31ST MARCH 2021

PRE-YEAR	SOURCES OF FUND	SCH	AMOUNT (Rs)	AMOUNT (Rs)
	FUNDS & LIABILITIES			
32,02,23,144	Funds	A		29,41,10,696
	LIABILITIES			
10194150.00	Grants Received in advance	B		56,18,840
91,96,463	Current Liabilities	C		18,29,598
10,82,320	Security Deposit	D		12,27,320
34,06,96,077	Total (Rs)			30,27,86,454
PRE-YEAR	APPLICATION OF FUND	SCH	AMOUNT (Rs)	AMOUNT (Rs)
	FIXED ASSETS			
8,95,64,929	Immovable Property	E	9,09,41,913	
3,23,74,141	Movable Assets		1,52,43,554	10,61,85,467
6,74,70,636	Investments	A		7,63,08,757
1,54,08,764	Current Assets, Loans & Advances	F	56,78,790	
2,46,90,874	Cash and Bank Balances	G	2,42,50,932	2,99,29,722
	Income and Expenditure Account			
11,11,86,733	Balance as per last year		11,11,86,733	
	Less : Surplus during the year		50,70,622	
	Less: Capital fund		1,73,85,512	
	Add: Capital Expenditure transferred to Trust Fund		16,31,909	9,03,62,508
	Significant Accounting Policy & Notes	H		
34,06,96,077	Total (Rs)			30,27,86,454

Ashwin Mankeshwar

Ashwin Mankeshwar

Partner

Membership No. 046219

For and on behalf of

K. K. Mankeshwar & Co.

Chartered Accountants

FRN : 106009W

UDIN : 21046219AAAADJ3032

Place : New Delhi

Dated : 28th July 2021



Thamby Mathews

Thamby Mathews

Treasurer

Dr. Priya Letitia John

Dr. Priya Letitia John

General Secretary

For Christian Medical Association of India

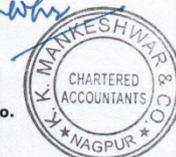


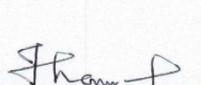
CHRISTIAN MEDICAL ASSOCIATION OF INDIA
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2021

PRE-YEAR	INCOME	SCH	AMOUNT (Rs)	AMOUNT (Rs)
12,47,08,833	Foreign Grants			14,13,99,304
	Donations & Contributions			
5,22,355	General Donation		37,31,847	
11,71,243	Human Resource Development		60,16,014	
39,30,242	Workshop & Seminar		3,65,829	
59,635	Other Receipts	I	42,269	
1,89,25,525	Income from Boards & Training Committees		1,36,87,375	
65,87,008	Rent		57,81,130	
2,79,656	Hospital Administration Course		-	
2,72,40,867	Care India Co.Project		-	
36,458	Students Membership		1,820	2,96,26,284
18,036	Profit on Sale of Assets			-
22,83,738	Fund Income		20,59,617	
(22,83,738)	Less : Transferred fund account		20,59,617	-
	Interest on LIC			4,30,229
3,03,420	Interest on Income Tax Refund			9,87,021
	Bank Interest			
16,62,069	Savings Bank		8,57,866	
50,64,393	Fixed Deposit		49,63,704	
	Total		58,21,570	
(16,52,932)	Less: Transferred to Fund Account		17,77,319	40,44,251
18,88,56,808	Total (Rs)			17,64,87,089
PRE-YEAR	EXPENDITURE	SCH	AMOUNT (Rs)	AMOUNT (Rs)
	Amount spent on the objectives of the trust			
4,19,25,202	Community Health Activities		2,97,72,169	
1,96,02,985	Training Programmes		1,34,41,259	
18,36,501	Regional Membership Development		7,68,153	
24,43,881	Policy & Networking		18,96,267	
1,02,09,732	General Administration		59,10,734	
11,59,952	Health Education Literature		9,87,197	
5,45,76,063	CDC Project Exp.		13,69,863	
5,42,47,623	CARE Amanat Project		11,49,51,370	16,90,97,012
24,26,709	Depreciation			23,19,455
7,85,238	Surplus during the year			50,70,622
(3,57,078)	From Appropriation: Less: Capital Expenditure transferred to Trust Fund			(16,31,909)
18,88,56,808	Total (Rs)			17,64,87,089

As per our report of even date


Ashwin Mankeshwar
 Partner
 Membership No. 046219
 For and on behalf of
K. K. Mankeshwar & Co.
 Chartered Accountants
 FRN : 106009W
 UDIN : 21046219AAAADJ3032




Thampy Mathews
 Treasurer
 For Christian Medical Association of India


Dr. Priya Letitia John
 General Secretary
 For Christian Medical Association of India



Place : New Delhi
 Dated : 28th July 2021

CHRISTIAN MEDICAL ASSOCIATION OF INDIA
RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2021

PRE-YEAR	RECEIPTS	SCH	AMOUNT (Rs)	AMOUNT (Rs)
	Opening Balance			
93,629	Cash in hand		47,851	
2,71,61,899	Cash at Bank		2,46,43,023	
7,53,10,888	Investments		-	
9,72,118	Security Deposit		-	
2,02,64,513	Advances		-	2,46,90,874
11,34,15,362	Foreign Grants			13,68,37,849
	Donations & Contributions			
5,22,355	General Donation		37,31,847	
11,71,243	Human Resource Development		60,16,014	
39,30,242	Workshop & Seminar		3,65,829	
59,635	Other Receipts		42,269	
1,89,18,749	Income from Boards & Training Committees	I	1,36,87,375	
65,87,008	Rent		57,81,130	
2,72,40,867	Care India Co.Project		-	
36,458	Students Membership		1,820	
2,79,656	Hospital Administration Course		-	2,96,26,284
7,75,000	Sale of Assets		-	-
33,55,688	Fund Income			20,59,617
7,55,528	Internal Fund Transfer			-
	Interest from LIC			4,30,229
3,03,420	Interest on Income Tax Refund			9,87,021
	Bank Interest			
16,75,924	Savings Bank		8,44,011	
50,64,393	Fixed Deposit		49,63,704	58,07,715
(22,97,928)	Less : Transferred to Funds & Investments		-	
30,55,96,647	Total (Rs)			20,04,39,589

PRE-YEAR	PAYMENTS	SCH	AMOUNT (Rs)	AMOUNT (Rs)
4,19,25,202	Community Health Activities		2,97,72,169	
1,33,78,382	Training Programmes		1,33,41,260	
18,36,501	Regional Membership Development		7,68,153	
24,43,881	Policy & Networking		18,96,267	
97,64,660	General Administration		59,10,734	
11,59,952	Health Education Literature		9,87,197	
5,45,76,063	CDC Project Exp.		13,69,863	
5,42,47,623	CARE Amanat Project		11,49,51,370	16,89,97,013
14,18,004	Capital Expenditure			16,31,909
1,72,76,105	Internal Fund Transfer			55,59,735
	Closing Balance			
47,851	Cash in hand		34,588	
2,46,43,023	Cash at bank		2,42,16,344	
6,74,70,636	Investments		-	
11,88,578	Security Deposit		-	
1,42,20,186	Advances		-	2,42,50,932
30,55,96,647	Total (Rs)			20,04,39,589

AS PER OUR REPORT OF EVEN DATE

Ashwin Mankeshwar
Ashwin Mankeshwar
 Partner
 Membership No. 046219
 For and on behalf of
K. K. Mankeshwar & Co.
 Chartered Accountants
 FRN : 106009W
 UDIN : 21046219AAAADJ3032



Place : New Delhi
 Dated : 28th July 2021

Thampy Mathews *Dr. Priya Letitia John*
Thampy Mathews **Dr. Priya Letitia John**
 Treasurer General Secretary
 For Christian Medical Association of India



Ends...